

Board of Warden and Burgesses
Budget Public Hearing and Special Meeting
Monday April 10, 2023
6:45 PM

stoningtonboroughct.gov

IN PERSON AT BOROUGH HALL

6:45 PM ----- PUBLIC HEARING ON PROPOSED BUDGET FOR FY 2023-24

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Regular meeting of 3/20/23 (V)
3. Correspondence – Robin Grimsley, request for reconsideration of hotdog sales at Point; CLA Engineers, report on footbridge condition (Attachment 3)
4. Report of Clerk-Treasurer ---- election prep update
5. Review of Bills/YTD Financial Report/ ARPA update
6. Warden’s Report (Attachment 1)
7. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
8. Public Comment
9. Unfinished Business
 - a. Consider Robin Grimsley’s request for reconsideration of hotdog sales at Point (C)(V)
 - b. Consider comments on/revisions to proposed FY23-24 budget (V)
10. New Business
 - a. Consider requests to use Borough property (C) (V): None
 - b. Consider adjustments to FY 2022-23 budget, per Charter chapter 8 (A-2)(V)
 - c. Discuss CLA report on footbridge – Attachment 3
 - d. Exec Session to discuss pending claim related to tree at 4 Broad Street (V)
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

Borough of Stonington
Board of Warden and Burgesses Regular Monthly Meeting
March 20, 2023,
MINUTES

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Callahan, were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, and Shaun Mastroianni; and Clerk-Treasurer Lisa Coleman. Approximately 11 members of the public were present.

APPROVAL OF THE MINUTES

On a motion by Burgess Mastroianni, seconded by Burgess Nicholas, the minutes of the regular meeting of February 21, 2023 were unanimously approved.

CORRESPONDENCE

RECEIVED:

St. Michael Parish, *REVISED* application for annual Our Lady of Fatima processions
Calvary Church, application to conduct an ecumenical Easter service at Point FEMA, Annual recertification approval
Stonington Free Library, request for continued support in FY-24 budget Stonington Historical Society, update on historical panels project
Lisa Konicki (OCCC), proposed revised distribution of remaining ARPA grant funds Child & Family Agency, letter informing Board that they will set up games on Wad Square during their run/walk on May 6
CLA, Proposal for footbridge inspection and report

OUTGOING: None

REPORT OF CLERK-TREASURER REGARDING MAY 2023 ELECTION

All deadlines have been met. During the month since our last W&B meeting, the lottery was held by Town of Stonington Registrars of Voters for the order of names within a major party on the ballot, was held. The list of candidates was submitted to the Secretary of the State's office. The ballots are at the printer and will arrive this week. Shaun Mastroianni is mailing out absentee ballot applications to all registered Borough voters. The ballots will be available to electors starting on March 31. Ann Fiore will verify, from the list supplied to us by the RoV office, whether the person who applied for an absentee ballot is a registered voter in the Borough. Ann will notify me when we start getting applications and she/I will coordinate mailing them out. She is keeping the list of the ballots sent out along with the ballot envelope number.

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period February 17, 2023 through March 18, 2023 totaled \$41,099.31. I&E through March 18, 2023 shows total revenue to date of \$1,385,718, which is \$33,232 over budget; and net income to date of \$377,126.24.

STONINGTON HISTORICAL SOCIETY PRESENTATION

A presentation on the ARPA-funded project to create and install panels at sites of historic interest in the Borough was made by Elizabeth Wood and Chelsea Mitchell. A design firm was hired to create an initial set of six panels, including Wadawanuck Square, Cannon Square, Stonington Point, the Lighthouse, Wall Street, and Denison Avenue. They will be made of high-pressure laminate, which should last for at least ten years. The same firm will make the hardware used to install them. Borough of Stonington and Stonington Historical Society logos will be on each panel.

WARDEN'S REPORT

1. Discussed cannon repairs with Brian Cooper of Deschenes & Cooper Architectural Millwork.
2. Annual CRS recertification approved. FEMA flood insurance discount (10%) in place through 2023.
3. Attended monthly Town Department Head meeting.
4. Local Covid statistics: New London County cumulative deaths now total 785. State positivity rate about 4%; New London County positivity rate about 5%.
5. Discussed with Leo Labbe possible resolution of zelkova tree issue at corner of Front and Broad Streets.
6. Met with Darren Hayward of CLA regarding Wayland's Wharf outfall project. Permitting process to begin soon.
7. Continued working on FY 2023-24 budget and Capital Improvement Plan.
8. Attended Board of Finance deliberations to address any questions about comfort station CIP request; BoF included \$50k in Town CIP budget.
9. Approved CLA proposal to conduct a field inspection and submit a written report on the footbridge.

BOROUGH CLOCK --

1. Adjusted clock for daylight saving time
2. Met with United Church trustees to introduce Emerson and discuss maintenance issues. Asked Borough Atty to prepare a document to be added to land records making ownership of and access to clock clear.

STREET & SIDEWALKS COMMISSIONER REPORT – COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan)

1. Conducted monthly brush pickup.
2. Checked Harbor Edge outfall
3. Completed painting in Borough Hall lobby
4. Began spring clean-up along Main Street

Fire & Emergency Management (Nicholas/Hoadley)

SBFD responded to 10 Alarms, 2 of which were in the Borough, in February 2023, they were as follows:

- 1) 2-4-2023 5:31pm Medical assist with SAC 91 Island Rd. (lift assist)
- 2) 2-6-2023 6:23am Fire Alarm Activation 25 Stanton Rd. (steam from furnace leak)
- 3) 2-7-2023 6:30pm CO Alarm Activation 18 Shawondassee Dr. (stove issue, 60 ppm)
- 4) 2-7-2023 9:50pm Fire Alarm Activation 214 N Water St. (burnt food, toaster oven)
- 5) 2-8-2023 4:30am Mutual Aid to Weq. FD 3 Canary St. (structure Fire)
- 6) 2-8-2023 5:46am Fire Alarm Activation 8 Owen Dr. (Furnace malfunction)
- 7) 2-14-2023 8:06am Fire Alarm Activation 227 Wamphassuc Pt. Rd. (nothing found)
- 8) 2-16-2023 9:49am Medical assist with SAC 213 Elm St. (cardiac arrest)
- 9) 2-25-2023 1:40pm 1 Car MVA on Viaduct, 70 Alpha Ave. (bumped head, refusal)
- 10) 2-27-2023 5:57pm Stove issue 25 High St. (unplugged stove, shut gas off)

February Police Incident Report

In February, the police responded to 41 calls in the Borough including 12 Check Business/Check Building, 5 Medical Assists, 3 Animal Control, 3 Suspicious Activity, 3 911 Hang ups/Misdials and 2 Assist Citizen. There was one incident each of Minor Traffic Service, Hit and Run Accident, Criminal Mischief, Motor Vehicle Stop, Alarm Panic, Welfare Check, Disturbance, Assist Other Agency, Community Policing, Harassment, Loud Music, Fire Related Call and one Tow Vehicle.

Parks, Trees & Rights of Way (Barnes)

Nothing to report

Public Buildings (Mastroianni)

Nothing to report

Utilities & Sanitation (Rogers)

Three trash notices issued. Frontier is installing new fiber optic cables.

PUBLIC COMMENT

Pam Mola asked whether there was money in the budget to repair sidewalks in Waylands Wharf. Warden Callahan said there are funds, and the sidewalks might be done during or after the outfall project. Doug Mola asked that the public have the chance to review the copy for the historical panels. Warden Callahan will ask the Historical Society to post it.

UNFINISHED BUSINESS

Consider draft Borough CIP for 2023-2028

A motion by Burgess Barnes, seconded by Burgess Rogers, to approve the proposed five-year Borough Capital Improvement Program with the addition in FY 24-25 of installing granite curbing on the east side of Main Street between High and Broad, was unanimously approved.

Consider draft FY23-24 budget

A motion by Burgess Mastroianni, seconded by Burgess Rogers, to approve the draft FY 23-24 budget to be presented at the public hearing in April and at the annual meeting, was unanimously approved.

There was discussion on the fire trucks and when they will need to be replaced, and where to start saving money for the future trucks. Chief Hoadley stated that these trucks should last for 20 more years. Resident Doug Mola questioned whether the new line item for comfort station maintenance was sufficient. Warden Callahan stated that the point is to create the new line item so that if the station is built this year there is a place in the budget to charge maintenance costs. It will take a couple years of operation to know how much maintenance really costs.

Consider rescheduling April W&B to 4/10 and hold budget public hearing same evening

A motion by Warden Callahan, seconded by Burgess Nicholas, to cancel the April 17, 2023 Warden & Burgesses regular meeting and schedule a special meeting on April 10 at 7:00 pm, preceded by the budget hearing at 6:45 pm, was unanimously approved.

Discuss resolution of the zelkova tree problem at 4 Broad St

Warden Callahan reviewed the background concerning the Borough-owned zelkova tree that was damaged by the contractor who is building a new house at 4 Broad Street. The tree has been appraised by a licensed arborist as having a value of \$23,097 before topping by the contractor; and only \$2,772 after. Total lost value, including cost to remove the remaining tree is \$21,826. Warden Callahan offered to settle the matter for \$12,000, which should be sufficient to remove the damaged tree and stump and plant a new, substantial tree in its place. Mr Labbe, the contractor, made the following counter offer: he would remove the damaged tree and stump and plant a new tree of the Borough's choosing at his own cost. In addition he would give the Borough a check for \$2,500. There followed a lengthy discussion of Mr. Labbe's offer, during which some burgesses expressed lack of confidence that accepting the offer would result in a satisfactory outcome. They also felt it might set a bad precedent for future incidents of this sort. Burgess Barnes will obtain a more definitive cost estimate from Bartlett for removing the existing tree and stump, planting a new tree, and maintaining the new tree for two years. That will provide a basis for evaluating Mr. Labbe's counter offer.

NEW BUSINESS

Consider requests to use Borough property

Calvary Church, request to conduct an ecumenical Easter sunrise service at the Point, 6 am on April 9th

A motion by Burgess Mastroianni, seconded by Burgess Barnes, to approve the request by Calvary Church to use the grassy area at Stonington Point for an Ecumenical Easter Sunrise Service on Sunday, April 9th from 6-7 am, was unanimously approved.

St. Michael Parish, revised application for Our Lady of Fatima Procession, May 20 & 21

A motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the request by St. Michael's Parish/OLOF Norwich Roman Catholic Diocesan Corp. to use Borough Streets on

Saturday and Sunday May 20 & 21, for Our Lady of Fatima processions, was unanimously approved.

Consider waiving bid requirement and awarding Water Street (viaduct to High Street) repair to Hastedt Bros for \$80,000

A motion by Warden Callahan, seconded by Burgess Barnes, to waive the bid requirement and award Water Street (viaduct to High Street) repair to Hastedt Bros. for \$80,000, was unanimously approved.

Consider Ocean Community Chamber of Commerce proposal for closeout of its ARPA grant for Borough businesses and not-for-profits

A motion by Burgess Rogers, seconded by Burgess Nicholas, to approve the request from OCCC to reallocate ARPA funds in the amounts of \$3,500 for the 2023 Art Walk in the Borough, \$1,500 for the Blessing of the Fleet, and \$2,000 for free bus shuttle service and police detail to control traffic for the lighting of the Lobster Trap Tree, passed 4 to 0. Burgess Mastroianni abstained.

OTHER BUSINESS AND DISCUSSION

Sandy Alexander reported that new banners will go up on viaduct in May and come down in September.

Burgess Nicholas reported that a resident told her the crosswalk at the lighthouse is not being observed.

ADJOURNMENT

On a motion by Burgess Barnes, seconded by Burgess Mastroianni, adjournment of the meeting at 8:56 pm, was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
March 26, 2023

From: Robin Grimsley <r_grimsley@comcast.net>

Date: March 17, 2023 at 1:37:57 PM EDT

To: boroughstonington@snet.com

Subject: Attn: Warden Jeff C. Re: Grimsley Pls. Confirm Receipt...

Hello Jeff! I was trying to get a hold of you, & Anne said to Email her & she would forward to you...

I had a great Idea after leaving the last meeting!

The decision was tied & if there was an additional person present to vote, then the decision would have actually been favorable...

(Or, if it was only me applying & not Tim, with his big Trailer, with only 2 beverages offered...)

If I recall, the major reason Sean had voted No, was for parking lot space being utilized by both of us & for the table with my hot dog warmer...

So, to eliminate that Issue of public parking spaces being utilized, I thought of using the mobile warmer, that would Not take up any space at all...

(See the photo below)

Keeping it very simple & flexible with No set-up!

(It also differentiates my business from that of Tim's or anyone elses with a truck or trailer that would take up parking spaces)

I hope that you will see the Advantage for All, now that the Issue is Rectified!

There were so many disappointed people after my proposal was denied & I was so excited when I remembered this alternative to the Stand or the Cart!

"All we can do is try"...

And I'm hoping to be given the Opportunity to do just that!

Thank You Jeff!

Robin Grimsley

(860)271-5982

Borough of Stonington
Bills for Review
March 18 through April 7, 2023

04/04/23

Name	Class	Amount
Mar 18 - Apr 7, 23		
Adkins Printers & St...	GENERAL GOVERNMENT:ADMINISTRATIVE:103 Election	303.83
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	14.04
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	117.08
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	18.71
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	47.36
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,033.88
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	310.00
Breezeline	506 Internet/Phones	402.35
CLA Engineers, Inc.	OTHER FUNDS:ARPA	780.00
Curran & Heyniger ...	OTHER FUNDS:CLOCK FUND	500.00
Diana Beck	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	12.51
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,516.96
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	280.03
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	46.69
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	217.56
GSB	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	218.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	436.46
Michelle Ribera	OTHER FUNDS:CLOCK FUND	500.00
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	662.67
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	804.10
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	626.81
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	4,577.18
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	225.92
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	70.00
Mar 18 - Apr 7, 23		19,937.14

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through April 7, 2023

	Jul 1, '22 - Apr 7, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	16,853.51	10,000.00	6,853.51
Total 2 State of Connecticut	<u>16,853.51</u>	<u>11,000.00</u>	<u>5,853.51</u>
Total GRANTS & REIMBURSEMENTS	224,937.51	219,084.00	5,853.51
FIRE PROTECTION FEES			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	29,342.00	29,500.00	-158.00
23 Lord's Point	27,514.00	28,000.00	-486.00
Total FIRE PROTECTION FEES	124,017.00	125,500.00	-1,483.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	5,467.00	4,000.00	1,467.00
62 Interest on Investments	713.45	1,000.00	-286.55
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	2,945.89	2,000.00	945.89
Total OTHER INCOME	9,126.34	7,600.00	1,526.34
PROPERTY TAXES			
81-Other	1,284.87	0.00	1,284.87
81-Real Estate	939,505.34	912,166.00	27,339.34
Total PROPERTY TAXES	940,790.21	912,166.00	28,624.21
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
Total RESERVE TRANSFER	88,136.00	88,136.00	0.00
Total Income	<u>1,387,007.06</u>	<u>1,352,486.00</u>	<u>34,521.06</u>
Gross Profit	1,387,007.06	1,352,486.00	34,521.06
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	29,801.25	23,000.00	6,801.25
103 Election	303.83	5,000.00	-4,696.17
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
Total 104 Insurance	40,410.00	42,500.00	-2,090.00
105 Professional Services	9,436.80	25,000.00	-15,563.20
106 Special Mailings	400.00	1,000.00	-600.00
107 Community Affairs	800.00	1,600.00	-800.00
108 Health Insurance	47,027.26	55,000.00	-7,972.74
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	303.81	500.00	-196.19
Total Administrative	134,482.95	161,600.00	-27,117.05
Office			
121 Legal Notices	1,534.60	1,500.00	34.60
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	206.13	2,000.00	-1,793.87
124 Supplies	1,074.99	1,000.00	74.99
125 Technology	2,735.79	4,000.00	-1,264.21

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through April 7, 2023

	Jul 1, '22 - Apr 7, 23	Budget	\$ Over Budget
126 Bank Fees	803.55	600.00	203.55
129 Miscellaneous	597.29	1,000.00	-402.71
130 Administrative Assistant	30,019.23	39,000.00	-8,980.77
Total Office	36,971.58	54,100.00	-17,128.42
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	70.00	100.00	-30.00
144 Collection Expenses	3,400.04	5,000.00	-1,599.96
145 Tax Refunds	354.73	500.00	-145.27
Total Tax Collector	3,824.77	5,800.00	-1,975.23
Salaries			
161 Assessor	1,125.00	1,500.00	-375.00
162 Burgesses	4,500.00	6,000.00	-1,500.00
163 Clerk-Treasurer	2,999.97	4,000.00	-1,000.03
165 Warden	11,250.00	15,000.00	-3,750.00
168 Payroll Taxes	21,262.40	27,196.00	-5,933.60
169 Direct Deposit Fees	174.81	300.00	-125.19
170 Commissioner Stipends	1,499.76	2,000.00	-500.24
Total Salaries	42,811.94	55,996.00	-13,184.06
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	341.60	350.00	-8.40
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	1,000.00	1,000.00	0.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	41,878.60	43,890.00	-2,011.40
Total GENERAL GOVERNMENT	259,969.84	321,386.00	-61,416.16
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	340.80	1,500.00	-1,159.20
202 Printing	0.00	500.00	-500.00
203 Books & Training	306.00	400.00	-94.00
205 Prof Svcs - Legal	2,890.00	5,000.00	-2,110.00
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
Total Planning & Zoning Commission	4,475.27	12,400.00	-7,924.73
Shared PZC & ZBA			
221 Postage	216.00	500.00	-284.00
222 State Conservation Fund	2,726.00	1,500.00	1,226.00
257 Zoning Officer Salary	13,124.97	17,500.00	-4,375.03
259 Miscellaneous/Office	112.92	1,000.00	-887.08
Total Shared PZC & ZBA	16,179.89	20,500.00	-4,320.11
Zoning Board of Appeals			
241 Legal Notices	1,282.80	1,000.00	282.80
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
Total Zoning Board of Appeals	4,561.00	3,600.00	961.00
Total BOARDS & COMMISSIONS	25,216.16	36,500.00	-11,283.84
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,720.18	2,500.00	-779.82
302 Maintenance of Alarms	0.00	500.00	-500.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through April 7, 2023

	Jul 1, '22 - Apr 7, 23	Budget	\$ Over Budget
303 Maintenance of Radios	983.00	1,000.00	-17.00
304 Maintenance Trucks & Equip	24,776.09	25,000.00	-223.91
305 New Tools & Equipment	9,736.11	20,000.00	-10,263.89
306 Telecommunications	2,693.92	4,000.00	-1,306.08
307 Fire Marshal Expenses	1,766.06	2,000.00	-233.94
309 Miscellaneous	1,211.03	1,000.00	211.03
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	42,886.39	86,000.00	-43,113.61
Firehouse - 100 Main Street			
311 Electricity	10,216.54	12,000.00	-1,783.46
312 Propane	10,343.14	14,000.00	-3,656.86
314 Water & Sewer	1,617.51	2,000.00	-382.49
315 Supplies	1,711.41	2,500.00	-788.59
316 Phone/Internet	5,971.19	6,000.00	-28.81
317 Repairs & Maintenance	13,541.77	20,000.00	-6,458.23
566 Janitorial - Firehouse	4,840.00	6,000.00	-1,160.00
Total Firehouse - 100 Main Street	48,241.56	62,500.00	-14,258.44
Insurance			
321 Accidental Death	2,480.40	3,000.00	-519.60
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
Total Insurance	32,507.40	35,000.00	-2,492.60
Personnel Expenses			
341 Companies & Department	10,000.00	10,000.00	0.00
342 Medical	3,050.00	8,000.00	-4,950.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	599.50	2,000.00	-1,400.50
345 Uniforms	752.13	2,500.00	-1,747.87
346 Pay-per-Call Incentive Prog	6,663.29	16,000.00	-9,336.71
347 Deferred Compensation	6,150.00	10,000.00	-3,850.00
Total Personnel Expenses	63,673.92	88,500.00	-24,826.08
Salaries			
361 Chief	76,730.64	95,000.00	-18,269.36
362 Deputy Chief	7,499.97	10,000.00	-2,500.03
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	8,884.68	11,000.00	-2,115.32
365 Company Officers	3,228.75	6,000.00	-2,771.25
366 Station Coverage	1,000.00	2,000.00	-1,000.00
Total Salaries	97,344.04	125,000.00	-27,655.96
Total FIRE DEPARTMENT	284,653.31	397,000.00	-112,346.69
HYDRANTS			
401 Rental of Hydrants & Pipe	42,564.43	51,000.00	-8,435.57
Total HYDRANTS	42,564.43	51,000.00	-8,435.57
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	2,446.81	2,500.00	-53.19
502 Heating Oil	4,238.45	4,000.00	238.45
504 Water & Sewer	275.28	300.00	-24.72
505 Supplies	792.84	1,500.00	-707.16
506 Internet/Phones	3,959.04	6,000.00	-2,040.96
509 Repairs & Maintenance	9,346.31	10,000.00	-653.69
Borough Hall/Highway Garage - Other	70.51	0.00	70.51
Total Borough Hall/Highway Garage	21,129.24	24,300.00	-3,170.76
Salaries			
565 Janitorial - Borough Hall	2,310.00	4,500.00	-2,190.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through April 7, 2023

	Jul 1, '22 - Apr 7, 23	Budget	\$ Over Budget
Total Salaries	2,310.00	4,500.00	-2,190.00
Total BOROUGH HALL - 26 CHURCH ST	23,439.24	28,800.00	-5,360.76
STREET DEPARTMENT			
General			
601 Gas & Oil	3,160.75	3,000.00	160.75
602 EQUIP. R&M/Upgrading/SIGNS	4,909.43	8,000.00	-3,090.57
604 Street Repairs	1,237.79	5,000.00	-3,762.21
605 Supplies	4,309.78	7,000.00	-2,690.22
610 Snow Removal	1,931.77	20,000.00	-18,068.23
611 Sidewalk Repairs	0.00	10,000.00	-10,000.00
612 Stormwater Management	7,026.55	15,000.00	-7,973.45
Total General	22,576.07	68,000.00	-45,423.93
Wages & Salaries			
656 Labor - Regular	88,904.00	116,000.00	-27,096.00
657 Labor - Overtime	5,164.36	17,000.00	-11,835.64
658 Labor - Temporary	7,712.50	8,000.00	-287.50
666 Deferred Comp Matching	1,887.50	3,000.00	-1,112.50
667 Street Commissioner	4,875.03	6,500.00	-1,624.97
Total Wages & Salaries	108,543.39	150,500.00	-41,956.61
Total STREET DEPARTMENT	131,119.46	218,500.00	-87,380.54
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	543.42	5,000.00	-4,456.58
802 Tree Maintenance	30,781.00	20,000.00	10,781.00
804 Park Utilities	541.94	800.00	-258.06
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	31,866.36	27,800.00	4,066.36
Total PARKS, TREES, & RIGHTS OF WAY	31,866.36	27,800.00	4,066.36
SANITATION			
General Expenses			
909 Miscellaneous	2,307.50	4,000.00	-1,692.50
Total General Expenses	2,307.50	4,000.00	-1,692.50
Total SANITATION	2,307.50	4,000.00	-1,692.50
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	801,136.30	1,104,986.00	-303,849.70
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	1,048,636.30	1,352,486.00	-303,849.70
Net Ordinary Income	338,370.76	0.00	338,370.76
Net Income	<u>338,370.76</u>	<u>0.00</u>	<u>338,370.76</u>

**BOROUGH ACCOUNTS
AS OF APRIL 10, 2023**

General Fund Balance:		\$870,141.20	
Dime Bank Checking		\$1,316,682.19	
Due to/from Other Funds (Details Below)		\$446,540.99	**
ARPA:		\$127,755.07	*
Cannon Fund:		\$3,828.33	
Due from General Fund		\$3,828.33	
Capital & Nonrecurring Fund Balance:		\$70,906.63	***
Due from General Fund		\$70,906.63	
Fire Dept. Major Expense Balance:		\$85,025.84	
Due from General Fund		\$85,025.84	
Clock Fund Balance:		\$599.36	
Due from General Fund		\$599.36	
Infrastructure Reserve Fund Balance:		\$120,843.55	
Due to General Fund		\$120,843.55	
LoCip Fund Balance:		\$7,427.00	
Available from State of Connecticut		\$7,427.00	
Robinson Burial Ground Fund:		\$725.35	
Due from General Fund		\$725.35	
Wadawanuck Square Fund:		\$372.00	
Due from General Fund		\$372.00	
Wayland's Wharf Fund Balance:		\$36,484.86	
Due from General Fund		\$36,484.86	
***Capital & Nonrecurring Accounts:			
Building Fund	\$47,515.00		
Truck Fund	\$23,392.00		
TOTAL	\$70,907.00		
*UNCOMMITTED BALANCE:			
	\$ 80,538.32		
**Due to Other Funds:			
ARPA		\$127,755.07	
Capital & Nonrecurring		\$70,906.63	
Fire Dept. Major Expense		\$85,025.84	
Clock fund		\$599.36	
Infrastructure Reserve		\$120,843.55	
Wayland's Wharf		\$36,484.86	
Wadawanuck Square Fund		\$372.00	
Robinson Burial Ground		\$725.35	
Cannon Fund		\$3,828.33	
TOTAL		\$446,540.99	

**BOROUGH OF STONINGTON CT
 ARPA PROJECT & EXPENDITURE REPORT: MARCH 2021 - APRIL 2023**

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
PREMIUM PAY FOR STAFF ARP-1	PREMIUM PAY FOR BOROUGH STAFF, VOLUNTEER FIREFIGHTERS, VOLUNTEER EMT'S	\$12,250	\$12,250	COMPLETE
SUPPORT FOR LEDGE LIGHT HD ARP-2	FINANCIAL SUPPORT TO LOCAL HEALTH DIST FOR GENERAL PUBLIC HEALTH ACTIVITIES, INCLUDING VACCINATION AND TESTING	\$2,700	\$2,700	COMPLETE
SCCOG ARPA COORDINATOR ARP - 3	FINANCIAL SUPPORT TO S.E. CT COUNCIL OF GOVERNMENTS TO HIRE AN ARPA COORDINATOR TO ASSIST MUNICIPALITIES	\$429	\$429	COMPLETE
COMO HVAC - ARP -4	COMMUNITY CENTER HVAC UPGRADE DESIGN FOR AUDITORIUM WHERE PRE-SCHOOL AND COMMUNITY ACTIVITIES ARE HELD	\$10,000	\$10,000	COMPLETE
STORM WATER SYSTEM STUDY ARP-5	I. ASSESSMENT OF BOROUGH STORM WATER INFRASTRUCTURE, WITH RECOMMENDATIONS FOR REPAIRS AND UPGRADES II. UPGRADE OPTIONS FEASIBILITY & ANALYSIS III. WAYLAND'S WHARF OUTFALL DESIGN	\$30,400	\$30,400	COMPLETE
HISTORICAL SOCIETY SIGNAGE ARP - 6	DESIGN, FABRICATE & INSTALL PANELS THAT EXPLAIN POINTS OF HISTORICAL INTEREST THROUGHOUT THE BOROUGH	\$8,000	0	\$8,000
JAMES MERRILL HOUSE UPGRADE IMPROVE ELECTRICAL AND SPRINKLER SYSTEMS ARP-7		\$8,320	\$8,320	COMPLETE
MAURICE LA GRUA CENTER A/V ARP-8	DESIGN/INSTALL NEW A/V SYSTEM IN PERFORMANCE SPACE	\$10,000	\$10,000	COMPLETE

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
LIBRARY OUTDOOR MEETING ARP-9	DESIGN/CREATE OUTDOOR MEETING AREA IN PUBLIC PARK ADJACENT TO LIBRARY BUILDING	\$5,873	\$5,873	COMPLETE
MYSTIC PAPER BEASTS PERFORAN ARP-10	CREATE A PERFORMANCE TO BE GIVIN DURING THE ANNUAL BOROUGH GARDEN TOUR IN JUNE 2022	\$2,700	\$2,500	\$200
NESS FREE WATER ACTIVITES ARP-11	N E SCIENCE & SAILING WILL OFFER FREE OUTDOOR, WATER- RELATED ACTIVITIES TO BOROUGH RESIDENTS DURING SUMMER	\$9,725	\$6,728	\$2,997
SMALL BUSINESS GRANTS ARP - 12	OCEAN COMM CHAMBER OF COMMERCE AND BOROUGH SMALL BUSINESS ASSOC. WILL MANAGE GRANTS TO HELP LOCAL BUSINESSES RECOVER FROM LOSSES DURING PANDEMIC	\$26,085	\$14,336	\$11,749
PORTUGUESE HOLY GHOST SOC. ARPB-B13	REPAIR LEAKING ROOF OVER COMMUNITY HALL	\$8,000	\$8,000	COMPLETE
STON. VILLAGE IMPROVEMENT ASSNIN: ARP - 14	INSTALL WATER BOTTLE FILLER AT PUBLIC BEACH	\$8,300	\$8,300	COMPLETE
TOTALS		\$ 181,082	\$ 133,616	\$ 47,466
UNOBLIGATED TOTAL		\$ 261,620	\$ 181,082	\$ 80,538

WARDEN'S REPORT – April 10, 2023 (4.05.2023)

1. Discussed cannon repairs with Brian Cooper of Deschenes & Cooper Architectural Millwork
2. Provided information to State regarding viaduct replacement project
3. Attended monthly Town Department Head meeting
4. Local Covid statistics: New London County cumulative deaths now total 792. State positivity rate about 3%; New London County positivity rate about 5%
5. Met with Borough Atty to discuss ensuring Borough access to clock

BOROUGH CLOCK --

1. Pigeon access point in United Church has been blocked; pigeon droppings on clock deck removed

STREET & SIDEWALKS COMMISSIONER REPORT –

1. Conducted monthly brush pickup.
2. Checked Harbor Edge outfall
3. Filled potholes
4. Raked Wad Square

Personal:

10-Apr

PROPOSED BUDGET ADJUSTMENTS

FROM LINE #	4/07 BALANCE	TRANSFER AMOUNT	TO LINE #	4/07 BALANCE	NEW BALANCE
105 \$	15,563 \$	7,000	101 \$	(6,801) \$	200
610 \$	18,068 \$	15,000	802 \$	(10,781) \$	4,219
506 \$	2,041 \$	500	501 \$	53 \$	553
317 \$	6,458	800	316 \$	29 \$	829

ATTACHMENT 2

CLA Engineers, Inc.

Civil • Structural • Survey • Geotechnical

317 MAIN STREET

NORWICH, CT 06360

(860) 886-1966

(860) 886-9165 FAX

March 29, 2023

Borough of Stonington, Attn: Jeffrey Callahan, Warden
26 Church St, Stonington, CT 06378

Re: Existing Pedestrian Bridge over Railway – Visual Review
100 Elm Street, Stonington, CT 06378

CLA Job# 7468

At your request our office has prepared this letter based on our visual review of the existing structure at the above mentioned address. The primary purpose of our review was to quantify the structural damage observed in the bridge. Our office also provided advisement regarding what would be required to remediate noted issues.

The existing structure is a single span bridge with associated stair/support towers at each end. The bridge spans approximately 60' over the active rail lines. The primary superstructure over the open span is comprised by two steel beams, with crossing brace elements, supporting a cast-in-place concrete deck. The deck is equipped with a perimeter curb, which supports a perimeter fence/rail/screen. The bridge is supported by a truss tower on the northeast end; this tower is comprised of steel angle in typical cross bracing assembly, with bracing on each face, supplying lateral stability in both planar directions. At the southwest end, the bridge is supported by a dual column assembly, with cross bracing between the columns, providing lateral resistance perpendicular to the bridge span only. Both end supports are equipped with rockers at the girder support point. A channel stringer steel stair with grated treads leads from each end to a lower landing and then the ground. Some of the electrical cables from the train track have been attached to the bridge. A water main has been supported from one side of the bridge with steel bracket assemblies. The structure has had renovations made over the years. Neither plans of the bridge nor knowledge of how the concrete bridge deck was constructed were unavailable at the time of review.

On 2023-03-24, our office visually reviewed the bridge from areas accessible without crossing the fences into the active rail tracks, including review with binoculars of the underside of the bridge. The primary structural concerns are in the concrete deck. The northwest curb along the edge of the concrete deck has spalled and delaminated along the majority of the length of the side, with the concrete having detached along the western 30% of the length. This degradation is caused by the apparent rust formation along the longitudinal bar visible within the detached area. The root cause of the rusting is likely a combination of chlorine impregnation and loss of pH in the concrete surrounding the affected rebar. There are additional localized spalling areas on the bottom of the concrete deck, but inspection was limited by the lack of accessibility. The top of the slab is severely weathered. It should be noted that the flat-slab style deck spans between the two girders, and is critically structural from a life-safety standpoint for crossing pedestrians, and a major debris hazard in event of any failure to the tracks below. It can be reasonably assumed that the slab is unidirectional or "one-way" reinforced concrete slab, but details such as reinforcement location are not known. Level of corrosion of internal bars can only be determined by exterior indicators, such as spalling. It is not possible for our office to affirm the competency of the concrete with a visual review. Only a few limited areas of spalling were evident in the bottom of the slab.

The areas of spalling should be cut open to sound concrete and patched per ACI 546R or ICRI 310.1R guidelines. This will involve complete removal of concrete around the rusted rebar, cleaning of surfaces,

casting of new concrete, and treatment of new surfaces. It should be anticipated that more concrete would be removed during repair than would seem necessary based on preliminary visual review, as this tends to be the case. Such exploratory removal will provide much more substantive information regarding the current state of the slab. If more than 5% section has been lost at any rebar, the bar should be sistered prior to casting the patch such that the section is restored. Galvanized rebar may be considered for future corrosion prevention.

The upper surface of the deck should be repaired with a corrosion inhibiting mortar system such as Sikatop-122. This repair will include removal of any delaminating concrete and cleaning of the surface. Once resurfaced, additional coatings/paint may be considered.

It may be cost competitive to consider expense of replacement of the concrete deck against expense of the repair of the concrete deck considering the presumed longevity post replacement or repair.

The steel structure seems in good repair, with minimal loss of section to rust. The paint has been penetrated by rusting over a large fraction of the structure. Our office recommends mechanically cleaning and repainting. All areas of rust damage are to be treated with POR-15 Rust Preventative Paint (RPP) or an approved equal. Once the RPP is applied, the entire stair should be primed and painted at the owner's discretion. Our office advises use of POR-15 Tie-Coat primer, which facilitates bond with the RPP. Areas of rust on the galvanized steel, such as the grate treads, should be cleaned and touched up with zinc rich field galvanizing paint conforming to ASTM 780M.

The water line on the side of the structure is mounted using a tension critical weld at the top struts where they meet the vertical support channel of the brackets. They should be routinely monitored for rust and maintained.

It was noted that the stairs have open risers, lacking kick guards. Installation of kick guards conforming to the recommendations of the IBC may be considered.

Scour and soft soil was evident around the tower foundation at southeast side of the northeast tower. This is likely due to ponding and migration of surficial storm water. Our office strongly recommends diverting and properly mitigating surface water to prevent foundation issues from developing with the tower. The soil around the tower should be reconsolidated.

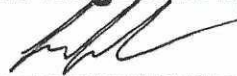
The retaining wall adjacent to the northeast tower is experiencing loss of soil/mulch. This is likely occurring during storm water migration. The wall should be monitored for future issues as relevant to the tower.

The structure is currently exhibiting signs of corrosion induced spalling. The spalling should be repaired as soon as practicable and any delaminating concrete should be removed and replaced. Once the repairs recommended herein are executed, the bridge will be rendered safe.

If you have any questions, or require any additional information, please do not hesitate to call our office.

Sincerely,

CLA Engineers, Inc.



Asa Bender, P.E.
Geo-Structural Engineer



Figure 1 – Southwest end, looking southeast - Spalling of concrete curb element at longitudinal rebar



Figure 2 - Southwest end looking downward and east - Spall continuing to end of deck



Figure 3 - Northwest side of bridge, looking northeast - Spalled curb



Figure 4 - Deck surface, looking southwest from north end - Spalled/weathered surface