

Board of Warden and Burgesses
Meeting Monday December 19, 2022
7:00 PM – In Person

stoningtonboroughct.gov

IN PERSON AT BOROUGH HALL – 26 CHURCH STREET

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Regular meeting of 11/14/22 (V)
3. Correspondence – Como, letter thanking Board for annual contribution; Sue Fage, email clarifying her request for fun run in May 2023; B&M Landscaping, curb cut request at 39 Water Street; Alden Alexander, request to conduct New Year’s Eve ball drop at Point
4. Review of Bills/YTD Financial Report
5. Warden’s Report (A1)
6. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
7. Public Comment
8. Unfinished Business
 - a. Consider appointing ordinance enforcement hearing officer (V)
 - b. Consider request from Child and Family Agency (Sue Fage) to conduct fun run on May 6, 2023 (V)
9. New Business
 - a. Consider requests to use Borough property (C) (V): Alden Alexander, New Year’s Eve ball drop at Point.
 - b. Consider W&B regular meeting schedule for 2023 (V) (A2)
 - c. Consider issuing proclamation (V)
 - d. Consider curb cut request at 39 Water Street (V)
 - e. Discuss referendum question on May 2023 ballot
 - f. Discuss truck traffic in the Borough
10. Other Business and Discussion
11. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting
November 14, 2022
MINUTES**

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held in Borough Hall. Present in Borough Hall in addition to Warden Callahan were Burgesses Amy Nicholas, Kevin Rogers, Shaun Mastroianni and Amanda Barnes; and Clerk-Treasurer Lisa Coleman.

APPROVAL OF THE MINUTES

On a motion by Burgess Mastroianni, seconded by Burgess Nicholas, the minutes of the regular meeting of October 17, 2022, were unanimously approved.

PRESENTATION FOR FY 2022 FINANCIAL REPORT

Joseph Centofanti of PKF O'Connor Davies, LLP presented the annual financial report for the fiscal year ending 30 June 2022. Mr. Centofanti noted that it is a "clean" audit. Long term debt (fire truck leases/purchase) was reduced to \$225,000 and the unassigned fund balance (rainy day fund) increased to \$491,000. The audited financial statements of the Borough of Stonington, CT are available at Borough Hall and on the State website.

CORRESPONDENCE

- a. Child and Family Agency, request to hold a fun run/walk on May 6, 2023.
- b. Joe Williams, applying for position on ZBA.
- c. Matthew Ferrier, request to hold Cub Scout food drive on Wad Square.
- d. Carl Peterson, applying for position on ZBA.

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period October 16, 2022 through November 11, 2022 totaled \$72,132.61. Large bills of note were for the annual audit, contribution to Stonington ambulance and ARPA payment to NESS. Revenue for the current fiscal year is about \$17,000 ahead of budget. Net income for the current fiscal year through November 11, 2022 is \$672,629.71.

WARDEN'S REPORT

1. Picked up Borough ordinance violation notification forms.
2. Met with Borough attorney re: cannabis ordinance and other matters.
3. FY-22 audit process complete, Annual Financial Report received and available for public viewing.
4. Local Covid statistics: New London County cumulative deaths now total 730. State and county positivity rate steady at 6-7%.
5. Responded to FOIA request.
6. Attended quarterly SCWA Representative Advisory Board meeting.
7. Sue mentioned that the wheels on the eastern cannon are in bad shape. Brian Cooper has been contacted.

BOROUGH CLOCK – Adjusted clock and lights for standard time.

COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan)

1. Conducted monthly brush pickup
2. Watered new trees.
3. Completed Denison paving project.
4. Started fall leaf collection.
5. Checked Harbor Edge outfall.
6. Borough catch basins cleaned in compliance with State MS4 guidelines.

Fire & Emergency Management (Nicholas/Hoadley)

SBFD responded to 11 Alarms (6 of which were in the Borough) in October 2022, they were as follows:

- 1) 10-1-22 12:43pm Smoke detector activation 9 Bradley St. (detector got wet)
- 2) 10-2-22 10:22am Wires down power out IFO 3 Briar Patch Rd.(tree down)
- 3) 10-3-22 2:47pm MV into guard rail Rt. 1 @ Elm St. (no injuries)
- 4) 10-5-22 7:43am Tree & wires down IFO 193 Flanders Rd. (road blocked, power out, EVERSOURCE enroute)
- 5) 10-5-22 1:40pm Structure Fire 193 Flanders Rd. (when EVERSOURCE turned power back on house started filling with smoke, most appliances burned up when tree came down across wires earlier in day, turned power off & waited for electrician)
- 6) 10-14-22 7:59am CO detector activation 19 East Grand St. (dirty detector)
- 7) 10-19-22 7:19am Wires down IFO 55 Lindberg Rd., Lord's Pt. (truck hit wire ?)
- 8) 10-21-22 8:36pm Motorcycle v Car, @ Broad & Water St. (1 injury to hospital)
- 9) 10-24-22 9:33am Fire Alarm Activation 107 Water St. (accidental)
- 10) 10-26-22 7:44am Wires down IFO 20 School St. (cable tv, Comcast enroute)
- 11) 10-31-22 5:21pm Medical assist With MRA 28 Watch Hill Ave. (lift assist)

No police report received in time for the meeting.

Parks, Trees & Rights of Way (Barnes)

The new owner of 4 Broad was given permission to trim a public zelkova tree, and instead of trimming the tree it was topped, which could kill the tree. The owner has been advised that this is unacceptable. The pre-topped value of the tree will be determined by arborist Brad Painter. Mr. Morris is interested in planting more trees. The tree in front of 88 Water Street has branches intertwining with power lines. The tree is going to be removed by Eversource.

Public Buildings (Mastroianni) – No report

Utilities & Sanitation (Rogers)

Ten letters concerning trash being put out in yellow bags overnight were mailed out. Burgess Rogers expressed concern about trees that are involved with power lines. Warden Callahan suggests that we have a Strategic Tree Plan, rather than piecemeal actions, and is aware this could be a rather expensive undertaking. Burgess Rogers brought up the issue of speed humps. Burgess Nicholas will approach the new police chief in the Spring. Burgess Nicholas will take the speed sign to police department to have it activated. There is no update on the electric vehicle charging station.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

Discuss memorial plaques, trees, etc.

Remove from agenda

Consider cannabis retail ordinance

A motion by Warden Callahan, seconded by Burgess Nicholas, to approve SBO-28, Cannabis Retail Ordinance, passed unanimously.

Consider appointing hearing officer under SBO-27

Warden Callahan continues to search for a candidate. Item tabled.

NEW BUSINESS

Consider requests to use Borough property

A motion by Burgess Rogers, seconded by Burgess Nicholas, to approve the request by Matthew Ferrier for Cub Scout Pack 37 to use Wadawanuck Square for a food drive on November 19, 2022 from 9:00 a.m. to noon, was unanimously approved.

The request from Child and Family Agency was tabled until certain aspects are clarified.

Consider appointments to Borough P&ZC and ZBA

A motion by Warden Callahan, seconded by Burgess Rogers, to reappoint Kevin Bowdler, Jean Fiore, Sandra Murray, and Betsy Carr to three year terms ending December 31, 2025 on Borough Planning and Zoning Commission passed unanimously.

A motion by Warden Callahan, seconded by Burgess Nicholas, to reappoint Richard Larkin to ZBA for a three year term ending December 31, 2025 and Rowland Stebbins to a one year term ending December 31, 2023; and appoint new alternate members Joseph Williams and Carl Peterson to three year terms ending December 31, 2025, all on Borough Zoning Board of Appeals, was unanimously approved.

OTHER BUSINESS - None

ADJOURNMENT

On a motion by Burgess Nicholas, seconded by Burgess Mastroianni, adjournment of the meeting at 8:02 pm, was unanimously approved.

Respectfully Submitted,

Lisa M. Coleman
November 27, 2022



November 17, 2022

Borough of Stonington
26 Church Street
P.O. Box 348
Stonington, CT 06378

Dear Jeff and Burgesses,

Thank you for your generous allocation of \$5,000 to the Stonington Community Center (COMO), and for being a key partner in helping the COMO provide affordable and accessible programs for our community members.

The COMO mission is made possible thanks to assistance from our municipal partners and donors. Your donation helps keep programs accessible, invests in the COMO campus, and helps us continue to answer the needs of our community. Whether in the classroom or on the courts, the COMO legacy endures thanks to your philanthropy.

Together, we can bring families and neighbors together, continuing the COMO mission established in 1945. Thank you again for your continued support and partnership.

Warmest regards,


Beth-Ann Stewart
Executive Director



Re: May Event

From: Sue Fage (fages@childandfamilyagency.org)
To: borowarden@att.net
Cc: boroughstonington@snet.net
Date: Tuesday, November 15, 2022 at 09:03 AM EST

Good Morning Warden Callahan,

We are not anticipating the run/walk to last the three hours. I had put the time of 8:00am for us to start set-up on the Green with registration starting at 8:30 and the kick-off at 9:00. We anticipated approximately one hour for the event of the run/walk but will then have announcements and food following, which is why I added the hour for everyone to have vacated the area, but it might be much less. This is why I put the times of 8-11am. If I need to adjust that I am happy to.

We do realize that the roads will not be closed and are participants will heed the traffic and stay to the sides of the roads.

Thank you for your suggestion of reaching out to Jeff Anderson, we will certainly do that. Please contact me if you have any other concerns or questions we are happy to work with you and your department.

Best regards,
Sue

Sue Fage

Volunteer and Events Manager
Child and Family Agency
PO Box 120
New London, CT 06320
860.437.4550 x 1443

From: Jeffrey Callahan <borowarden@att.net>
Sent: Tuesday, November 15, 2022 8:54 AM
To: Sue Fage <FageS@childandfamilyagency.org>
Cc: ADMIN ASSISTANT <boroughstonington@snet.net>
Subject: May Event

Ms. Fage: At the monthly meeting of the Board of Warden & Burgesses last evening, the Board decided to table your request in order to clear up a couple questions. On your application you indicated the event would last three hours (8 - 11 am). Similar events using a similar course take much less time to complete, typically 45 -60 mins. Do you really expect your participants to be on the streets for three hours?

Also, I want to make clear that during similar events the streets are not closed to vehicular traffic. Drivers here are used to working their way past a pack of runners as long as the runners stay to one side of the road. Is that your understanding of how your event will work? Since this is your first time doing this event in the Borough, you may want to talk to Jeff Anderson at Kelley's Pace, who has organized a number of runs in the Borough. He can be reached at Jeff@kelleyspacemystic.com.

B&M Landscaping - Curb Cut Permit Request - 39 Water St Stonington O'Brien

From: B&M Landscaping, LLC (office@bmlandscapingllc.com)

To: borowarden@att.net; tim@sprinklermatic.net

Date: Thursday, December 8, 2022 at 11:59 AM EST

To Whom it may concern,

We are looking to apply for a curb cut at the front of the property on:
39 Water Street - Stonington, CT

This is on behalf and with the authorization of the owner Tim O'Brien (copied into this email for completeness).

Facing the property, the curb cut will be applied at the drop curb in front of the garage elevation (depicted in the scan attachment).

There will be one cut, and curb replacement. This curb cut and work will not affect any parking spots. The sidewalk will be repoured and will match the existing sidewalk.

All works will be complete and the area made good to match existing installations.

We would very much appreciate your consideration and prompt response with this matter.

With thanks

Brian Hoitt

General Manager & Owner

B&M Landscaping LLC

401-575-3104 (office)

860-495-0486 (fax)



img20221208_11490558.pdf

1.8MB

10/19/22, 11:37 AM

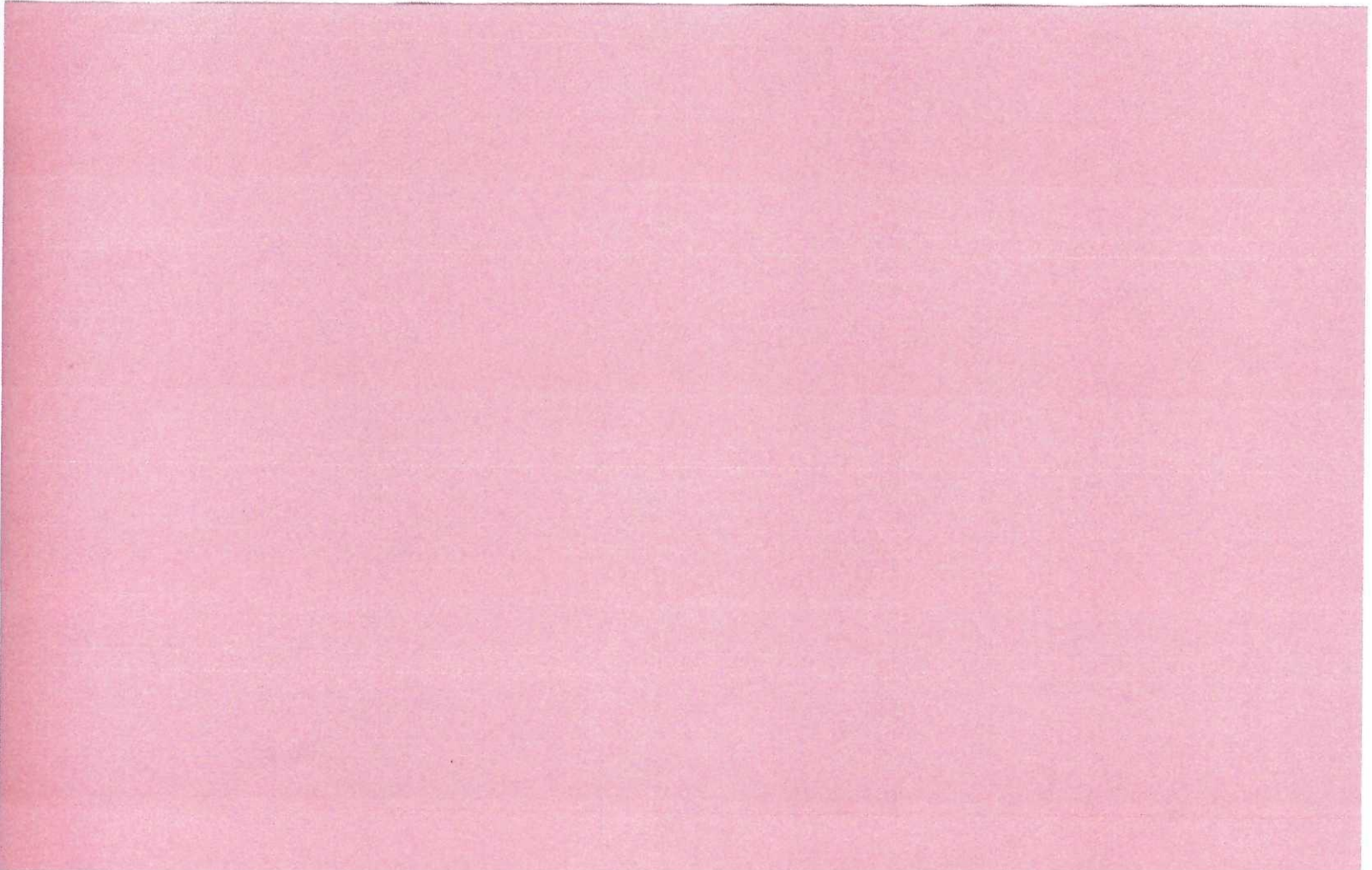
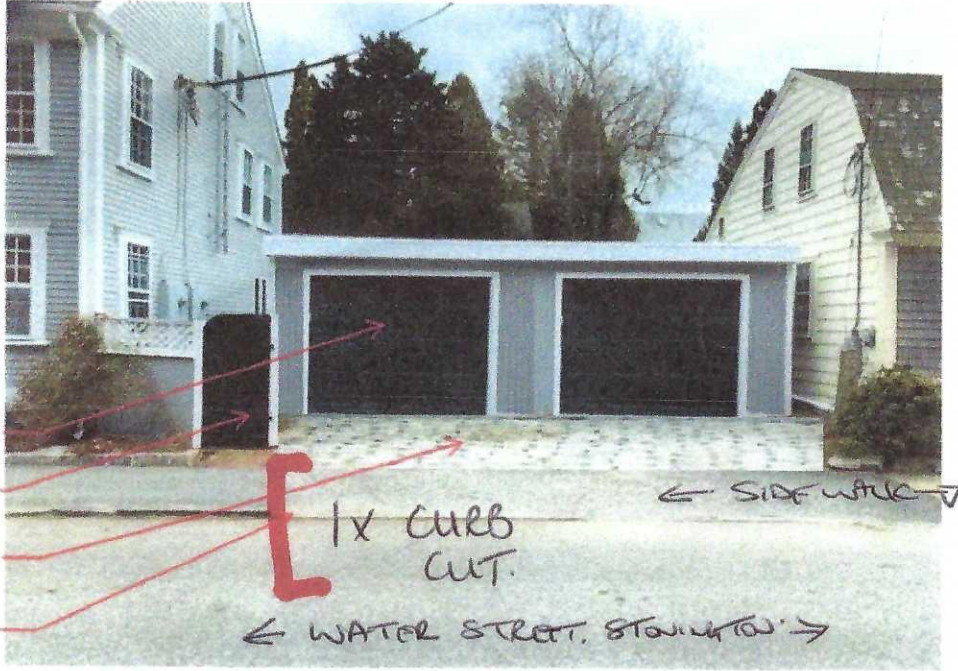
B&M Landscaping, LLC Mail - 39 water additional garage door

1 Add identical garage door

2 Relocate man door to yard

3 Continue existing driveway

4 Curb cut for new garage door



**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Stonington Point

Description of the event to be held: New Year's Eve Ball Drop

Date of the event:
12/31/2022 - 1/1/2023

Time of the event:
From: 11:30 PM To: 12:30 AM

Contact Person:
Alden Alexander

(704) 953-1691
Phone Number(s)

22 Oak Drive, Stonington CT 06378
Mailing Address

alden.frosst@gmail.com
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Alden Alexander agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.


Signature of Responsible Party

12/07/2022
Date

Alden Alexander
Printed Name of Responsible Party

Additional Conditions & Requirements: The use of "The Ball" and the halyard and lights that accompany it is requested in the hopes of keeping the Borough's New Year's Eve tradition alive.

Approved by the Borough of Stonington:

Name

Date

Borough of Stonington
Bills for Review
November 12 through December 16, 2022

Name	Class	Amount
Nov 12 - Dec 16, 22		
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	128.32
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	24.81
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	15.45
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	52.26
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,451.18
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	156.00
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	20,477.00
Breezeline	506 Internet/Phones	401.10
Brian Meadows	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	433.71
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	471.98
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	132.90
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	141.35
Capitol Uniforms	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	175.98
Cardmember Service	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	70.00
Cardmember Service	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	50.00
Cardmember Service	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:801 Grounds Maintenance	543.42
Cardmember Service	GENERAL GOVERNMENT:OFFICE:124 Supplies	500.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:123 Postage	60.00
Cardmember Service	STREET DEPARTMENT:GENERAL:604 Street Repairs	100.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	3.94
Cardmember Service	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	9.00
Cardmember Service	STREET DEPARTMENT:GENERAL:605 Supplies	147.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:124 Supplies	85.00
Cash True Value H...	FIRE DEPARTMENT:GENERAL EXPENSES:309 Miscellaneous	662.00
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	160.73
CLA Engineers, Inc.	OTHER FUNDS:ARPA	2,000.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	269.18
Common Cents EM...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	98.10
David W. Graf	OTHER FUNDS:CLOCK FUND	200.00
Early Warning Safet...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	385.00
Emerson D MacDo...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	80.00
Everett A Ponte	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	193.30
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	814.31
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	263.58
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.70
Firematic	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	5,130.00
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	215.31
Hastedt Brothers, L...	OTHER FUNDS:Infrastructure Reserve	38,620.00
Henry R Palmer	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	704.82
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	55.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
John R. Delmhorst	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	926.89
Jonathan H. Klein	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	857.35
Jonathan W. Ricker	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	250.04
Julia M. Stoner	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	28.36
Kevin Kunka	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	317.93
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	1,924.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	546.00
Marc Ainsworth	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	192.79
Mastro Electric Sup...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	217.50
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	226.26
Michael J Ruffin	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	541.46
Municipal Emergen...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	293.88
New England Mech...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	909.75
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	596.00
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	5,690.00
Ocean Community ...	OTHER FUNDS:ARPA	2,000.00
Patrick J. Cassidy	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	13.46
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	434.24
Richard R. Hanratty	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	824.49
Ricoh USA Inc	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	18.44
Robert E Hersh	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	320.74
Robert Peacock	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	242.13
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	1,154.72

Borough of Stonington
Bills for Review
November 12 through December 16, 2022

Name	Class	Amount
Steven W. Telsey	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	358.82
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	85.02
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	500.00
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	60.00
The Day Publishing ...	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:241 Legal Notices	254.40
The Day Publishing ...	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:241 Legal Notices	85.60
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	216.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	308.22
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	196.26
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	145.35
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	331.28
Ty A. Alberti	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	146.47
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	789.34
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	4,577.18
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	4,577.18
Verizon Wireless	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	395.58
VFIS	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	218.00
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	81.90
Wex Bank	STREET DEPARTMENT:GENERAL:601 Gas & Oil	113.15
William Blunt White	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	310.53

Nov 12 - Dec 16, 22

112,234.14

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through December 16, 2022

	Jul 1 - Dec 16, 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	0.00	10,000.00	-10,000.00
Total 2 State of Connecticut	0.00	11,000.00	-11,000.00
GRANTS & REIMBURSEMENTS - Other	8,372.79	0.00	8,372.79
Total GRANTS & REIMBURSEMENTS	216,456.79	219,084.00	-2,627.21
FIRE PROTECTION FEES			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	29,342.00	29,500.00	-158.00
23 Lord's Point	27,514.00	28,000.00	-486.00
Total FIRE PROTECTION FEES	124,017.00	125,500.00	-1,483.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	3,367.00	4,000.00	-633.00
62 Interest on Investments	449.58	1,000.00	-550.42
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	2,317.48	2,000.00	317.48
Total OTHER INCOME	6,134.06	7,600.00	-1,465.94
PROPERTY TAXES			
81-Real Estate	935,807.25	912,166.00	23,641.25
Total PROPERTY TAXES	935,807.25	912,166.00	23,641.25
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
Total RESERVE TRANSFER	88,136.00	88,136.00	0.00
Total Income	1,370,551.10	1,352,486.00	18,065.10
Gross Profit	1,370,551.10	1,352,486.00	18,065.10
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	29,801.25	23,000.00	6,801.25
103 Election	0.00	5,000.00	-5,000.00
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
Total 104 Insurance	40,410.00	42,500.00	-2,090.00
105 Professional Services	9,436.80	25,000.00	-15,563.20
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	800.00	1,600.00	-800.00
108 Health Insurance	31,024.60	55,000.00	-23,975.40
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	0.00	500.00	-500.00
Total Administrative	117,472.65	161,600.00	-44,127.35
Office			
121 Legal Notices	1,204.60	1,500.00	-295.40
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	135.00	2,000.00	-1,865.00
124 Supplies	690.20	1,000.00	-309.80

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through December 16, 2022

	Jul 1 - Dec 16, 22	Budget	\$ Over Budget
125 Technology	2,228.09	4,000.00	-1,771.91
126 Bank Fees	276.87	600.00	-323.13
129 Miscellaneous	272.60	1,000.00	-727.40
130 Administrative Assistant	18,019.23	39,000.00	-20,980.77
Total Office	22,826.59	54,100.00	-31,273.41
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	70.00	100.00	-30.00
144 Collection Expenses	0.00	5,000.00	-5,000.00
145 Tax Refunds	252.59	500.00	-247.41
Total Tax Collector	322.59	5,800.00	-5,477.41
Salaries			
161 Assessor	625.00	1,500.00	-875.00
162 Burgesses	2,500.00	6,000.00	-3,500.00
163 Clerk-Treasurer	1,666.65	4,000.00	-2,333.35
165 Warden	6,250.00	15,000.00	-8,750.00
168 Payroll Taxes	12,552.40	27,196.00	-14,643.60
169 Direct Deposit Fees	80.50	300.00	-219.50
170 Commissioner Stipends	833.20	2,000.00	-1,166.80
Total Salaries	24,507.75	55,996.00	-31,488.25
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	341.60	350.00	-8.40
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	1,000.00	1,000.00	0.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	41,878.60	43,890.00	-2,011.40
Total GENERAL GOVERNMENT	207,008.18	321,386.00	-114,377.82
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	0.00	500.00	-500.00
203 Books & Training	0.00	400.00	-400.00
205 Prof Services - Legal	2,890.00	5,000.00	-2,110.00
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
Total Planning & Zoning Commission	3,828.47	12,400.00	-8,571.53
Shared PZC & ZBA			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	1,624.00	1,500.00	124.00
257 Zoning Officer Salary	7,291.65	17,500.00	-10,208.35
259 Miscellaneous/Office	52.92	1,000.00	-947.08
Total Shared PZC & ZBA	8,968.57	20,500.00	-11,531.43
Zoning Board of Appeals			
241 Legal Notices	1,282.80	1,000.00	282.80
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
Total Zoning Board of Appeals	4,561.00	3,600.00	961.00
Total BOARDS & COMMISSIONS	17,358.04	36,500.00	-19,141.96
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,038.58	2,500.00	-1,461.42

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through December 16, 2022

	Jul 1 - Dec 16, 22	Budget	\$ Over Budget
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	9,634.41	25,000.00	-15,365.59
305 New Tools & Equipment	6,444.63	20,000.00	-13,555.37
306 Telecommunications	677.75	4,000.00	-3,322.25
307 Fire Marshal Expenses	702.74	2,000.00	-1,297.26
309 Miscellaneous	748.00	1,000.00	-252.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	19,246.11	86,000.00	-66,753.89
Firehouse - 100 Main Street			
311 Electricity	4,823.31	12,000.00	-7,176.69
312 Propane	1,568.00	14,000.00	-12,432.00
314 Water & Sewer	908.41	2,000.00	-1,091.59
315 Supplies	1,194.54	2,500.00	-1,305.46
316 Phone/Internet	4,285.59	6,000.00	-1,714.41
317 Repairs & Maintenance	7,329.52	20,000.00	-12,670.48
566 Janitorial - Firehouse	2,915.00	6,000.00	-3,085.00
Total Firehouse - 100 Main Street	23,024.37	62,500.00	-39,475.63
Insurance			
321 Accidental Death	2,262.40	3,000.00	-737.60
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
Total Insurance	32,289.40	35,000.00	-2,710.60
Personnel Expenses			
341 Companies & Department	5,000.00	10,000.00	-5,000.00
342 Medical	2,470.00	8,000.00	-5,530.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	599.50	2,000.00	-1,400.50
345 Uniforms	752.13	2,500.00	-1,747.87
346 Pay-per-Call Incentive Prog	6,663.29	16,000.00	-9,336.71
347 Deferred Compensation	3,750.00	10,000.00	-6,250.00
Total Personnel Expenses	55,693.92	88,500.00	-32,806.08
Salaries			
361 Chief	47,499.92	95,000.00	-47,500.08
362 Deputy Chief	4,166.65	10,000.00	-5,833.35
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	5,500.04	11,000.00	-5,499.96
365 Company Officers	1,076.25	6,000.00	-4,923.75
366 Station Coverage	600.00	2,000.00	-1,400.00
Total Salaries	58,842.86	125,000.00	-66,157.14
Total FIRE DEPARTMENT	189,096.66	397,000.00	-207,903.34
HYDRANTS			
401 Rental of Hydrants & Pipe	25,455.20	51,000.00	-25,544.80
Total HYDRANTS	25,455.20	51,000.00	-25,544.80
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	1,204.62	2,500.00	-1,295.38
502 Heating Oil	0.00	4,000.00	-4,000.00
504 Water & Sewer	137.02	300.00	-162.98
505 Supplies	723.94	1,500.00	-776.06
506 Internet/Phones	2,350.89	6,000.00	-3,649.11
509 Repairs & Maintenance	3,739.77	10,000.00	-6,260.23
Borough Hall/Highway Garage - Other	18.25	0.00	18.25
Total Borough Hall/Highway Garage	8,174.49	24,300.00	-16,125.51
Salaries			

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through December 16, 2022

	<u>Jul 1 - Dec 16, 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
565 Janitorial - Borough Hall	1,375.00	4,500.00	-3,125.00
Total Salaries	1,375.00	4,500.00	-3,125.00
Total BOROUGH HALL - 26 CHURCH ST	9,549.49	28,800.00	-19,250.51
STREET DEPARTMENT			
General			
601 Gas & Oil	2,053.97	3,000.00	-946.03
602 EQUIP. R&M/Upgrading/SIGNS	3,163.28	8,000.00	-4,836.72
604 Street Repairs	487.79	5,000.00	-4,512.21
605 Supplies	2,997.85	7,000.00	-4,002.15
610 Snow Removal	0.00	20,000.00	-20,000.00
611 Sidewalk Repairs	0.00	10,000.00	-10,000.00
612 Stormwater Management	7,026.55	15,000.00	-7,973.45
Total General	15,729.44	68,000.00	-52,270.56
Wages & Salaries			
656 Labor - Regular	39,197.40	116,000.00	-76,802.60
657 Labor - Overtime	1,043.76	17,000.00	-15,956.24
658 Labor - Temporary	18,545.50	8,000.00	10,545.50
666 Deferred Comp Matching	1,027.50	3,000.00	-1,972.50
667 Street Commissioner	2,708.35	6,500.00	-3,791.65
Total Wages & Salaries	62,522.51	150,500.00	-87,977.49
Total STREET DEPARTMENT	78,251.95	218,500.00	-140,248.05
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	543.42	5,000.00	-4,456.58
802 Tree Maintenance	28,184.00	20,000.00	8,184.00
804 Park Utilities	295.83	800.00	-504.17
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	29,023.25	27,800.00	1,223.25
Total PARKS, TREES, & RIGHTS OF WAY	29,023.25	27,800.00	1,223.25
SANITATION			
General Expenses			
909 Miscellaneous	1,887.50	4,000.00	-2,112.50
Total General Expenses	1,887.50	4,000.00	-2,112.50
Total SANITATION	1,887.50	4,000.00	-2,112.50
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	557,630.27	1,104,986.00	-547,355.73
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	805,130.27	1,352,486.00	-547,355.73
Net Ordinary Income	565,420.83	0.00	565,420.83
Net Income	<u>565,420.83</u>	<u>0.00</u>	<u>565,420.83</u>

BOROUGH ACCOUNT
As of December 14, 2022

General Fund Balance:	\$1,095,746.56
Dime Bank Checking	\$ 1,576,317.55
Due to/from Other Funds (Details Below)	\$ 480,570.99**
ARPA	\$ 140,535.07
Cannon Fund	\$ 3,828.33
Due from General Fund	\$ 3,828.33
Capital & Nonrecurring Fund Balance:	\$ 70,906.63**
Due from General Fund	\$ 70,906.63
Fire Dept. Major Expense Balance:	\$ 101,275.84
Due from General Fund	\$ 101,275.84
Clock Fund Balance:	\$ 599.36
Due from General Fund	\$ 599.36
Infrastructure Reserve Fund Balance:	\$ 125,843.55
Due to General Fund	\$ 125,843.55
LoCip Fund Balance:	\$ 5,959.00
Available from State of Connecticut	\$ 5,959.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Wayland's Wharf Fund Balance:	\$ 36,484.86
Due from General Fund	\$ 36,484.86

***Capital & Nonrecurring Accounts

Building Fund	\$ 47,515.00
Truck Fund	\$ 23,392.00
	\$70,907.00

**Due to Other Funds

ARPA	\$140,535.07
Capital & Nonrecurring Fund	\$ 70,906.63
Fire Dept. Major Expense	\$101,275.84
Clock Fund	\$ 599.36
Infrastructure Reserve	\$125,843.55
Wayland's Wharf	\$ 36,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Cannon Fun	\$ 3,828.33
TOTAL	\$480,570.99

WARDEN'S REPORT – December 19, 2022 (12.12.2022)

1. Attended December Town Dept Head meeting
2. Worked on annual CRS recertification
3. Participated in Zoom briefing by SCCOG on I-95 and rail improvement planning efforts in SE CT
4. Local Covid statistics: New London County cumulative covid related deaths now total 736. State and NL county positivity rate has increased to about 10%
5. Sent letter to First Selectman requesting that Town allocate \$100k from ARPA funds for comfort station.

BOROUGH CLOCK -- None

STREET & SIDEWALKS COMMISSIONER REPORT –

1. Conducted monthly brush pickup.
2. Salted roads during season's first snow falls on 12/11 and 12/14
3. Prepped equipment for winter.
4. Completed fall leaf collection
5. Checked Harbor Edge outfall

jec: 12/12/22

**BOROUGH of STONINGTON
BOARD OF WARDEN & BURGESSES
REGULAR MEETING SCHEDULE - 2023**

ALL MEETINGS AT 7:00 PM ON THIRD MONDAY IN BOROUGH HALL UNLESS OTHERWISE NOTED

JANUARY	17	TUESDAY DUE TO MLK DAY
FEBRUARY	21	TUESDAY DUE TO PRESIDENTS DAY; MEETING AT FIREHOUSE
MARCH	20	
APRIL	17	
MAY	15	
JUNE	19	???? JUNETEENTH
JULY	17	
AUGUST	21	
SEPTEMBER	18	
OCTOBER	16	
NOVEMBER	20	
DECEMBER	18	