

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting - May 20, 2019**

MINUTES

1. CALL TO ORDER

Warden Jeff Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 6:55 p.m. Present were Burgesses Kevin Rogers, Amanda Barnes, Bergin O'Malley, Amy Nicholas, Karen von Ruffer Hills, and Shaun Mastroianni. Also present was Tiffany Cook, serving as Clerk-Treasurer. Warden Callahan welcomed new burgesses Rogers and O'Malley to the Board.

2. APPROVAL OF THE MINUTES

On a motion by Burgess Barnes, seconded by Burgess Nicholas, the minutes of the regular meeting held April 8, 2019 were unanimously approved

3. REPORT OF ADMIN ASSISTANT

- Received April property taxes from town: \$1,181.67
- Received May property taxes from town: \$246.39
- Received from State road aid grants: \$7,611.27
- Processed quarterly payroll reports
- Prepared booklets for annual meeting
- Assisted with distributing absentee ballots

4. CORRESPONDENCE

Requests:

SHS 4th of July parade and reading
Murray/McLean July 17th wedding
Como Village Fair for August 3
Special Olympics parade and dinner/dance on September 7
Mystic Garland Dancers event on September 21

Meetings: None

Other:

O'Connor Davies: quote for 2019 audit
Tax collector: tax suspense list

Outgoing: None

5. REPORT OF CLERK TREASURER

There was one applicant for assistance from the Williams Fund, which was approved. The election is complete. The amended charter has passed and the final step is to submit the referendum to the Secretary of State in June.

6. REVIEW of BILLS/YTD FINANCIAL REPORT

Total of bills was \$166,000, which included the annual lease payment for the firetrucks; Net Income was \$204,448. Reserves stand at about \$318k.

7. WARDEN'S REPORT

1. Finalized draft FY2019-20 budget
2. Worked with zoning officer and chair of P&ZC on revisions to zoning regs
3. Attended FOIA training session
4. Continued preparing for CRS verification visit in June 2019
5. Attended storm water management meeting

BOROUGH CLOCK – Nothing to report

8. COMMISSIONER REPORTS

a. Streets

1. Began sweeping streets and mowing parks
2. Filled more potholes
3. Contractor graded Wayland's Wharf and Point parking lot.

b. Fire & Emergency Management

There were 10 Alarms in April of 2019, they were as follows:

- 1) 4-3-19 11:20am MVA Rt. 1 @ Elm St. (no injuries, 4 refusals)
- 2) 4-6-19 4:09pm Fire Alarm Activation 85 Main St. (burnt food)
- 3) 4-16-19 3:34pm MVA Truck vs. Deer Rt. 1 @ Cemetery Lane (deer deceased)
- 4) 4-22-19 12:39pm Smoke Investigation, Meadow Ave./Island Rd. (nothing found)
- 5) 4-23-19 7:06pm Fire Alarm Activation 84 Alpha Ave. SAC (nothing found)
- 6) 4-25-19 3:35pm Fire Alarm Activation 84 Alpha Ave. SAC (faulty alarm)
- 7) 4-26-19 10:38am Box 15 22 Bayview Ave. Velvet Mill (Fire in saw dust collection system in woodworking shop, minimal damage, some ductwork needed to be removed)
- 8) 4-26-19 11:45am Single tap on Box SBF (fault in system)
- 9) 4-26-19 11:53am Mutual aid for QFD to Deans Mill School (student pulled fire alarm)
- 10) 4-26-19 2:50pm Single tap on Box SBF (fault in system)

c. Parks, Trees & Rights of Way (Barnes)

Nothing to report except that the tree on the corner of Water and Union was pruned.

d. Public Buildings

The Generator for Borough Hall will be installed next month. Waiting for second quote to come in for sidewalk repair outside Borough Hall.

e. Sidewalks --- No report

f. Police and Public Affairs

During the month of April 2019 there were 41 incidents in the police report for the Borough including 9 Burglar Alarms all of which were false, 5 Check Building/Business, 4 Medical Assists, 3 Parking Complaints, 2 Fire Related Calls, 2 Suspicious Activities and 2 Accidents. There was one incident each of Alarm Not Registered, Minor Traffic Service, 911 Misdialed, Nuisance, Found Item, Threatening, Criminal Mischief, Damage Not Criminal, Assist Citizen, Assist Other Agency, Keys in Vehicle, Motor Vehicle Complaint, Harassment and a Warrant was served.

Two traffic studies have been completed. The instrument took data for vehicles heading north on Main Street. The display was inactivated. The first study was from 4/9 to 4/26 and showed 21,520 vehicles. The average speed was 20 and only 10 vehicles went 35-40 mph. The second study took place from 4/29 to 5/12 and showed 26,159 total vehicles. The average speed was 20 and only 4 vehicles went between 35 and 45. The sign has now been activated.

g. Utilities & Sanitation

The streetlight at footbridge has been repaired.

With busy season approaching, more letters and enforcement will be going out regarding garbage.

9. PUBLIC COMMENT

Residents on Elihu Street expressed concerns about drivers failing to stop at stop signs at corner at Bayview and Meadow. Also, concern about parking on Bayview from the Velvet Mill visitors. The street is very narrow and with cars parking on both sides, it makes it difficult for any emergency vehicle to get through. Additionally, their driveway tends to get blocked by parked cars. Warden Callahan intends to look into this issue with Sue and Roger, with the likely resolution being additional curbing painted yellow to prevent parking.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

a. In consideration of the following requests to use Borough property: 1) Stonington Historical Society for the Independence Day Parade on July 4; 2) Christopher Murray and Jessica McLean for a wedding at Wayland's Wharf on July 27; 3) The COMO for the annual Village Fair at Wad Square on August 3; 4) Special Olympics of CT for a parade and dance in the firehouse on September 7; and Mystic Garland Dancers to perform at Wad Square on September 21, Burgess Mastroianni moved to approve all the requests and Burgess Rogers seconded. All were in favor and none were opposed on all six (6) requests stated above.

b. In consideration of appointing O'Connor-Davies as auditor for FY 2019 audit, there was a motion to approve by Burgess Mastroianni, with a second by Burgess Nicholas. The vote was unanimous.

c. Warden Callahan moved, and Burgess Nicholas seconded, to re-appoint Bruce MacKinnon to the Harbor Management Commission. All were in favor, none were opposed.

d. In consideration of the appointments of a Senior Burgess and new commissioners, under the new Charter, Warden Callahan moved to appoint Burgess Mastroianni as Senior Burgess , Burgess O'Malley as Public Affairs Commissioner and Burgess Rogers as Fire Commissioner. All other commissioner appointments remain as before the election, with the exception that Warden Callahan will serve as Streets and Sidewalk Commissioner. Burgess Mastroianni seconded the motion and all were approved unanimously.

e. In consideration of the Borough adopting the Town's Emergency Operating Plan (2013), Burgess O'Malley moved to approve and Burgess Rogers seconded. All were in favor with none opposed.

12. OTHER BUSINESS

Burgess Von-Ruffer Hills addressed the issue of trash increase at the Point as summer approaches. It was suggested that we communicate with the Como to ensure they remove trash created by beach goers. It was decided that the Point will have no trash bins, which proved ineffective last year, but rather a sign similar to the one at Napatree with a message of: Leave only footprints behind. Visitors must take their trash with them. Lastly, the Borough will be putting a port-o-potty at the Point, hopefully tan colored.

Burgess Mastorianni addressed concern about window lighting in Switz Realty office. It is extremely bright and not conforming to the Borough's aesthetics.

Burgess Rogers spoke of a resident's concern about spraying being done by Amtrak to maintain tracks. The main concern is toxins in the spray and run-off.

13. ADJOURNMENT

On a motion by Burgess Rogers, seconded by Burgess von Ruffer-Hills, adjournment of the regular meeting at 7:55 p.m. was unanimously approved.

Respectfully Submitted,
Tiffany Cook, Clerk-Treasurer
May 25, 2019