

**Board of Warden and Burgesses  
Meeting Monday March 21, 2022  
7:00 PM – In Person or Zoom  
stoningtonboroughct.gov**

To Join Zoom Meeting on Computer (muted on entry):

**<https://us02web.zoom.us/j/89342180028?>**

**Meeting ID: 893 4218 0028      Passcode: 449261**

**Dial by your location: +1 646 558 8656 US (New York/CT)**

**MEETING AGENDA**

1. Call to Order
2. Approval of Minutes: Regular meeting of 2/22/22 (V)
- 2A. Presentation of Traffic & Parking Report by John Burke; his report is on the Borough website under "Departments" > "Highway Department"
3. Correspondence – See Attachment 1
4. Report of Clerk-Treasurer
5. Review of Bills/YTD Financial Report
6. Warden's Report – A2
7. Commissioner Reports---(verbal summaries)
  - a. Streets and Sidewalks (Callahan)
  - b. Fire & Emergency Management (Nicholas/Hoadley)
  - c. Parks, Trees & Rights of Way (Barnes)
  - d. Public Buildings (Mastroianni)
  - e. Utilities & Sanitation (Rogers)
8. Public Comment
9. Unfinished Business
  - a. Status of COVID-19 in region and State; consider Borough mask policy (V)
  - b. Discuss memorial plaques, trees, etc
  - c. Cannabis use on public/Borough property
  - d. Consider appeal of tree commissioner's decision regarding tree on Denison Avenue (V)
  - e. Discuss ordinance enforcement mechanism
  - f. Set venue for next W&B meeting (V)
10. New Business
  - a. Consider requests to use Borough property (C) (V): Library, open-mic event April 4; Library, Use of area on west side of building for seating area;
  - b. Discuss draft budget (handout)
  - c. Discuss request from Noah's Restaurant to create long term outside seating area.
  - d. Executive session to discuss employee performance
  - e. *Banner request*
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington  
Board of Warden and Burgesses  
Regular Monthly Meeting – February 22, 2022  
MINUTES**

**CALL TO ORDER**

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall and also by way of Zoom conferencing video. Present in Borough Hall in addition to Warden Callahan were Burgesses Kevin Rogers, Amy Nicholas, and Amanda Barnes. Burgess Shaun Mastroianni participated by Zoom. Clerk-Treasurer Lisa Coleman was absent.

**APPROVAL OF THE MINUTES**

On a motion by Burgess Nicholas, seconded by Burgess Rogers, the minutes of the regular meeting of January 18, 2022, were unanimously approved.

**ANNUAL FINANCIAL REPORT PRESENTATION**

Joseph Centofanti, lead auditor from PKF O'Connor Davies, walked the Board through the annual financial report for fiscal year ending June 30, 2021. It is a clean audit with no material deficiencies. Borough's net position increased by \$108,474 to \$4,407,810. Unassigned fund balance is \$490,784, which equals 39% of annual budget. Long term debt decreased by \$100,000 to \$318,873 (fire trucks).

**REPORT OF ADMINISTRATIVE ASSISTANT – NONE**

**CORRESPONDENCE**

**BOROUGH PROPERTY USE REQUESTS:**

- a. PHGS – Reserved parking spaces (3-4) on Main Street for fish & chips Fridays during Lent.

**MEETINGS/HEARINGS:** Town of Stonington Planning & Zoning Commission hearing on proposed cannabis moratorium. March 1, 2022 at Board of Ed Office.

**OTHER:**

- a. Stonington Ambulance Corps- Letter of thanks for ARPA stipends to Ambulance Corps volunteers.
- b. Narragansett Flag Co. - Proposal to replace Cannon Square flagpole
- c. 176 Water Street Condo Association - Request to remove tulip tree in front of 176 Water Street
- d. PHGS – Revised ARPA grant request
- e. Stonington Historical Society – Revised ARPA grant request
- f. Copy of December 1884 report by the Board of Warden & Burgesses on laying out several new streets
- g. SCCOG – Proposed agreement for SCCOG to provide technical and planning support to Borough Planning & Zoning Commission as it updates the Plan of Conservation & Development this year
- h. Ocean Community Chamber of Commerce – Request for ARPA funding to support Borough businesses

**OUTGOING:** None.

**REPORT OF CLERK-TREASURER: NONE**

**REVIEW OF BILLS/YTD FINANCIAL REPORT**

Bills for the period January 15 through February 17, 2022 totalled \$88,026. Snow removal expenses, following the blizzard of January 29, accounted for \$52,987.

Despite this large unbudgeted expense, the Borough is in good financial shape. With a little over four months to go in the fiscal year revenue is \$40k over budget and net income is \$411,872 compared with \$371,907 in budgeted expenses remaining.

**WARDEN'S REPORT**

**WARDEN'S REPORT – FEBRUARY 22, 2022 (2.21.2022)**

1. Town Hall department head meeting for February cancelled
2. Began drafting FY 2022-23 budget. Input welcome
3. Received two revised ARPA grant requests from local NFPs
4. Local Covid statistics: New London County hospitalizations have finally dropped below 100 for the past week, while total deaths have increased to 543. Stonington Town deaths are 51 and total cases equal 2862.
5. Submitted 2022 CRS recertification report to FEMA and received response indicating that the Borough remains a Class 8 member of CRS, with 10% discount on NFIP flood policies of Borough property owners. Next recertification deadline is February 2023.
6. Executed storm water study contract with CLA Engineers. Data collection will begin soon.
7. Surveyors working around viaduct in preparation for possible State maintenance project
8. Preliminary 2020 census count for Borough is 976, the first increase in decades.
9. Received proposal from SSCOG to provide planner support for update of Borough POCD.
10. Worked with Town on annual MS4 (Storm Water) report.

**BOROUGH CLOCK – None**

**COMMISSIONERS' REPORTS**

**Streets & Sidewalks (Callahan)**

1. Conducted monthly brush pickup.
2. Cleaned outfall at Harbor Edge
3. Plowed and sanded for January 29<sup>th</sup> blizzard. Removed snow with contractors on 1/31, 2/01, 2/02, 2/03. Cost = \$52k. Sanded all day during 2/13 snow.
4. Met with Narragansett Flag Co. regarding Cannon Square pole. Received proposal to replace pole.
5. Issued 2 dumpster permits
6. Patched potholes

**Fire & Emergency Management (Nicholas/Hoadley)**

SBFD responded to 11 Alarms in January 2022, they were as follows:

- 1)1-5-22 9:25am CO detector activation 148 Flanders Rd. (35ppm vented house)
- 2)1-11-22 5:20pm Mutual Aid to QFD 37 Lords Hill Rd. (outside rabbit hutch burned up)

- 3)1-16-22 6:14pm Fire Alarm activation 17 Elihu Island Rd. (damper closed on fireplace)
- 4)1-17-22 6:09am Transformer explosion IFO 66 Quana Duck Rd. (called EVERSOURCE)
- 5)1-17-22 6:35am Flag pole leaning into tree @ Cannon Square (broken at ground)
- 6)1-17-22 9:06am Water emergency 10 Maplewood Lane(1 ft. of ocean in basement)
- 7)1-17-22 10:29am Gasoline sheen in water outside 40 Orchard St. (called in DEEP)
- 8)1-22-22 3:34pm Water emergency 127 Water St. (2ft. In basement)
- 9)1-23-22 10:17am Water emergency 68 Main St. (burst pipe 2nd floor)
- 10)1-29-22 7:57am CO detector activation 3 Ash St. (broken propane hot water heater, over 50ppm, vented house, shut down hot water heater)
- 11)1-30-22 4:45am MVA IFO 57 Lindberg Rd. Lords Pt. (snowplow hit telephone pole knocking service off house, called EVERSOURCE)

**Police Incident Report (Nicholas)**

During the month of January 2022 there were 58 incidents in the police report for the Borough including 11 Medical Assists, 10 Burglar Alarms including 6 that were false, 6 Assist Citizens, 4 Parking/Motor Vehicle Complaints, 3 911 Misdials/Hang ups, 3 Animal Control, 2 Nuisance, 2 Suspicious Activities, 2 Welfare Checks, 2 Landlord/Tenant Dispute, 2 Fire Related Calls and 2 Assist Other Agency. There was one incident each of Larceny, Keys in Vehicle, Disturbance, Motor Vehicle Abandoned, Vandalism, Motor Vehicle Stop, Alarm Panic, Check Building and Found Item.

**Parks, Trees & Rights of Way (Barnes)**

Received request to remove the large tulip tree in front of 176 Water Street. Preparing a response.

**Public Buildings (Mastroianni)**

Nothing to report

**Utilities & Sanitation (Rogers)**

Handed out six notices to residents who had violated the rules for putting out trash. Trash pickup was disrupted by the blizzard but now seems to have gotten back on track.

**PUBLIC COMMENT**

Sarah Blair complimented the Board on improvements to the area around the footbridge.

**UNFINISHED BUSINESS**

**Status of COVID-19 in Region**

Warden Callahan referred to his report, which noted significant declines in infections and hospitalizations in the last two weeks. State-wide positivity rate has been below 5% for over a week.

**Memorial plaques**

SVIA continues to work on this.

**Cannabis use on public property**

Warden Callahan distributed a first draft of an ordinance from Borough Atty Kepple. Needs further work.

### **Parking and Traffic**

Presentation by consultant John Burke planned for March meeting.

### **Ordinance enforcement**

Borough Attorney Kepple is working on two ordinances to set up enforcement mechanisms for parking infractions and other issues such as failure to clear sidewalks of snow or violation of the trash ordinance.

### **Mask policy and venue for next meeting**

On a motion by Warden Callahan, seconded by Burgess Barnes, the Board voted unanimously to continue requiring persons entering Borough Hall to wear masks, regardless of vaccination status. This requirement will continue in effect through March 22<sup>nd</sup>. There is no mask mandate for Borough Fire House starting February 23<sup>rd</sup>. The next Board meeting will be a hybrid meeting, in person (with masks) and Zoom.

## **NEW BUSINESS**

### **Consider requests to use Borough property**

On a motion by Burgess Rogers, seconded by Warden Callahan, the request by the PHGS for 3-4 reserved parking spaces in front of 26 Main Street on Friday afternoons from March 4<sup>th</sup> through April 15<sup>th</sup> was unanimously approved.

### **Consider funding NFP and business support grant requests**

On a motion by Burgess Mastroianni, seconded by Burgess Barnes, eight requests for ARPA funding from local Not-for-Profit organizations (LaGrua Center, SVIA, NESS, Stonington Free Library, Portuguese Holy Ghost Society, Stonington Historical Society, James Merrill House, and Mystic Paper Beasts) for a total sum of \$60,918 were unanimously approved. One request was denied because the request did not come from a registered NFP. During discussion, Warden Callahan explained that guidance from the US Treasury Department on how ARPA funds should be used had broadened over the past year. The projects proposed by the local NFPs are consistent with Treasury guidance that allows "assistance to small business and non-profits."

On a motion by Burgess Nicholas, seconded by Burgess Mastroianni, the request for ARPA funding from the Ocean Community Chamber of Commerce/Stonington Borough Merchants Association was unanimously approved with one modification. Item #2 (Lobster Trap Tree Buoys) was deleted, and the requested funding for that item is added to Item #1. Half of the total request (\$13,043) is available now, with the remainder (\$13,042) available on July 1, 2022.

### **Consider dates for Borough Annual Meeting and Budget Hearing**

On a motion by Warden Callahan, seconded by Burgess Mastroianni, the Borough Annual Meeting will be held on Saturday April 30<sup>th</sup> at 10 am and the budget hearing will be held at 6:30 pm on Monday April 18<sup>th</sup>. Locations for both events will be determined by the Covid situation in April.

### **Consider approval of agreement with SCCOG for POCD support**

On a motion by Burgess Rogers, seconded by Burgess Nicholas, the Board unanimously accepted the proposal from SCCOG to provide planning and technical support to the Borough Planning & Zoning Commission as it updates the Plan of Conservation & Development this year. Total cost not to exceed \$5,500.

**Consider appeal of tree commissioner’s decision regarding plane tree on Denison Avenue**  
Chief Hoadley had requested that the large London Plane Tree at the corner of Denison and Cliff be removed to improve access by fire trucks. After his request was denied by the Tree Commissioner, he appealed to the full Board. A long discussion ensued weighing the value of the tree, which is in good health, versus the public safety benefits of improved access. In addition it was noted that the tree roots have damaged the adjacent street. Eventually the matter was tabled until the March meeting. Tree Commissioner Barnes will consult with Bartlett Tree regarding the impact on the tree of cutting the roots under the street prior to repairing Denison Avenue.

**ADJOURNMENT**

On a motion by Burgess Mastroianni, seconded by Burgess Nicholas, adjournment of the meeting at 9:03 p.m., was unanimously approved.

Respectfully Submitted,  
Jeffrey Callahan  
February 24, 2022

## **CORRESPONDENCE**

**MARCH 2022**

### **BOROUGH PROPERTY USE REQUESTS:**

- a. Stonington Free Library- (1) Wadawanuck Square for open mic event on April 8; (2) Long term use of small area (625 SF) on west side of Library for seating area funded by ARPA grant.**
- b. Noah's Restaurant – Use of portion of Church Street for outdoor dining for five years. (For discussion only)**

### **MEETINGS/HEARINGS:**

#### **OTHER:**

- a. S.E. CT Cultural Coalition: Request for support**

**OUTGOING: None.**

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square

Description of the event to be held: Open-mic event where participants can share writing, poetry and music.

Held by Stonington Free Library during National Library Week.

Date of the event:  
4/8/2022

Time of the event:  
From: 3:30pm To: 4:30pm

Extra time needed after the event for clean up and break down.

Contact Person:  
Micayla Hall, Director

860-535-0658

*Name*

*Phone Number(s)*

P.O. Box 232, Stonington, CT 06378

micayahall@stoningtonfreelibrary.org

*Mailing Address*

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Free Library agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Micayla Hall  
*Signature of Responsible Party*

3/4/2022  
*Date*

Micayla Hall  
*Printed Name of Responsible Party*

*Additional Conditions & Requirements:* \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
3/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

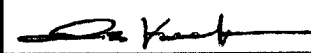
PRODUCER <b>Starkweather &amp; Shepley (WE)</b> Insurance, Inc. PO Box 549 Providence, RI 02901-0549	CONTACT NAME: <b>Ruth Leber</b>
	PHONE (A/C, No, Ext): <b>401 596-2212</b> FAX (A/C, No): <b>401-735-1059</b> E-MAIL ADDRESS: <b>rleber@starshep.com</b>
INSURED <b>Stonington Free Library Association</b> PO Box 232 Stonington, CT 06378	INSURER(S) AFFORDING COVERAGE      NAIC #
	INSURER A : <b>Twin City Fire Insurance Company</b> <b>29459</b>
	INSURER B : <b>Hartford Fire Insurance Company</b> <b>19682</b>
	INSURER C :
	INSURER D :
	INSURER E :

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Required by Contract</b> <input checked="" type="checkbox"/> <b>or Written Agreement</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		02SBAAK0278	09/18/2021	09/18/2022	EACH OCCURRENCE      \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence)      \$ <b>1,000,000</b> MED EXP (Any one person)      \$ <b>10,000</b> PERSONAL & ADV INJURY      \$ <b>2,000,000</b> GENERAL AGGREGATE      \$ <b>4,000,000</b> PRODUCTS - COM/OP AGG      \$ <b>4,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			02SBAAK0278	09/18/2021	09/18/2022	COMBINED SINGLE LIMIT (Ea accident)      \$ BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10000</b>			02SBAAK0278	09/18/2021	09/18/2022	EACH OCCURRENCE      \$ <b>4,000,000</b> AGGREGATE      \$ <b>4,000,000</b> \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?    Y/N <input checked="" type="checkbox"/> Y    N/A If yes, describe under DESCRIPTION OF OPERATIONS below			02WECAB7WU1	09/18/2021	09/18/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT      \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE      \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT      \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**OPEN MIC NIGHT 4.8.22**  
  
 The Warden and Burgesses, The Borough Hall are included as Additional Insured ATIMA as respects General Liability coverage, when required by written contract, as shown above.

<b>CERTIFICATE HOLDER</b>  The Warden and Burgesses The Borough Hall 26 Church St, PO Box 328 Stonington, CT 06378	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

**(REVISED APRIL 2018)**

Borough property to be used: Wadawanuck Square - Close to the western side of the middle section of the Library. Sketch provided below.

Description of the event to be held: Permission to create an outdoor graveled seating area.

Borough ARPA funding awarded for this project, but we also need permission to use Borough property.

Date of the event:

Spring to Fall when the weather remains nice.

Time of the event:

From: \_\_\_\_\_ To: \_\_\_\_\_

Contact Person:

Micayla Hall, Director

*Name*

P.O. Box 232, Stonington, CT 06378

*Mailing Address*

860-535-0658

*Phone Number(s)*

micayahall@stoningtonfreelibrary.org

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Free Library agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

*Micayla Hall*

*Signature of Responsible Party*

3/2/2022

*Date*

Micayla Hall

*Printed Name of Responsible Party*

*Additional Conditions & Requirements:* Full Borough ARPA proposal below

for more detail.

Approved by the Borough of Stonington:

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*

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DATE (MM/DD/YYYY)  
3/04/2022

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<b>PRODUCER</b> Starkweather & Shepley (WE) Insurance, Inc. PO Box 549 Providence, RI 02901-0549	<b>CONTACT NAME:</b> Ruth Leber <b>PHONE (A/C, No, Ext):</b> 401 596-2212 <b>FAX (A/C, No):</b> 401-735-1059 <b>E-MAIL ADDRESS:</b> rleber@starshep.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Stonington Free Library Association PO Box 232 Stonington, CT 06378	<b>INSURER A:</b> Twin City Fire Insurance Company	<b>NAIC #</b> 29459
	<b>INSURER B:</b> Hartford Fire Insurance Company	<b>NAIC #</b> 19682
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		02SBAAK0278	09/18/2021	09/18/2022	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		02SBAAK0278	09/18/2021	09/18/2022	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	02WECAB7WU1	09/18/2021	09/18/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**OUTDOOR SEATING**  
 The Warden and Burgesses, The Borough Hall are included as Additional Insured ATIMA as respects General Liability coverage, when required by written contract, as shown above.

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## **Stonington Free Library Borough ARPA Funding Request**

The Stonington Free Library is applying for \$5,872.98 in ARPA funding from the Borough. We would like to create an outdoor graveled seating area on the western side of the middle section of the Library. The space will be designed with a sweeping curve of gravel that fills in the area between the original building and 1990s addition and include minor plantings and landscaping improvements. ARPA funds from the Borough would cover creating the graveled area and purchasing outdoor seating, preferably cafe tables and chairs, and a trash/recycling receptacle. In addition to seeking funding for this project, we also request permission from the Borough to use this small piece of property adjacent to the Library.

Due to the pandemic, people have been actively seeking more activities outdoors, including digital access for working, attending classes and more. The Library has been proactively responding to the changing needs of the community as both the pandemic and digital options create different opportunities for learning services. In 2021 we increased our outdoor WiFi signal strength thanks to the Everybody Learns initiative and we secured a grant from the Community Foundation to lend out hotspots, which provide an internet connection anywhere. We also received Emergency Connectivity funding to purchase Chromebook laptops that can be checked out for remote use.

The creation of a seating area outside the Library will further enhance these initiatives and have a positive impact on the quality of life and work in the area. Community members will have the option to work, study, research, and connect to wellness resources at tables located right outside the Library. They will be able to connect their devices to our free boosted WiFi signal, borrow one of our hotspots for an even stronger internet connection, and if they don't have their own devices, they can borrow one of SFL's Chromebooks to use outside. The space could also be utilized during events that take place on/around Wad Square like the Fourth of July Parade, Holiday Stroll, Village Fair, Garden Tour, Battle of Stonington 5k, etc.

The Library will be responsible for maintenance, cleaning and trash pick up in the area. SFL will not be selling food or drinks. Community members can make food purchases from local restaurants or bring their own to enjoy at the outdoor tables. We do not anticipate that people will want to reserve the space to meet, but if that comes up, the Library will take responsibility for reservations.

We would like the furniture to remain outside at all times for as long as weather permits. In the event of strong storms, we will bring it to a secure location inside or in the gated area near the ramp on the eastern side of the building to prevent damage. We would like to keep the furniture as flexible as possible so that parties of varying sizes utilizing the space can maneuver the tables to fit their needs.

**Cost estimate**

Graveled Area (sketch below)	\$3,675
Furniture (3 tables, 8 chairs, trash/recycling receptacle, see below)	\$2,197.98
Total	\$5,872.98

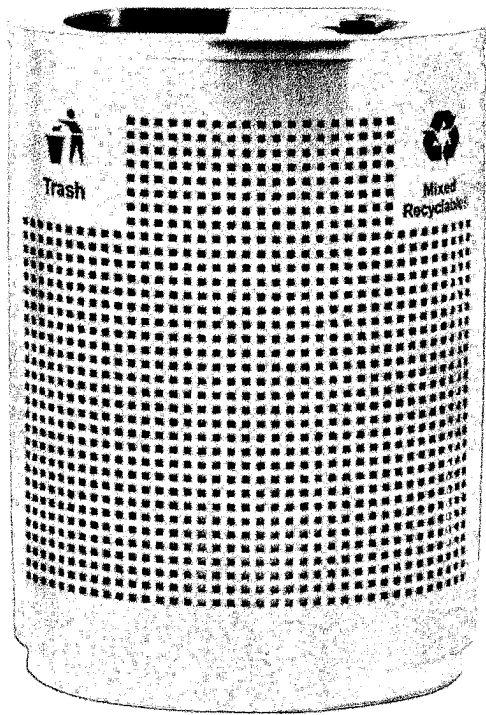
**Furniture**



Lancaster Table & Seating 24" x 32" (Qty 2)



Lancaster Table & Seating 32" x 48" (Qty 1)



Trash and recycling receptacle (Qty 1)



## Fwd: Borough Land Use Applications - Outdoor Seating and Open Mic

From: Jeffrey Callahan (borowarden@att.net)  
To: boroughstonington@snet.net  
Date: Tuesday, March 15, 2022, 04:36 PM EDT

Pls copy for meeting packet.

Jeffrey Callahan, Warden  
Borough of Stonington  
CT, USA

Begin forwarded message:

**From:** Micayla Hall <micaylahall@stoningtonfreelibrary.org>  
**Date:** March 15, 2022 at 15:53:34 EDT  
**To:** Jeffrey Callahan <borowarden@att.net>  
**Subject: Re: Borough Land Use Applications - Outdoor Seating and Open Mic**

Hi Jeff,

We would love to get it completed before the summer. Once in place we plan to have furniture out there between the spring and fall while the weather remains nice.

If we receive approval next week to use the land, the building committee will meet asap. John Turrentine has Cedar Ridge on board. They provided us with the estimate for the gravel work. Once we receive approval, John will have us added to their schedule.

Micayla

On Tue, Mar 15, 2022 at 3:47 PM Jeffrey Callahan <borowarden@att.net> wrote:  
We have both and they will be on the agenda. What's your timeline for the outdoor reading area?

Jeffrey Callahan, Warden  
Borough of Stonington  
CT, USA

On Mar 15, 2022, at 14:57, Micayla Hall <micaylahall@stoningtonfreelibrary.org> wrote:

Hi Jeff,

I want to confirm that you received the two land use applications I sent. They are attached here.

I will attend the March 21st meeting in case there are any questions.

Micayla

----- Forwarded message -----

**From:** Micayla Hall <micaylahall@stoningtonfreelibrary.org>  
**Date:** Fri, Mar 4, 2022 at 4:56 PM  
**Subject:** Borough Land Use Applications - Outdoor Seating and Open Mic



APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: **Corner of Church and Water St. [113 Water St.]**

Description of the event to be held:

**Outdoor Dining Tables and Decking surface adjacent to building on Church St.**

Date of the event:

Time of the event:

**April 1<sup>st</sup>-The Boro Stroll Weekend for 5 Years**

**From: 7:45am**

**To: 9:30pm [Daily]**

Contact Person:

**Andrew Field**

**860.377.0205**

Name

Phone Number(s)

**113 Water St. Stonington CT 06378**

**Andrew@noahsfinefood.com**

In Mailing Address

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) **Noah's** \_\_\_\_\_ agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage of property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

\_\_\_\_\_  
Signature of Responsible Party

**3/07/2022**

Date

**Andrew Field** \_\_\_\_\_

Printed Name of Responsible Party

Additional Conditions & Requirements: \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

--- = NORMAL CAR PARKING

AS IS

CHURCH ST.

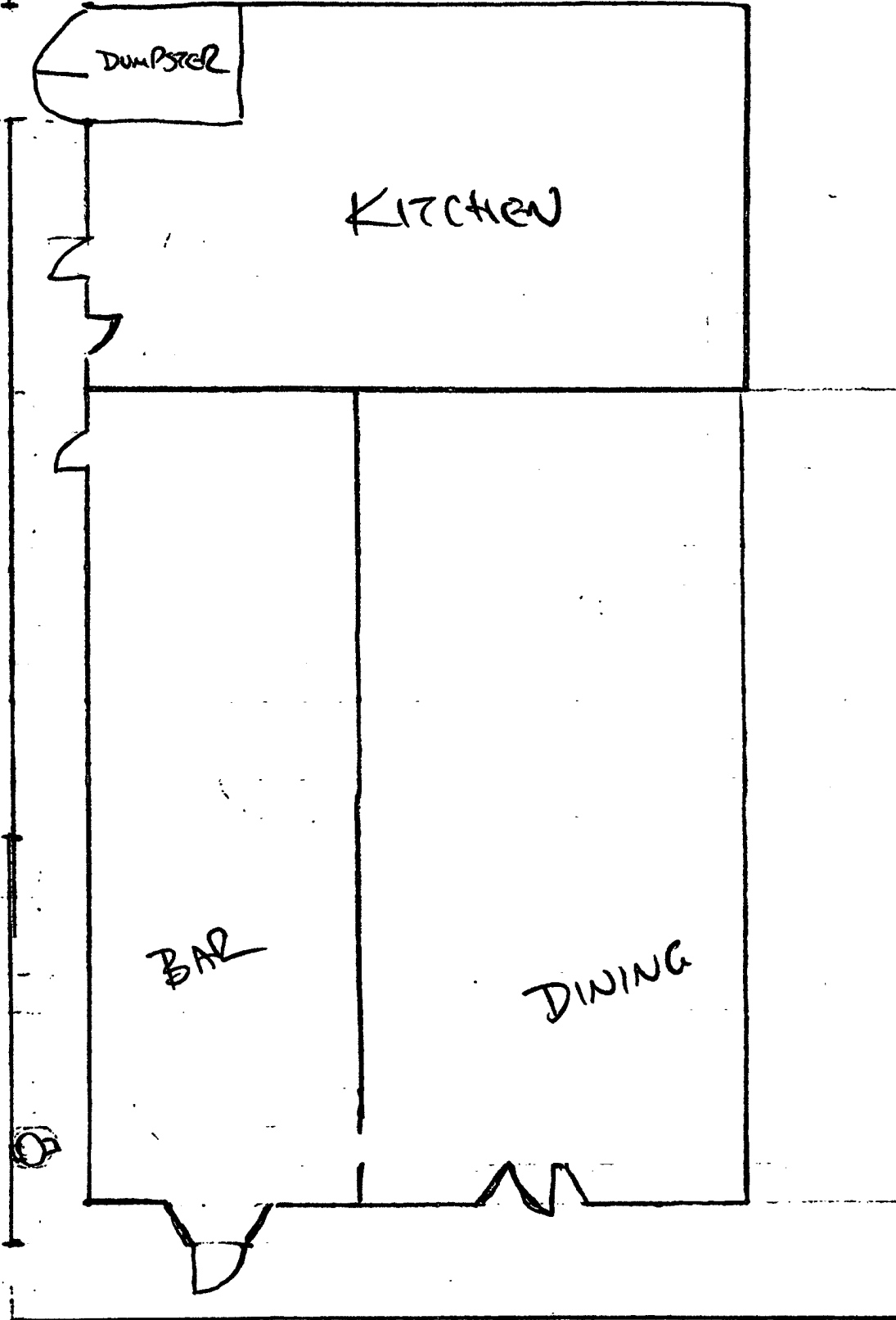


KITCHEN

BAR

DINING

WATER ST.



□ = 2'  
----- = EXISTING PARKING



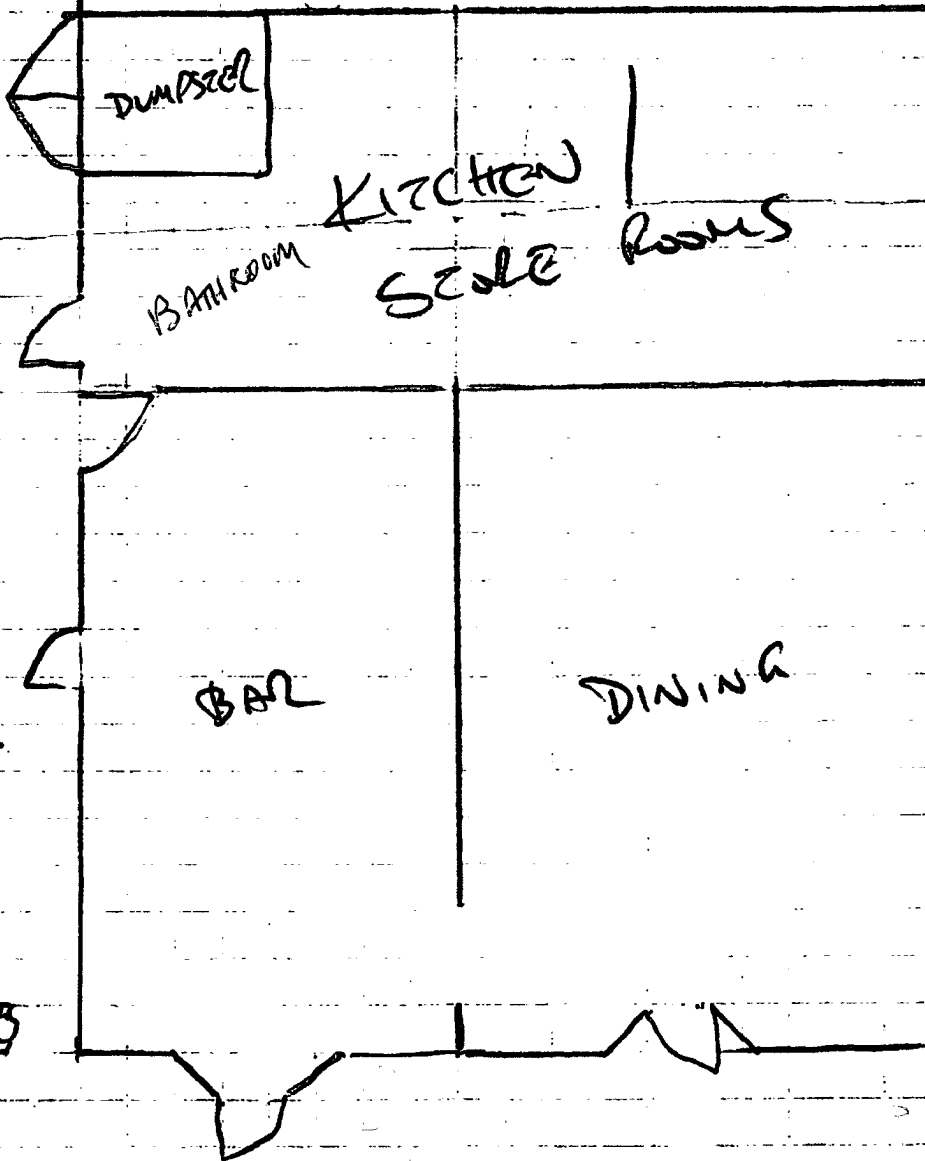
PROPOSED USAGE

~~AS IS~~

113 WATER ST.

CHURCH ST.

YELLOW CURB



WATER ST.

DUMPSTERS

KITCHEN / SCALE ROOMS

PROPOSED 113 WATER ST

□ ± 1'

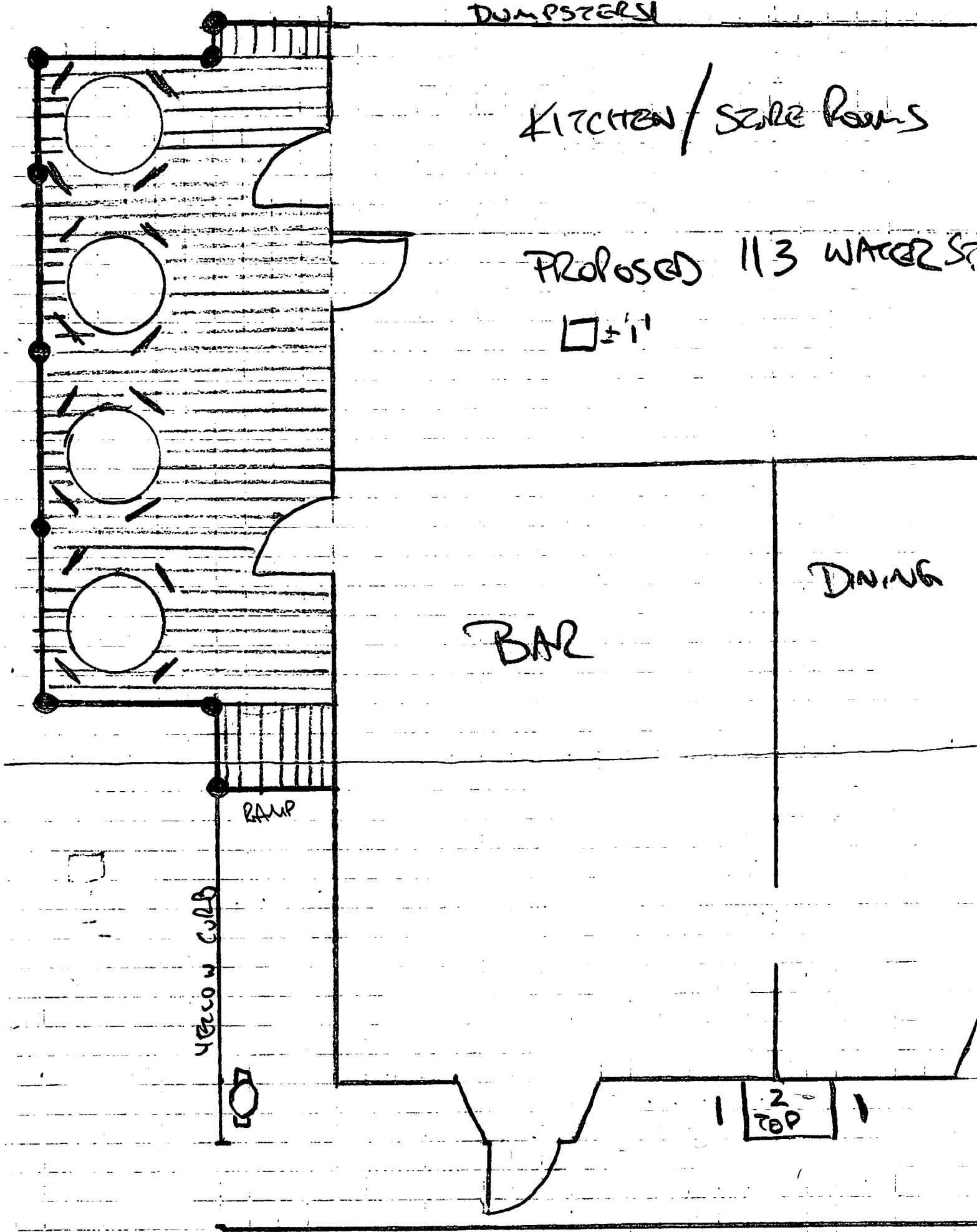
DINING

BAR

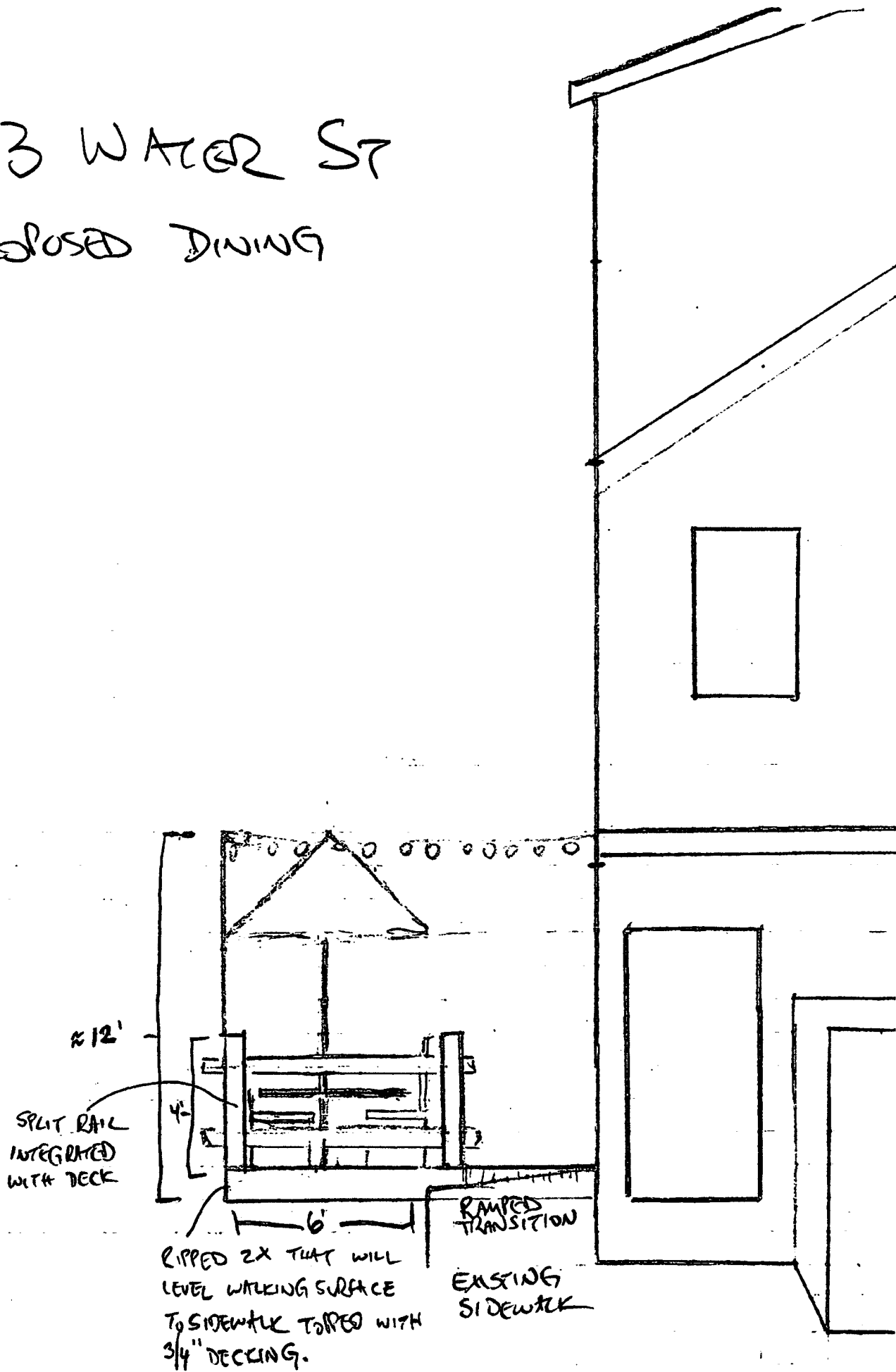
RAMP

YELLOW CURB

2 TOP



# 113 WATER ST PROPOSED DINING



# SOUTHEASTERN CONNECTICUT CULTURAL COALITION

P.O. Box 95, New London, CT 06320 | (860) 448-5135 | info@CultureSECT.org | www.CultureSECT.org

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Warden Jeffrey Callahan  
Borough of Stonington  
PO Box 328  
Stonington, CT 06378

March 4, 2022

Dear Jeff,

**The Cultural Coalition often works behind the scenes committed to serving AS the spotlight rather than being IN the spotlight.**

We serve as the “voice” of the arts and cultural sector, and over the past two years during the pandemic, we have quietly helped the creative community face some of the most challenging times. The Cultural Coalition is a nonprofit organization that relies on grants, earned income, sponsors and contributions.

**Since our inception, Cultural Coalition services have been free to all municipalities. We are asking the Borough of Stonington to consider a \$350 voluntary fee for service to help support the work we do for your municipality and across the region.**

How the Cultural Coalition supports municipalities, including the **Borough of Stonington**:

- Provide monthly **updates, data and timely information to municipal CEOs** at Southeastern CT Council of Governments meetings
- Steer \$1.2+ million of **municipal American Rescue Plan Act (ARPA) funds** to support local recovery through a 1% for arts & culture advocacy campaign
- Serve as a partner and support for municipalities to **administer ARPA funds to local arts & culture**
- Serve as a partner and support for municipalities seeking to form municipal **Cultural Districts** to expand tax base, increase foot traffic and promote arts and cultural assets
- **Identify and address vital needs** of the sector due to the pandemic and communicating with elected officials, legislators, funders, and regional leaders
- Work with the municipality to include arts and culture in municipal **Plans of Conservation and Development**
- Work with **local and regional economic development agencies**, including departments, commissions, committees (beautification, parks and recreation, arts councils) to advance local projects and priorities
- Serve as a **resource for data, reports, technical support, and guidance** regarding arts and culture
- Provide **presentations about the economic impact of arts and culture** to City Councils, Boards of Selectmen, economic development commissions, and community organizations
- Suggest **relevant grant opportunities** and information to help municipalities advance goals and projects

***Your financial support ensures that the Cultural Coalition can continue to help the arts and culture sector and our communities to recover and thrive!!***

Should your municipality decide to support the Cultural Coalition, for your convenience, we have enclosed an invoice that can be used to process the payment.

Sincerely,



Wendy Bury  
Executive Director

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*Our mission is to improve the economy, vitality and quality of life in Southeastern Connecticut by supporting the arts, cultural and creative community.*

# CULTURAL COALITION

serving southeastern & northeastern CT

Winter 2022

2022 CULTURAL COALITION ACTIVITIES	CREATIVE COMMUNITY*	MUNICIPALITIES	NON-ARTS ENTITIES THAT SUPPORT CREATIVE COMMUNITY	NORTHEAST REGION (NER)
<b>SERVICES</b>				
Advocacy—Local, State & National	X			X
Designated Regional Service Organization (DRSO) for CT Office of the Arts/DECD—southeast & northeast CT	X	X		X
Representation & Strategic Partnerships with: Southeastern CT Enterprise Region (SeCTer) Southeastern CT Council of Governments (SECCOG) Chamber of Commerce of Eastern Connecticut Community Foundation of Eastern Connecticut Division of Emergency Mgmt. & Homeland Security (DEMHS) Region 4 Recovery Steering Committee	X	X	X	X
Research & Data EXPANDED Arts & Economic Prosperity 6 Report (AEP6) Cultural Facilities Assessment NEW FOR 2022	X	X	X	X
Monthly E-News & What You Need to Know Today	X	X		X
Cultural Connections—Directory of Arts & Culture	X		X	
C.O.R.E. Calendar (Calendar of Regional Events)	X		X	X
Municipal Services EXPANDED Advising, Consulting & Project Support for: Sustainable CT Certification & Actions Plans of Conservation & Development Cultural Districts ARPA Municipal Funds for Arts & Culture (2021-22) Municipal Profiles Regional Report NEW FOR 2022		X		X
Business & Employee Benefits Content Development/Delivery for HR use	X		X	
Fiscal Agent Service	X			X
<b>PROGRAMS</b>				
Rising Tide Series Executive Directors/CEO Roundtable Regional Roundtables (by topic, location, category)	X			X
Funding Booster Program Monthly Grant Clinics Professional grant writer consultation services Getting Started with Grants Training (annual) Grantmakers Forum (annual)	X			X
Arts in Health Collaborative	X		X	
Art at the Airport	X		X	X
Assets for Artists	X			X
Diversity, Equity, Inclusion & Anti-racism Series	X			X
<b>EVENTS</b>				
Culture Connects (spring & fall)	X		X	
Make Music Day—June 21 (annual)	X	X	X	
Legislative Breakfast/Briefing (annual)	X	X		X
Arts & Culture Outlook 2022 (annual)	X	X	X	X
Thrive! 2022 and mini-Thrive! events	X			X
<b>ADDITIONAL STAFF</b> NEW FOR 2022				
Northeastern CT Region Arts & Culture Coordinator				X
Cultural Coalition Outreach & Impact Coordinator	X		X	X

# CULTURAL COALITION

serving southeastern & northeastern CT

Winter 2022

## **Descriptions** (alphabetical order)

**Advocacy** – Raising awareness of key issues, distributing alerts, and providing education about impacts on the arts & cultural sector.

**ARPA Municipal Funds for Arts & Culture** – Supporting cities & towns who have committed funds to local arts & culture recovery via technical support and recommendations that will address priority needs and meet the goals of the American Rescue Plan Act (ARPA).

**Arts & Culture Outlook** – An annual event for the creative community, municipal & community leaders to hear updates from the Cultural Coalition, regional & state leaders on upcoming key topics, regional & statewide initiatives, legislative and advocacy issues.

**Arts & Economic Prosperity Report (AEP)** – The Cultural Coalition facilitates local data collection from nonprofit arts & cultural organizations in New London County and northeast CT, including 1,000 audience surveys. Conducted by Americans for the Arts, the study's final report provides regional economic impact of arts & cultural nonprofits, including revenue to local and state governments, jobs supported, household income, audience demographics & audience spending. AEP5 was issued in 2017 & AEP6 will be in 2023.

**Art at the Airport** – In partnership with the Connecticut Airport Authority (CAA), the Cultural Coalition provides a free and accessible public art program at Groton–New London Airport, featuring exhibits by visual artists showcasing the region's uniqueness, history, industry, culture and geography. Groton Public Library offers exhibit-related public programs, lectures and activities.

**Arts in Health Collaborative** – Led by Cultural Coalition, a group of social service organizations with arts-based programs work to build awareness of and support for an arts approach to health and wellness. The group coordinates resources for cost savings and enhanced programming, peer-to-peer professional development, and increase accessibility to arts activities and venues.

**Assets for Artists** – Presented by Mass MoCA's Assets for Artists program as part of a state-wide collaboration and series of free professional development workshops for artists to strengthen their financial and business capacity.

**Business & Employee Benefit Service** – The Cultural Coalition provides arts & cultural content to corporate Human Resource Departments for use in attraction and retention of employees.

**CORE Calendar (Calendar of Regional Events)** – Free, multi-agency, shared calendar of events in partnership with other regional organizations including the Chamber of Commerce of Eastern CT, SeCTer, and The Day.

**\*Creative Community** – individuals & entities that participate in arts, culture, history or creative pursuits.

**Culture Connects** – Social and networking event with facilitated ice-breakers attended by the region's creative community.

**Cultural Connections** – Online directory of registered Cultural Coalition Partners/members in Southeast CT. This resource can be used to find and connect with arts and cultural resources by searches on keyword, primary category, town, or specific tags.

**Cultural Facilities Assessment** – Plan to facilitate data collection from nonprofit arts & cultural organizations in the region while gathering data for AEP6 during 2022. Study results to provide the first collective measurement/baseline status of the region's arts & cultural facilities (total square footage, average age of buildings/mechanicals, % of accessible buildings-physically and digitally, etc.).

**Diversity, Equity, Inclusion & Anti-racism Series** – Led by the Cultural Coalition, a series of trainings and conversations with and for those engaged in the work of redesigning policies and operations from a diverse, equitable, inclusive and anti-racist lens.

**Fiscal Agent Service** – The Cultural Coalition provides education, assessment, tools and guidance to launch new creative businesses. Allows artists and other small organizations to solicit and receive grants, donations, etc. before federal nonprofit status is received or to better understand the current nonprofit environment (competition, duplication, fundraising requirements) before doing so.

**Funding Booster Program** – Led by Cultural Coalition in partnership with CT Office of the Arts, Community Foundation of Eastern CT, CT Humanities, New England Foundation for the Arts and Office of U.S. Rep Joe Courtney, CT 2nd District, this program provides grant clinics, workshops, resources and technical support to improve the region's ability to capitalize on grants from the local to federal level.

**Legislative Breakfast/Briefing** – The Cultural Coalition hosts an annual event for the creative community and the public to hear from and interact with state legislators prior to the start of the legislative session.

**Make Music Day** – The Cultural Coalition plans, coordinates, and markets more than 100 live, free music performances across the region as part of the annual Make Music Day SECT. This global music celebration held on the summer solstice, June 21, each year in more than 1,000 cities in 120 countries, brings people of all ages and skill levels together to share music in free public performances.

**Municipal Services** – The Cultural Coalition offers consulting and project support for Mayors and First Selectmen, town councils, economic development departments & commissions, committees and project managers. Program includes support for establishing Cultural Districts, updating Plan of Conservation & Development, and obtaining Sustainable CT certification. Assisting with ARPA Municipal Funds for Arts & Culture continues in 2022. Planning to compile and issue an annual Municipal Profiles Regional Report.

**Northeastern CT Region Arts & Culture Coordinator** – The Cultural Coalition's liaison to the northeast region, working to assess the arts & cultural landscape, respond to unique needs, and extend Cultural Coalition's programs and services to the creative community.

**Outreach & Impact Coordinator** – The Cultural Coalition's point of contact to identify, connect with, and support arts & cultural entities not currently being served by the Cultural Coalition, especially BIPOC creative community members in eastern Connecticut.

**Rising Tide Series - Regional Roundtables** – The Cultural Coalition facilitates regular meetings for professional development, information sharing, and fostering collaboration, including Executive Directors/CEOs and Arts in Health Collaborative. New peer roundtables may include convenings by topic (i.e. marketing, program managers, artists) or location (rural, neighboring towns).

**THRIVE!** – Cultural Coalition's biennial half-day conference to share, learn and celebrate the creative community. The format includes: information tables, luncheon keynote speaker, and professional development breakout sessions featuring projects from across the region. After a 2 year postponement, THRIVE! 2022 is planned as an in-person event. An off-year Mini-THRIVE is being considered.



**Borough of Stonington**  
**Bills for Review**  
**February 18 through March 18, 2022**

Name	Class	Amount
<b>Feb 18 - Mar 18, 22</b>		
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	23.64
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	120.94
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	14.55
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	3,916.36
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	45.98
Best Energy	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	538.73
Breezeline	506 Internet/Phones	381.19
Brustolon	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	582.71
Business Card	506 Internet/Phones	122.20
Capitol Uniforms	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	591.29
Cash True Value H...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	261.44
CLA Engineers, Inc.	OTHER FUNDS:ARPA	12,300.00
Comcast	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	269.17
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	637.19
East Coast Sign & ...	STREET DEPARTMENT:GENERAL:604 Street Repairs	150.00
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.59
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	182.69
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,217.17
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	204.61
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
MES/Shipman's Fir...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	369.75
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	624.81
Municipal Emergen...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	8.50
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	231.00
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	860.00
Quill Corporation	GENERAL GOVERNMENT:OFFICE:124 Supplies	31.99
Ricoh USA Inc	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	21.17
Southeastern CT C...	GENERAL GOVERNMENT:CONTRIBUTIONS:194 Council of Governments	350.00
State of Connecticu...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	240.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	750.00
The Day Publishing ...	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:241 Legal Notices	5.90
Town of Stonington	GENERAL GOVERNMENT:TAX COLLECTOR:144 Collection Expenses	3,184.37
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	108.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	205.09
Town of Stonington	STREET DEPARTMENT:GENERAL:610 Snow removal	3,015.87
U.S. Postal Service	BOARDS & COMMISSIONS:SHARED PZC & ZBA:221 Postage	202.00
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,165.75
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	783.00
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,049.72
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	1,597.73
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	139.53
Westerly Auto Parts...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	69.48
<b>Feb 18 - Mar 18, 22</b>		<b><u>37,279.11</u></b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1, 2021 through March 18, 2022**

	Jul 1, '21 - Mar 18, 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GRANTS &amp; REIMBURSEMENTS</b>			
1 Town of Stonington	251,583.00	251,583.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	15,012.73	10,000.00	5,012.73
<b>Total 2 State of Connecticut</b>	<b>15,012.73</b>	<b>11,000.00</b>	<b>4,012.73</b>
<b>Total GRANTS &amp; REIMBURSEMENTS</b>	<b>266,595.73</b>	<b>262,583.00</b>	<b>4,012.73</b>
<b>FIRE PROTECTION FEES</b>			
21 Stonington Fire District	68,883.00	68,547.00	336.00
22 Wamphassuc	30,094.00	29,947.00	147.00
23 Lord's Point	28,220.00	28,083.00	137.00
<b>Total FIRE PROTECTION FEES</b>	<b>127,197.00</b>	<b>126,577.00</b>	<b>620.00</b>
<b>OTHER INCOME</b>			
61 Planning & Zoning Fees, Etc.	2,655.00	3,000.00	-345.00
62 Interest on Investments	676.82	1,000.00	-323.18
65 Telephone Property Tax	0.00	500.00	-500.00
69 Miscellaneous			
Dumpster Permit Fees	2,700.00	0.00	2,700.00
69 Miscellaneous - Other	3,793.00	2,000.00	1,793.00
<b>Total 69 Miscellaneous</b>	<b>6,493.00</b>	<b>2,000.00</b>	<b>4,493.00</b>
<b>OTHER INCOME - Other</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Total OTHER INCOME</b>	<b>11,824.82</b>	<b>6,500.00</b>	<b>5,324.82</b>
<b>PROPERTY TAXES</b>			
81-Real Estate	926,658.47	886,397.00	40,261.47
81-Vehicles	4,065.08	0.00	4,065.08
<b>Total PROPERTY TAXES</b>	<b>930,723.55</b>	<b>886,397.00</b>	<b>44,326.55</b>
<b>RESERVE TRANSFER</b>			
91 Acc Rev Fund Bal Des Budget	0.00	9,326.00	-9,326.00
<b>Total RESERVE TRANSFER</b>	<b>0.00</b>	<b>9,326.00</b>	<b>-9,326.00</b>
<b>Total Income</b>	<b>1,336,341.10</b>	<b>1,291,383.00</b>	<b>44,958.10</b>
<b>Gross Profit</b>	<b>1,336,341.10</b>	<b>1,291,383.00</b>	<b>44,958.10</b>
<b>Expense</b>			
<b>GENERAL FUND OPERATING EXPENSE</b>			
<b>GENERAL GOVERNMENT</b>			
<b>Administrative</b>			
101 Audit	22,475.00	22,000.00	475.00
104 Insurance			
Surety Bonds	0.00	500.00	-500.00
CIRMA LAP	19,800.00	20,600.00	-800.00
Worker's Comp (CIRMA)	20,613.00	22,000.00	-1,387.00
<b>Total 104 Insurance</b>	<b>40,413.00</b>	<b>43,100.00</b>	<b>-2,687.00</b>
105 Professional Services	15,243.99	20,000.00	-4,756.01
106 Special Mailings	1,220.90	1,000.00	220.90
107 Community Affairs	999.50	1,600.00	-600.50
108 Health Insurance	22,140.18	45,000.00	-22,859.82
109 H. INS., HSA Contribution	5,030.00	6,000.00	-970.00
110 Travel Reimbursement	0.00	1,000.00	-1,000.00
<b>Total Administrative</b>	<b>107,522.57</b>	<b>139,700.00</b>	<b>-32,177.43</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1, 2021 through March 18, 2022**

	Jul 1, '21 - Mar 18, 22	Budget	\$ Over Budget
<b>Office</b>			
121 Legal Notices	106.55	1,000.00	-893.45
122 Equipment R&M/Upgrading	581.90	5,000.00	-4,418.10
123 Postage	227.59	2,000.00	-1,772.41
124 Supplies	1,567.06	800.00	767.06
125 Technology	6,793.28	2,000.00	4,793.28
126 Bank Fees	532.85	500.00	32.85
129 Miscellaneous	538.67	1,000.00	-461.33
130 Administrative Assistant	25,703.85	30,450.00	-4,746.15
<b>Total Office</b>	<b>36,051.75</b>	<b>42,750.00</b>	<b>-6,698.25</b>
<b>Tax Collector</b>			
141 Legal Notices	0.00	200.00	-200.00
142 Liens	0.00	200.00	-200.00
143 Postage	0.00	100.00	-100.00
144 Collection Expenses	3,184.37	5,000.00	-1,815.63
145 Tax Refunds	190.50	1,000.00	-809.50
<b>Total Tax Collector</b>	<b>3,374.87</b>	<b>6,500.00</b>	<b>-3,125.13</b>
<b>Salaries</b>			
161 Assessor	1,000.00	1,500.00	-500.00
162 Burgesses	4,000.00	6,000.00	-2,000.00
163 Clerk-Treasurer	2,666.64	4,000.00	-1,333.36
165 Warden	10,000.00	15,000.00	-5,000.00
168 Payroll Taxes	19,957.70	27,097.00	-7,139.30
169 Direct Deposit Fees	126.17	300.00	-173.83
170 Commissioner Stipends	1,333.12	2,000.00	-666.88
<b>Total Salaries</b>	<b>39,083.63</b>	<b>55,897.00</b>	<b>-16,813.37</b>
<b>Contributions</b>			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	325.15	325.00	0.15
194 SE CT Council of Government	861.00	511.00	350.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
<b>Total Contributions</b>	<b>41,186.15</b>	<b>43,836.00</b>	<b>-2,649.85</b>
<b>Total GENERAL GOVERNMENT</b>	<b>227,218.97</b>	<b>288,683.00</b>	<b>-61,464.03</b>
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	219.81	1,000.00	-780.19
203 Books & Training	267.00	200.00	67.00
205 Prof Services - Legal	0.00	5,000.00	-5,000.00
206 Prof Svcs- Planner/Engineer	0.00	2,000.00	-2,000.00
<b>Total Planning &amp; Zoning Commission</b>	<b>486.81</b>	<b>9,700.00</b>	<b>-9,213.19</b>
<b>Shared PZC &amp; ZBA</b>			
221 Postage	202.00	500.00	-298.00
222 State Conservation Fund	870.00	1,500.00	-630.00
257 Zoning Officer Salary	11,624.98	20,000.00	-8,375.02
259 Miscellaneous/Office	139.39	1,000.00	-860.61
<b>Total Shared PZC &amp; ZBA</b>	<b>12,836.37</b>	<b>23,000.00</b>	<b>-10,163.63</b>
<b>Zoning Board of Appeals</b>			
241 Legal Notices	1,152.60	500.00	652.60
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	2,500.00	-2,500.00
<b>Total Zoning Board of Appeals</b>	<b>1,152.60</b>	<b>3,100.00</b>	<b>-1,947.40</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1, 2021 through March 18, 2022**

	Jul 1, '21 - Mar 18, 22	Budget	\$ Over Budget
<b>Total BOARDS &amp; COMMISSIONS</b>	14,475.78	35,800.00	-21,324.22
<b>FIRE DEPARTMENT</b>			
<b>Operating Expenses</b>			
301 Fuel	1,172.91	2,500.00	-1,327.09
302 Maintenance of Alarms	0.00	1,000.00	-1,000.00
303 Maintenance of Radios	0.00	2,000.00	-2,000.00
304 Maintenance Trucks & Equip	14,509.63	25,000.00	-10,490.37
305 New Tools & Equipment	11,591.53	25,000.00	-13,408.47
306 Telecommunications	5,452.05	8,000.00	-2,547.95
307 Fire Marshal Expenses	1,343.77	2,000.00	-656.23
309 Miscellaneous	498.79	1,000.00	-501.21
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
<b>Total Operating Expenses</b>	<b>34,568.68</b>	<b>96,500.00</b>	<b>-61,931.32</b>
<b>Firehouse - 100 Main Street</b>			
311 Electricity	6,600.41	11,000.00	-4,399.59
312 Propane	11,171.27	9,000.00	2,171.27
314 Water & Sewer	1,435.25	2,000.00	-564.75
315 Supplies	1,751.64	2,500.00	-748.36
317 Repairs & Maintenance	7,505.97	25,000.00	-17,494.03
566 Janitorial - Firehouse	3,960.00	6,000.00	-2,040.00
<b>Total Firehouse - 100 Main Street</b>	<b>32,424.54</b>	<b>55,500.00</b>	<b>-23,075.46</b>
<b>Insurance</b>			
321 Accidental Death	5,531.22	800.00	4,731.22
324 LAP-Liability/Auto/Prop	30,392.00	32,000.00	-1,608.00
<b>Total Insurance</b>	<b>35,923.22</b>	<b>32,800.00</b>	<b>3,123.22</b>
<b>Personnel Expenses</b>			
341 Companies & Department	7,500.00	10,000.00	-2,500.00
342 Medical	2,538.00	8,000.00	-5,462.00
343 Length of Service Program	33,063.00	35,000.00	-1,937.00
344 Training	910.50	3,000.00	-2,089.50
345 Uniforms	1,669.11	2,500.00	-830.89
346 Pay-per-Call Incentive Prog	6,248.81	15,000.00	-8,751.19
347 Deferred Compensation	5,625.00	7,000.00	-1,375.00
<b>Total Personnel Expenses</b>	<b>57,554.42</b>	<b>80,500.00</b>	<b>-22,945.58</b>
<b>Salaries</b>			
361 Chief	65,592.56	91,104.00	-25,511.44
362 Deputy Chief	6,666.64	10,000.00	-3,333.36
363 Assistant Chief	0.00	6,000.00	-6,000.00
364 Fire Marshal	7,402.96	10,560.00	-3,157.04
365 Company Officers	2,152.50	5,725.00	-3,572.50
<b>Total Salaries</b>	<b>81,814.66</b>	<b>123,389.00</b>	<b>-41,574.34</b>
<b>Total FIRE DEPARTMENT</b>	<b>242,285.52</b>	<b>388,689.00</b>	<b>-146,403.48</b>
<b>HYDRANTS</b>			
<b>General Expenses</b>			
401 Rental of Hydrants & Pipe	28,629.91	46,000.00	-17,370.09
<b>Total General Expenses</b>	<b>28,629.91</b>	<b>46,000.00</b>	<b>-17,370.09</b>
<b>Total HYDRANTS</b>	<b>28,629.91</b>	<b>46,000.00</b>	<b>-17,370.09</b>
<b>BOROUGH HALL - 26 CHURCH ST</b>			
<b>Borough Hall/Highway Garage</b>			
501 Electricity	1,314.66	2,500.00	-1,185.34
502 Heating Oil	2,512.02	4,500.00	-1,987.98
504 Water & Sewer	258.49	300.00	-41.51
505 Supplies	538.93	1,500.00	-961.07
506 Internet/Phones	2,796.49	5,000.00	-2,203.51

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1, 2021 through March 18, 2022**

	Jul 1, '21 - Mar 18, 22	Budget	\$ Over Budget
509 Repairs & Maintenance	10,804.49	6,000.00	4,804.49
<b>Total Borough Hall/Highway Garage</b>	<b>18,225.08</b>	<b>19,800.00</b>	<b>-1,574.92</b>
<b>Salaries</b>			
565 Janitorial - Borough Hall	1,760.00	4,000.00	-2,240.00
<b>Total Salaries</b>	<b>1,760.00</b>	<b>4,000.00</b>	<b>-2,240.00</b>
<b>Total BOROUGH HALL - 26 CHURCH ST</b>	<b>19,985.08</b>	<b>23,800.00</b>	<b>-3,814.92</b>
<b>STREET DEPARTMENT</b>			
<b>General</b>			
601 Gas & Oil	1,749.58	3,000.00	-1,250.42
602 EQUIP. R&M/Upgrading/SIGNS	3,790.25	10,000.00	-6,209.75
604 Street Repairs	302.46	5,000.00	-4,697.54
605 Supplies	3,014.90	6,000.00	-2,985.10
610 Snow Removal	46,450.76	10,000.00	36,450.76
611 Sidewalk Repairs	0.00	8,000.00	-8,000.00
612 Stormwater Management	1,943.05	15,000.00	-13,056.95
<b>Total General</b>	<b>57,251.00</b>	<b>57,000.00</b>	<b>251.00</b>
<b>Wages &amp; Salaries</b>			
656 Labor - Regular	86,775.17	122,661.00	-35,885.83
657 Labor - Overtime	14,278.82	17,000.00	-2,721.18
658 Labor - Temporary	0.00	7,500.00	-7,500.00
666 Deferred Comp Matching	1,045.00	3,000.00	-1,955.00
667 Street Commissioner	4,333.36	6,500.00	-2,166.64
<b>Total Wages &amp; Salaries</b>	<b>106,432.35</b>	<b>156,661.00</b>	<b>-50,228.65</b>
<b>Total STREET DEPARTMENT</b>	<b>163,683.35</b>	<b>213,661.00</b>	<b>-49,977.65</b>
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
<b>General Expenses</b>			
801 Grounds Maintenance	6,088.00	3,000.00	3,088.00
802 Tree Maintenance	5,111.00	15,000.00	-9,889.00
804 Park Utilities	473.52	750.00	-276.48
805 Signs, Surveys & ROW	1,975.00	1,500.00	475.00
<b>Total General Expenses</b>	<b>13,647.52</b>	<b>20,250.00</b>	<b>-6,602.48</b>
<b>Total PARKS, TREES, &amp; RIGHTS OF WAY</b>	<b>13,647.52</b>	<b>20,250.00</b>	<b>-6,602.48</b>
<b>SANITATION</b>			
<b>General Expenses</b>			
909 Miscellaneous	977.50	3,000.00	-2,022.50
<b>Total General Expenses</b>	<b>977.50</b>	<b>3,000.00</b>	<b>-2,022.50</b>
<b>Total SANITATION</b>	<b>977.50</b>	<b>3,000.00</b>	<b>-2,022.50</b>
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	15,545.58	20,000.00	-4,454.42
<b>Total CONTINGENCY EXPENSE</b>	<b>15,545.58</b>	<b>20,000.00</b>	<b>-4,454.42</b>
<b>Total GENERAL FUND OPERATING EXPENSE</b>	<b>726,449.21</b>	<b>1,039,883.00</b>	<b>-313,433.79</b>
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	251,500.00	251,500.00	0.00
<b>Total SPECIAL REVENUE &amp; TRUST FUNDS</b>	<b>251,500.00</b>	<b>251,500.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>977,949.21</b>	<b>1,291,383.00</b>	<b>-313,433.79</b>
<b>Net Ordinary Income</b>	<b>358,391.89</b>	<b>0.00</b>	<b>358,391.89</b>
<b>Net Income</b>	<b>358,391.89</b>	<b>0.00</b>	<b>358,391.89</b>

**BOROUGH ACCOUNT**  
As of March 21,2022

<b>General Fund Balance:</b>	<b>\$ 896,022.42</b>
Dime Bank Checking	\$1,252,415.03
Due to/from Other Funds (Details Below)	\$ 356,392.61**
<b>ARPA</b>	<b>\$93,102.56</b>
<b>Cannon Fund</b>	<b>\$ 2,828.33</b>
Due from General Fund	\$ 2,828.33
<b>Capital &amp; Nonrecurring Fund Balance:</b>	<b>\$ 54,632.63***</b>
Due from General Fund	\$ 54,632.63
<b>Fire Dept. Major Expense Balance:</b>	<b>\$104,274.00</b>
Due from General Fund	\$104,274.00
<b>Clock Fund Balance:</b>	<b>\$ 549.36</b>
Due from General Fund	\$ 549.36
<b>Infrastructure Reserve Fund Balance:</b>	<b>\$78,423.55</b>
Due to General Fund	\$78,423.55
<b>LoCip Fund Balance:</b>	<b>\$ 4,481.00</b>
Available from State of Connecticut	\$ 4,481.00
<b>Robinson Burial Ground Fund</b>	<b>\$ 725.35</b>
Due from General Fund	\$ 725.35
<b>Wadawanuck Square Fund</b>	<b>\$ 372.00</b>
Due from General Fund	\$ 372.00
<b>Wayland's Wharf Fund Balance:</b>	<b>\$ 21,484.86</b>
Due from General Fund	\$ 21,484.86

\*\*\*Capital & Nonrecurring Accounts

Building Fund	\$ 36,241
Truck Fund	<u>\$ 18,392</u>
	\$ 54,633

\*\*Due to Other Funds

ARPA	\$ 93,102.56	Due from Other Funds
Capital & Nonrecurring Fund	\$ 54,632.63	
Fire Dept. Major Expense	\$104,274.00	
Clock Fund`	\$ 549.36	
Infrastructure Reserve	\$ 78,423.55	
Wayland's Wharf	\$ 21,484.86	
Wadawanuck Square Fund	\$ 372.00	
Robinson Burial Ground	\$ 725.35	
Cannon Fund	<u>\$ 2,828.33</u>	
	\$356,392.61	

**WARDEN'S REPORT – MARCH 21, 2022 (3.16.2022)**

1. Attended Town Hall monthly staff meeting and SCCOG monthly meeting
2. Continued drafting FY 2022-23 budget. Input welcome
3. Met with paving contractor to discuss future projects. Price of asphalt is increasing significantly and will impact budget.
4. Local Covid statistics: New London County hospitalizations have dropped dramatically and remained below 15 for the past month, while total deaths now total 637. Stonington Town deaths are 52 and total cases equal 2914.
5. Submitted 2022 CRS recertification report to FEMA and received response indicating that the Borough remains a Class 8 member of CRS, with 10% discount on NFIP flood policies of Borough property owners. Next recertification deadline is February 2023.
6. CLA Engineers completed inspection of storm water infrastructure
7. Annual MS4 (Storm Water) report completed.

**BOROUGH CLOCK –** Adjusted clock for daylight saving time

**STREET & SIDEWALKS COMMISSIONER REPORT –**

1. Conducted monthly brush pickup.
2. Cleaned outfall at Harbor Edge
3. Plowed/sanded for 2/25 and 3/12 snow+sleet+ice storms
4. Patched potholes
5. Issued 1 dumpster permits
6. Began spring streets cleanup

**PERSONAL (Not for meeting minutes)–** None