



JOB POSTING

STONINGTON BOROUGH FIRE DEPARTMENT

POSITION TITLE: CHIEF / FIRE MARSHAL

POSTING DATE: February 17, 2026

CLOSING DATE: March 10, 2026

APPLICATION INSTRUCTIONS: Submit letter to Warden Michael Schefers, PO Box 328, Stonington, CT 06378; or by email borowarden@gmail.com. State reasons for seeking position and provide experience and qualifications, particularly as required by the position description. Include resume, two references, and contact information.

POSITION DESCRIPTION:

SUMMARY OF DUTIES & RESPONSIBILITIES

The chief of Stonington Borough Fire Department (SBFD) has overall administrative, financial, and operational responsibility for the Department. He/she is responsible for maintaining all firefighting vehicles and equipment, and all personnel firefighting equipment; for recruiting and training of personnel; for command and control of equipment and personnel at any fire scene at which SBFD is deployed; and for maintaining the Borough fire house in good working order.

The fire chief/fire marshal supervises the department staff, both line officers and administrative officers. The chief/marshal also supervises the captain(s) of the volunteer company or companies that are affiliated with the SBFD.

As fire marshal he/she is responsible for performing inspections and investigations and ensuring code compliance as specified by state statute.

SPECIFIC DUTIES & RESPONSIBILITIES

As Chief, he/she will:

1. Exercise command and control of any incident to which the SBFD has been dispatched within the jurisdiction of the SBFD.

2. Maintain all fire department records and reports.
3. Advise and assist the Borough Warden in preparation of annual budgets and planning of capital expenditures.
4. Recommend to the Board of Warden & Burgesses an individual to serve as deputy chief.
5. Oversee recruitment, training, and qualifications of firefighters.
6. Collaborate with local and regional public safety organizations to coordinate all aspects of mutual aid and regional training. Partner with Federal, State, and or local entities, including the Town Emergency Management Coordinator.
7. Participate in discussions with insurance carriers, vendors, suppliers and testing organizations for purposes of maintaining department operations and apparatus readiness.
8. Submit monthly written reports of department activities to the Board of Warden & Burgesses.
9. Perform any other duties assigned by the Borough Warden and Borough Public Safety & Emergency Planning Commissioner.

As Marshal he/she will:

1. Identify properties within the SBFD coverage area that require periodic inspections. Perform those facility inspections and fire investigations in compliance with state requirements.
2. Make monthly reports of inspection activity to the Board of Warden & Burgesses

REQUIRED QUALIFICATIONS

As Chief, he/she must:

1. Reside within the Town of Stonington.
2. Have been in a significant leadership position in a fire department/company.
3. Firefighter I, Firefighter II, and Fire Officer 1 certifications, Incident Command System 300 level training, and, at minimum, Emergency Medical Responder level certification.
4. Have a State of Connecticut driver's license and have a State of Connecticut Q Endorsement for operating fire vehicles.
5. Have a high school diploma.
6. Pass an OSHA/NFPA physical examination.

7. Have good written and verbal communication skills and have basic computer skills.
8. Pass a criminal background check.

As Marshal, he/she must in addition:

1. If not already certified, complete state fire marshal training and certification within 12 months of assuming the fire chief position.

PREFERRED ADDITIONAL QUALIFICATIONS

1. Bachelor's degree in a science or technical field from an accredited college or university.

SALARY & BENEFITS

The chief/fire marshal salary & benefits shall be set by the Board of Warden & Burgesses in a range commensurate with local fire chiefs with similar levels of responsibility.

Base Salary Range

\$75-90,000

Fire Marshal \$10,000

Weekend Call up to \$3,000

Total: up to \$118,000

To include:

Paid Vacation

Sick Time

Health Insurance (including Dental and Vision)

Housing Allowance (up to two years)

Optional Retirement Plan

Training (as required)