

Board of Warden and Burgesses
Minutes of Regular Monthly Meeting ~ February 18, 2014

CALL TO ORDER:

- A. The regular Monthly Meeting of the Borough of Stonington Warden and Burgesses was called to order in the Borough Fire House at 7:40 PM by Warden Jeffrey Callahan. Present were Burgesses Michael Blair, Sibby Lynch, Amy Nicholas, Howard Park, Robert Scala, and Clerk-Treasurer Brian Krafjack. Burgess Michael Adair was absent.

APPROVAL OF MINUTES:

- A. On a motion by Burgess Scala, seconded by Burgess Nicholas, acceptance of the minutes from the Board Meeting held on January 21, 2014 was unanimously approved.

ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):

- A. Received tax collections for January: \$1,834.
- B. Received Town Aid Road Grant from State of Connecticut: \$7,855.
- C. Received from Judicial Branch for larceny retribution for stop signs: \$200.
 - 1. Warden Callahan explained that the police caught 2 young men stealing the stop signs, and as part of their sentencing agreement they had to pay for replacement of the signs.
- D. Completed and distributed 1099 forms and filings.

CLERK-TREASURER'S REPORT (KRAFJACK):

- A. No activity to report.

REVIEW OF BILLS:

- A. The 01/20/2014 through 02/12/2014 report was reviewed and is on file in the Borough Office.
 - 1. Bills for the period totaled \$33,991.

REVIEW OF PROFIT/LOSS STATEMENT:

- A. The July through February 12, 2014 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office.
 - 1. Net income as of 02/12/2014 is \$323,561.

CORRESPONDENCE:

- A. Informational:
 - 1. None.
- B. Requests:
 - 1. Stonington Garden Club request for street closing and banner.
- C. Invitations/ Meetings:
 - 1. None
- D. Other:
 - 1. Betty Richards: email regarding parking on lower Water Street.
 - 2. DiCesare Bentley Engineers: 10 Water Street curb cut request.

PUBLIC COMMENT:

- A. Stonington Volunteer Ambulance Corps.:
 - 1. Vice President Kelley Sullivan, representing Stonington Ambulance introduced herself to the Board.
 - a. Ms. Sullivan thanked the Board for the Borough’s financial support over the years and explained that Stonington Ambulance has seen an increase in their call volume to over 250 calls per year.
 - b. Warden Callahan asked if Stonington Ambulance was looking for financial support from the Borough for Fiscal year 2014/2015.
 - i. Ms. Sullivan responded in the affirmative.
 - ii. Warden Callahan asked that Stonington Ambulance submit a request for financial support in writing.

- B. The following was discussed towards the end of the meeting, under New Business, but is recorded here for continuity:
 - 1. Burgess Blair asked Ms. Sullivan if Stonington Ambulance breaks even and asked about the size of their annual budget.
 - a. Ms. Sullivan said that their most recent budget included \$186,000 in income and \$172,000 in expenses.
 - b. Ms. Sullivan said that their Annual Appeal has in the past generated approximately \$23,000 to \$24,000, noting that this year’s appeal did not generate as much revenue.

 - 2. Warden Callahan asked Ms. Sullivan what their major source of income was.
 - a. Ms. Sullivan explained that it was insurance reimbursements for ambulance rides.

 - 3. Warden Callahan asked Ms. Sullivan how many members they have.
 - a. Ms. Sullivan said there are 24-25 members with approximately 12 actively responding to calls.

 - 4. Burgess Blair told Ms. Sullivan that it would be helpful if Stonington Ambulance could, in a written request for support from the Board, provide an annual budget as well as a breakdown of the total number of calls vs. calls from the Borough over the past couple of years.
 - a. Ms. Sullivan said that out of a total of 420 calls in the past year, 249 were from the Borough.
 - b. Ms. Sullivan said Stonington Ambulance would be happy to provide budget information in a written request for support.

WARDEN’S REPORT:

- A. Submitted final documentation to FEMA to complete the audit of the Borough’s CRS program.

- B. Worked with Borough attorney regarding zoning enforcement action against a Borough resident.

- C. Met with Rich Olisky of Uplands Construction Group to discuss the Home Energy Solutions program, which is part of the State’s Energize Connecticut initiative.
 - 1. If the Borough joins the program, our residents become eligible for a home energy assessment costing no more than \$100.
 - a. The assessment includes caulking and sealing of air leaks, installing energy-efficient light bulbs, and recommendations for further energy saving actions that the resident should consider.

- b. Warden Callahan said that he believes participation in this program would be good for the Borough, but suggested the Board defer action until more is learned about the program.
 - c. Warden Callahan asked Board members to visit www.energizect.com for more information.
- D. Continued working of fiscal year 2014/2015 Borough budget.
- E. Continued transferring files and drawings to the new storage cabinets in the old Borough kitchen.

SANITATION, UTILITIES, AND STREET LIGHTS (WARDEN CALLAHAN):

- A. Discussed water main replacement project with engineer from Hastedt Engineering of Waterbury, who are working on the design for Aquarion.
 - 1. The project is limited to Wall and Broad Streets in the Borough, with a start date sometime in the spring.

BOROUGH CLOCK (WARDEN CALLAHAN):

- A. Organized replacement of faulty lamp fixture on eastern clock face.

STREETS (BURGESS PARK):

- A. Streets and Roads:
 - 1. The crew has been busy pretreating, plowing, and salting the roads since January.
 - a. This week the crew worked 11 hours on Saturday and 10 hours on Sunday.
 - b. The crew has managed very well despite running out of space to put the snow.
 - c. Most streets have been fine, and all streets would be clear enough for passage of emergency vehicles, which is the sole purpose of clearing the streets.
 - d. Burgess Park has to remind people that plowing is for their safety and not for their convenience.
 - e. By and large, people have been complimentary of the work done by the crew.
 - 2. Burgess Park has noticed numerous potholes that will be addressed as the weather warms.
 - 3. Sidewalks on Viaduct:
 - a. The sidewalk on the south side is problematic as it gets no sun and does not melt.
 - b. The sidewalk on the north side is easier to keep clear.
 - c. Other sidewalks have been kept clear including the footbridge and the staircase behind the Firehouse.
 - i. Burgess Blair noted that even with all the recent snow and ice, the footbridge has been kept clear.
- B. Equipment:
 - 1. Ashaway Services put a new transmission in the 1999 truck in a timely manner, before heavy weather came last Thursday.

FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR):

- A. Fire Department Reorganization:
 - 1. Burgess Blair reported that all the Companies within the Department have met and have agreed to consolidation.
 - a. The consolidation is to take effect 1 April 2014.
 - b. Burgess Blair is drafting an ordinance to address the reorganization of the Fire Department.

B. Fire Department Alarms Report:

1. There were 10 alarms in January 2014:
 - a. 01/01/14 50 Coveside Lane- chimney fire
 - b. 01/01/14 19 North Street, Wamphassuc Point- fire alarm activation
 - c. 01/03/14 540 Stonington Road- wire Down
 - d. 01/04/14 19 North Street, Wamphassuc Point- flooding due to frozen pipe
 - e. 01/07/14 53 Main Street- Fire alarm activation
 - f. 01/13/14 216 North Water Street- flooding due to frozen pipe
 - g. 01/15/14 18 Elm Street- flooding due to frozen pipe
 - h. 01/19/14 61 Water Street-fire alarm activation
 - i. 01/22/14 25 Stanton Road- fire alarm activation
 - j. 01/23/14 145 Water Street- fire alarm activation

PARKS, TREES, AND RIGHTS OF WAY (BURGESS LYNCH):

A. Firehouse Planter:

1. Burgess Lynch met with the President of the Stonington Garden Club, Candy Sanford and SGC member Anna Bell McLanahan to discuss improving the long concrete planter on the east side of the Firehouse.
 - a. Ms. McLanahan is eager to come up with a plan, but wants to be assured that she can control the garden so that other people won't be adding anonymous plants.
 - b. Ms. McLanahan is seeking gratis guidance from Matthew Dunham, a New York Landscape Architect.
2. The planter has several large cracks, and no apparent drainage; the quality of the earth in the planter is unknown.
 - a. To properly use the planter, soil may have to be replaced or fortified, and the drainage problems solved.
 - b. Burgess Lynch suggests that soil samples be taken at various depths.
 - c. Burgess Lynch would like to see the architects drawings for the planter, be informed of any knowledge of the interior depth of the planter, and would like suggestions about how to improve the drainage if the interior bottom of the planter is indeed concrete.
3. At this point costs are unknown.
 - a. The Garden Club may be able to cover half the costs, although their budget is less this year.

B. Firehouse Flagpole Garden:

1. Chief Hoadley told Burgess Lynch that he hopes the garden around the flagpole could also be replanted.

PUBLIC BUILDINGS (BURGESS ADAIR):

- A. No activity to report.

SIDEWALKS (BURGESS SCALA):

- A. Burgess Scala has been making sure that residents are aware that sidewalks are to be kept clear of snow.
1. Warden Callahan suggested a memo be sent to Borough residents informing them of their responsibility to comply with the Borough Ordinance that requires that residents clear their sidewalks within 24 hours of a snow event.
 - a. Burgess Blair concurred, adding that many residents are not aware of the ordinance.

- b. Burgess Scala said he called Captain Desmond to see if the police could send a reverse 911 message to alert residence that it is their responsibility to keep their sidewalks clear.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

A. Police Incident Report:

1. During the month of January 2013 there were 55 incidents in the police report for the Borough including:
 - a. Door Checks: 21
 - b. Alarms not Registered: 6
 - c. Parking Complaints: 2
 - d. Towed Vehicles: 1
 - e. Minor Traffic Accidents: 1
 - f. Hit and Run Accident: 1
 - g. Burglar Alarms: 3
 - h. Fire Alarms: 3
 - i. Water Emergency: 1
 - j. Assist Other Agencies: 4
 - k. Suspicious activity calls: 3
2. Burgess Nicholas said she has noticed a lack of compliance on Main Street with respect to winter storm parking restrictions, making it difficult for the crew to plow the roads.
 - a. Burgess Blair noted that years ago yellow signs were put up during the winter months indicating that parking was not allowed on the streets during snow emergencies.
 - b. Warden Callahan suggested that when the Borough viaduct sign repair is complete a sign could be added to the top or bottom of the sign during winter months to remind residents of winter storm parking restrictions.

B. Website/ Communications:

1. No activity to report.

OLD BUSINESS:

A. Parking on Water Street:

1. Warden Callahan said that the Board had received an email communication from Betty Richards, who was the Chair of the Borough Planning and Zoning Commission during the original application hearings for the development now known as Stonington Commons.
 - a. Ms. Richards' email states that "It was never the intention of the Commission that existing public parking on Water Street would be reduced to accommodate a Live-Work Unit which already had parking spaces allocated on the approved plan."
 - b. Ms. Richards' email states that "It was the intention of the Commission that the parking needs of the residents in the area surrounding the project would not be negatively impacted by the development."
 - c. Ms. Richard's email states that "The problem has arisen because the owner of the Live-Work Unit has been using the emergency exit on Water Street as his main entrance for his patients/clients/visitors."
 - d. Ms. Richards' email closes by stating "I hope that you (the Board) will honor the intent of the Commission (Planning and Zoning) and reject the request for the exclusive parking space on a public street."
 - e. The full text of Ms. Richards' letter is on file in the Borough Office.

2. Dr. O'Brien said that the emergency door is to the north of the door to his Live-Work Unit and that his patients and visitors do not use the emergency door.
 - a. Burgess Blair said that we are not debating the door, but rather whether a dedicated parking space should be allowed on a public street.

3. Borough resident Alice Fitzpatrick said that there are only 3 spaces available along Water Street between Trumbull and Diving Streets for 6 residences in the immediate vicinity.
 - a. Ms. Fitzpatrick reiterated the point made in Ms. Richard's letter that the intention of the Planning and Zoning Commission when approving Stonington Commons application was not to adversely impact residents in the area of the development.
 - b. Ms. Fitzpatrick said that when the parking spaces were re-stripped after the Monsanto fire, there were fewer spaces than existed before the fire.
 - c. Burgess Blair said that he would ask the Fire Department to look at the area to see if more parking spaces could be created while still leaving adequate room to maneuver emergency vehicles.

4. Dr. O'Brien said that the parking spaces that were allocated to the Live-Work Units when the development was approved are 300 to 600 feet from his office making it very difficult for patients with disabilities to get to his office, which was the reason the dedicated space was added on Water Street.
 - a. Warden Callahan asked Dr. O'Brien if he purchased his Live-Work Unit prior to having any arrangements for a dedicated parking space on Water Street.
 - i. Dr. O'Brien responded in the affirmative.

5. Warden Callahan asked Dr. O'Brien if he would be willing to have the Board visit his office so that the Board could get a better understanding of the issue.
 - a. Dr. O'Brien said that any Monday would be fine.
 - b. Warden Callahan said he will get back to Dr. O'Brien when he is able to coordinate a Monday visit with the Board.

- B. Fiscal Year 2014/2015 Budget:
 1. Warden Callahan said it was his personal goal to present a budget to Borough residents that does not require raising the mil rate.

 2. Line 91- Designated Balance:
 - a. The General Fund has accumulated a surplus; mostly due to a higher percentage of property taxes collected vs. the percentage budgeted.
 - i. The surplus is between \$150,000 and \$160,000 which can be moved to an operating budget account at the Board's discretion.
 - b. Burgess Blair asked how much money the accountant recommended be kept as reserve in the General Fund.
 - i. Warden Callahan said approximately 2 month's operating expenses or +/- \$70,000.

3. Capital and Nonrecurring Accounts:
 - a. The Building Fund is over budget by \$609 due to cost overruns necessary to complete the Borough Hall renovation project.
 - b. The Fire Truck Fund has a balance of \$176,327.
 - c. Undesignated funds are \$21,978.

4. Line 364- Fire Marshal's Salary:
 - a. Burgess Blair explained that there are 110 structures within the Borough's jurisdiction that should be inspected on an annual basis for the following reasons:
 - i. Public Safety- the Borough has a responsibility in conjunction with the building official to make sure all commercial and multi-family structures are in compliance with both the Building Code and the Fire Code.
 - ii. The Borough is asking the Fire Department, when responding to emergency calls, to enter buildings which could potentially be unsafe.
 - iii. The Borough would be considered derelict in its duty if a claim was to be presented based on injuries sustained due to unsafe structures.
 - iv. Connecticut General Statutes prescribe these inspections and their frequency.
 - b. Burgess Blair noted that the current \$6,200 salary of the Fire Marshal would allow only \$56 per structure inspected, assuming the Fire Marshal had no other duties, which is not the case.
 - i. Burgess Blair recommended the Fire Marshal's salary be increased to \$16,500 to allow for performing inspections.
 - c. Burgess Blair said that with this increased salary, the Board should develop and approve a detailed job description for the Fire Marshal's position.
 - i. Warden Callahan concurred and noted that the Borough does not currently have a job description for the Fire Marshal, or a contract with the Fire Marshal.
 - d. Burgess Scala asked how the proposed salary increase compared with other towns.
 - i. Burgess Blair said that Mystic has 3 or 4 people carrying out duties performed by a Fire Marshal.

5. Line Officer Salaries:
 - a. Burgess Blair, working in conjunction with Chief Hoadley, recommended the following salaries for the new positions created under reorganization of the Fire Department:
 - i. Captain \$1,800
 - ii. 1st Lieutenant \$1,200
 - iii. 2nd Lieutenant \$1,200

6. Chief, Deputy Chief, and Assistant Chief Salaries:
 - a. Warden Callahan recommended the salaries of the Chief, the Deputy Chief, and the Assistant Chief all remain at their current levels, with a pool of funds made available to be distributed as bonuses, or as a raise, at the discretion of the Chief.

7. Pay-per-call Incentive Program:
 - a. Burgess Blair said that the average number of calls to which the Fire Department responds has been 118 per year.
 - i. Burgess Blair noted that in 1992, on average twenty-two firefighters responded to each call; in 2013, on average nine firefighters responded to each call, representing a 60% drop in volunteer participation.
 - b. Burgess Blair explained a pay-per-call program that is used in other districts as an incentive to retain and increase the number of volunteers.
 - c. Burgess Blair suggested the program be funded at \$14,160.
 - d. The program would pay, on a quarterly basis, a set amount based on the number of calls, with the prerequisite that the firefighters comply with required training.
 - e. Burgess Nicholas asked if all members of the Department would share in the pay.
 - i. Burgess Blair said it would be for volunteers, the Captain, and the two Lieutenants.
 - ii. Burgess Blair said the amount would be capped each year, and divided by the number of volunteers.
 - f. Burgess Park asked if this program might have the unintended consequence of limiting the number of volunteers in the Department so that each volunteer's share is larger.
 - i. Burgess Blair said that he did not foresee this as a problem, noting the volunteers in the Borough Fire Department are people that care about what they do, adding the ethos in the Department is very positive.
 - g. Burgess Park asked if this program would increase the number of volunteers.
 - i. Burgess Blair said that he believes that pay-per-call, plus good training programs, good equipment, and amenities within the Firehouse will help retain and increase the number of volunteers.
 - ii. Warden Callahan recommended that, if the Borough can afford it, the Board should agree on a fixed amount, develop a written policy, and begin the program.
8. Firehouse Exercise Equipment:
 - a. Burgess Blair recommended that \$10,000 be allocated from the Capital and Nonrecurring Fund to purchase commercial grade exercise equipment as an incentive for volunteers to use the Firehouse on a regular basis.
 - i. Burgess Blair said that the current equipment is underutilized because the quality of the equipment is such that it breaks down often.
 - b. Burgess Park said he thought it was a great idea.
 - c. Burgess Lynch asked if \$10,000 would be enough.
 - i. Burgess Blair said that it should be enough to purchase a high quality treadmill, elliptical trainer, and stationary bike.
 - d. Burgess Nicholas asked if Burgess Blair knew the value of the accounts of each Company prior to the Department reorganization.
 - i. Burgess Blair said that the Companies were under no obligation to disclose their balances under the reorganization agreement.
 - e. Warden Callahan said that, if approved, the \$10,000 would be part of a contribution to the Capital and Nonrecurring Fund in the 2014/2015 FY budget.

- f. Burgess Blair said that since there is approximately \$22,000 in undesignated funds in this account, that the expenditure be made now rather than under the 2014/2015 FY budget.
 - i. Warden Callahan asked Burgess Blair to prepare a formal proposal for review at the next Board Meeting.

9. Fire Truck Replacement:

- a. Burgess Blair explained that two of the fire trucks are 28 years old and the Fire Department would like the Board to consider a proposal to replace these trucks.
 - i. Burgess Blair explained that once an order is placed, it take 8 months for a manufacturer to build a fire truck.
 - ii. Burgess Blair explained the cost for a new fire truck is approximately \$500,000.
 - iii. Burgess Blair suggested that since the Firehouse debt is paid off, this may be a good time to borrow money to replace one or both aging trucks using the \$175,000 in the Truck Fund as a down payment.
 - iv. Burgess Blair said that to prevent the Borough from being in the position in the future of having to replace more than one truck at a time, perhaps one truck should be purchased now and some interim funding be allocated to shore-up the other truck to establish a staggered replacement down the road.
 - v. Burgess Blair recommended the replacement process begin soon so that the Department could take delivery of a new truck in the Spring of 2015.
 - vi. Warden Callahan suggested that it may not be a popular position to incur new debt so soon after paying off the debt on the Firehouse.
 - vii. Warden Callahan said he recognized the need to replace at least one of the aging trucks and agreed that staggering the replacement is prudent.
 - viii. Warden Callahan said he did not want to include replacement of a truck in the 2014/2015 FY budget, but asked Burgess Blair to work with the Fire Department to develop specifications and pricing for a new pumper truck so that action might be taken this time next year.

10. Street Department:

- a. Burgess Scala asked Burgess Park about the status of the Street Department trucks.
 - i. Burgess Park said that the 1999 truck should be replaced soon, and is in need of a repair to the plow which could cost \$7,000.
 - ii. Burgess Park recommended replacing the 1999 truck with a smaller $\frac{3}{4}$ ton pickup truck and plow, which would be easier to maneuver on the narrow Borough streets.
- b. Burgess Park recommended increasing line 601 budget for gas and oil by 10%.

11. Sidewalk Fund:

- a. Burgess Scala recommended that the budget be funded in the same amount as the current year.

12. Parks, Trees, and Rights of Way:

- a. Burgess Lynch recommended that the budget be increased to account for the work proposed for the Firehouse planter.
 - i. Burgess Lynch will develop a draft budget and send it to Warden Callahan.

NEW BUSINESS:

A. Request for Curb Cut at 10 Water Street:

1. Michael Scanlon of DiCesare Bently Engineers, on behalf of the owner of 10 Water Street, presented plans for renovations, which he noted were approved by Planning and Zoning earlier in the evening.
 - a. Mr. Scanlon explained that the enclosed structure in front of the house, which was once a covered porch, will be removed so that the front section of the house can be converted to an attached two-car garage; access to which will require a curb cut on Water Street.
 - b. Mr. Scanlon explained that there is no on-street parking where the proposed curb cut would be located, so there will be no adverse effect on existing parking or traffic flow.
 - c. Mr. Scanlon explained that the property owners currently park one car adjacent to the house, by driving over the curb.
 - i. The renovations will eliminate that space, but the addition of the two car garage would be a net add of 1 off-street parking space.
2. On a motion by Burgess Park, seconded by Burgess Blair, granting permission for a curb cut as shown on drawings approved by the Planning and Zoning Commission for 10 Water Street was unanimously approved.

B. Connecticut Energy Conservation Programs:

1. Discussion recorded under Warden's Report in these minutes.

C. Stonington Garden Club Gardens by the Sea Banner Request:

1. The Stonington Garden Club requested permission by letter to put a banner announcing the Gardens by the Sea tour on the Firehouse from May 16th to June 14th, acknowledging a \$200 fee.
 - a. Burgess Park said that he was not in favor of allowing the banner to be displayed for the full 4-week period requested, adding that 2-weeks should be plenty of time to announce an event.
 - b. Burgess Nicholas said that the time slots were limited to 2-weeks at \$200 so that other organizations could have a chance to announce their events.
 - c. Burgess Blair concurred with Burgess Nicholas, but suggested that if no other organization requested to display a banner during that time frame, the Garden Club be allowed to display their banner, for an additional 2-week period, for an additional \$200 fee.
2. On a motion by Burgess Nicholas, seconded by Burgess Blair, approval of the Stonington Garden Club's request for display of a banner from May 16 to June 14 at the Firehouse was unanimously approved with the following condition:

Approval is granted for the 2-week period immediately preceding the June 13-14 event for a \$200 fee. If at the April Board Meeting, no other organization has requested to display a banner for the two week period beginning May 16th, the Stonington Garden Club may display their banner for the full 4-week period for a total fee of \$400.

(NOTE: Subsequent to the vote, the Board agreed not to charge the additional \$200 if the earlier time slot is not requested by another organization.)

D. Stonington Garden Club Traffic Flow Modification Request:

1. The Stonington Garden Club requested permission by letter to make traffic on Broad Street one-way eastbound from 9AM to 2PM on June 13th and 14th, noting that Police Chief Darren Stewart endorsed the idea.
 - a. Board consensus was this would be very disruptive.
2. On a motion by Burgess Park, seconded by Burgess Nicholas, permission for the Stonington Garden Club's Traffic Flow Modification Plan, which includes making Broad Street one-way traffic in the easterly direction from 9AM to 2PM on Friday June 13th and Saturday June 14th, was denied by unanimous vote.

OTHER BUSINESS:

A. Clerk-Treasurer Krafjack's Resignation:

1. Clerk-Treasurer Krafjack submitted a letter of resignation to Warden Callahan, effective 1 March 2014.
 - a. Mr. Krafjack said that it has been his pleasure to serve as the Borough's Clerk-Treasurer since May of 2011; however personal commitments make it no longer possible for him to fulfill the duties of the Office.
 - b. Mr. Krafjack said he would do what he could to help make a seamless transition to a new Clerk-Treasurer.
2. Warden Callahan asked Board members to email him with names of potential candidates.
 - a. Burgess Blair suggested that a notice that the Borough is seeking candidates to fill the vacancy be posted at Tom's, published as a Public Notice in the New London Day, posted on the Borough's Facebook page, and posted on the Patch.
 - b. Warden Callahan said that the Board should start seeking candidates by word of mouth prior to publishing a notice.

ADJOURNMENT:

- A. On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 10:00 PM was unanimously approved.

Respectfully submitted,
Brian Krafjack

Clerk- Treasurer