

**Board of Warden and Burgesses**

**Regular Meeting**

**Tuesday, February 18, 2025**

**7:00 PM**

[stoningtonboroughct.gov](http://stoningtonboroughct.gov)

**IN PERSON /BOROUGH FIRE DEPARTMENT  
REGULAR MEETING AGENDA**

1. Call to Order
2. Approval of Minutes: Regular Meeting ; 01/21/25. (V).
3. Correspondence: Stonington Garden Club event application walking tour; Blessing of the Fleet 5K Race Event application; Ian Cooke Application to plant area; PHGS event applications for parking; SBMA Art Walk application; Jerry Donovan email regarding Stop Sign/Parking request; SBMA email from Karen Von Ruffer Hills.
4. Report of Clerk-Treasurer
5. Review of Monthly Bills, YTD I&E Financial Report, and Borough Accounts
6. Warden's Report
7. Commissioner Reports
  - a. Streets and Sidewalks (Scheffers)
  - b. Fire and Emergency Management (Nicholas/Hoadley)
  - c. Parks, Trees & Rights of Way (Barnes)
  - d. Public Buildings (Rogers)
  - e. Utilities & Sanitation (Bowdler)
8. Public Comment
9. Unfinished Business
  - a. Public Restroom Update
  - b. Storm resilience and mitigation; Waylands' Wharf, Omega ROW, and Maplewood Lane.
  - c. FireHouse A/C Unit update.
10. New Business
  - a. Stonington Garden Club event application walking tour (V)
  - b. Blessing of the Fleet 5K Race Event application (V)
  - c. Ian Cooke Application to plant area (V)
  - d. PHGS event applications for parking (V)
  - e. SBMA Art Walk application (V)
  - f. Jerry Donovan email regarding Stop Sign/Parking request.
  - g. Discuss the posting of a tree (maple on the Northwest corner of Wad. Square) for removal (V)
  - h. SBMA email from Karen Von Ruffer Hills
11. Other Business and Discussion
12. Adjournment (V)
13. Executive Session

(A) = Attachment (C)= Correspondence (V) = Vote required

# APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: WADAWANUCK SQUARE AND PARKING

SPACES AROUND PERIMETER OF SQUARE (WATER, HIGH, MAIN, BROAD)

Description of the event to be held: TRI ANNUAL STONINGTON GARDEN CLUB "GARDENS

BY THE SEATOUR" - a walking tour of gardens in Borough. ALSO A MARKETPLACE  
WITH 20-30 Vendors on WAD square.

Date of the event:

June 11, 2026 Set up

June 12, 13, 2026 TOUR

Contact Person:

LAURA METZGER

Name

Time of the event: Each day

→ From: 8am To: 6pm  
includes setup + Breakdown times

860 287 6274

Phone Number(s)

36 ISLAND RD, STONINGTON

Mailing Address

06378

metzgerlaura46@gmail.com

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Garden Club agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Laura Metzger  
Signature of Responsible Party

January 27, 2025  
Date

LAURA METZGER  
Printed Name of Responsible Party

Additional Conditions & Requirements: We hold this tour in the Borough for  
many years. It's our only major fundraiser. Proceeds go towards  
funding our community projects + scholarships each year.

Approved by the Borough of Stonington:

Name

Date

\* A certificate of insurance will be sent to your office before  
your deadline for receipt and per your requirements,

\* A copy of the TOUR MAP FROM LAST TOUR in 2022  
AS AN EXAMPLE OF WHERE OUR TOUR ACTIVITIES  
WERE HELD. LOCATIONS OF GARDENS ARE TBD, SOME ACTIVITIES  
WILL NOT BE INCLUDED IN NEXT TOUR.

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Town Dock and Borough Streets

Description of the event to be held: Blessing of the Fleet 5K Race

Date of the event:

July 24, 2025

Time of the event:

From: 6:00pm To: 8:00pm = RACE  
4:00pm Town Dock  
registration

Contact Person:

Michele Crowley

Name

860-326-8505

Phone Number(s)

11 Palmer Street, Stonington, CT 06378

Mailing Address

maccrowley@aol.com

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) St. Michael Parish/Norwich RCDC\* agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

  
Signature of Responsible Party

1/6/2025  
Date

Very Reverend Dennis M. Perkins

Printed Name of Responsible Party

Additional Conditions & Requirements: \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Town Dock and Borough Streets

Description of the event to be held: Blessing of the Fleet event and procession

Date of the event:  
July 27, 2025

Time of the event:

From: 10:00am To: 4:00pm

10:30 mass / 12-4  
Town Dock

Contact Person:  
Mike & Georgia Crowley

*Name*

860-535-0667

*Phone Number(s)*

11 Palmer Street, Stonington, CT 06378

*Mailing Address*

cmcirisheyes@aol.com

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) St. Michael Parish/Norwich RCDC\* agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

  
*Signature of Responsible Party*

1/6/2025  
*Date*

Very Reverend Dennis M. Perkins

*Printed Name of Responsible Party*

*Additional Conditions & Requirements:* \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Grass Verge in front of 69 Main Street  
The area measures 5 feet by 40 feet approx.

Description of the event to be held: The the year of 2025 I would  
like to plant it with perennial & Annual flowers of 32" high

Date of the event: All year - Summer Mostly

Time of the event:  
From: 1 March To: 1 December

Contact Person: Ian Cooke

868 501 5531  
Phone Number(s)

Name  
69 Main Street, Stonington  
Mailing Address

Ian@Planted.Co  
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) \_\_\_\_\_ agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Ian Cooke  
Signature of Responsible Party

28 January 2021  
Date

Ian Cooke.  
Printed Name of Responsible Party

Additional Conditions & Requirements: \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: PERCIVESSE HOLY TRUST SKILLY 26 MAIN STREET  
THREE PARKING SPACES DIRECTLY IN FRONT OF PROPERTY

Description of the event to be held: FUNDRAISING FISHMOCKIES FOR LIONS  
INTERNATIONAL (WATERFORD) FUNDS FOR FOOD & PROXIOUS HURRICANE & FIRE RELIEF.

Date of the event: THURSDAY  
FEBRUARY 20TH 2025.

Time of the event:  
From: 4pm To: 8pm.

Contact Person:  
HELMER TAKER  
Name

(860) 535-3855 / (860) 884-9324,  
Phone Number(s)

26 MAIN STREET.  
Mailing Address

phgsstonyhina@gmail.com  
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) PERCIVESSE HOLY TRUST SKILLY agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]  
Signature of Responsible Party

JANUARY 18TH 2025.  
Date

HELMER TAKER  
Printed Name of Responsible Party

Additional Conditions & Requirements: "THIS IS SEPARATE FROM PHGS  
EVENTS BUT WE ARE DOING THIS "ONE OFF" FUNDRAISER TO  
HELP THE LIONS CLUB RAISE FUNDS FOR NC AND CA VICTIMS OF

Approved by the Borough of Stonington:

HURRICANES & FIRES

Name

Date

\* WE MAY NOT HAVE MANY ATTENDEES AS OUR USUAL  
KN C'S BUT WANT TO APPLY FOR SPACES JUST IN  
CASE. NOTE ITS ON A THURSDAY EVENING Thank you

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: PORTLAND HALL CHURCH SOCIETY 26 MAIN ST.

THREE PARKING SPACES DIRECTLY IN FRONT OF PROPERTY

Description of the event to be held: FUNDRAISING FISH & CHIPS DURING FRIDAYS

(2/28/25 - 4/18/25) INCLUSIVE TO ALLOW FOR PICK UP OF TAKE OUTS.

Date of the event:

2/28/25 - 4/18/25

Time of the event:

From: 11 AM To: 6.30 PM

Contact Person:

HOWARD TAILOR  
Name

(860) 884-9524 / (860) 535-3855  
Phone Number(s)

26 MAIN STREET  
Mailing Address

phystonington@gmail.com  
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization)

PORTLAND HALL CHURCH SOC. agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]  
Signature of Responsible Party

JANUARY 17th 2025  
Date

HOWARD TAILOR VICE PRESIDENT  
Printed Name of Responsible Party

Additional Conditions & Requirements: \_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

# APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Water Street between High Street and Church Street, Wadawanuck Square driveway  
and green with access to outlets for the purpose of approximately potential food vendors and music.

Description of the event to be held: Seventh Annual Art Walk - a one-day outdoor, art show with musicians and  
food vendors. Artists will set up down the center of Water Street and music will be at select locations along the route.

Date of the event:

September 13, 2025 / Rain Date 9/14/25

Time of the event:

From: 10 am To: 4 pm

CLOSE STREET AT 7:30 AM

Contact Person:

Sandra Alexander / on behalf of the SBMA

*Name*

(215) 266-2058

*Phone Number(s)*

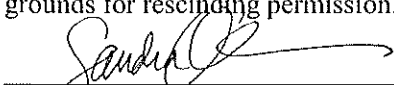
PO Box 821, Stonington CT 06378

*Mailing Address*

DessaLeaProductions@gmail.com

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Borough Merchants Assoc. agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

  
*Signature of Responsible Party*

February 11, 2025

*Date*

Sandra Alexander, Dessa Lea Productions / SBMA

*Printed Name of Responsible Party*

## *Additional Conditions & Requirements*

We plan to contract one Stonington Police officer or private security for traffic control.

Residents will be notified along affection portion of Water Street.

Upon approval, we will secure and provide proof of insurance.

Approved by the Borough of Stonington:

*Name*

*Date*



**Subject** Stop sign / Parking request  
**From** Jerry Donovan <jdonovan@lab-crafters.com>  
**To:** Michael Schefers <meschefers@yahoo.com>  
**Date** Jan 24 at 4:50 PM

Hi Michael,

Attached please find a drone photo of the intersection at Church and Gold that I've discussed with you. I believe this intersection is a hazard. Living in the adjacent property for the last 12 years, we have seen a several accidents and many close calls as folks don't anticipate another vehicle entering the intersection at the same time, It is further aggravated when a car is parked in front of #2 Church (in orange on the attached photo) You have the added dynamic of people leaving Wayland's Warf, often not stopping as they depart the parking area there. It is my suggestion that stop signs in these three areas (in red on the photo) and eliminating the single parking spot in front of # 2 Church would mitigate problems and improve public safety.

I have talked to most the neighbors that are near this intersection and have support from all I spoke to on my thoughts!

Please feel free to reach out with any questions

Best regards  
jerry

**Jerry Donovan**

Northeast U.S.Regional Sales Manager

**Lab Crafters** | MAKING LABS WORK

Mobile: 860.535.2498

Email: [jdonovan@lab-crafters.com](mailto:jdonovan@lab-crafters.com)  
[linkedin.com/in/jeromedonovan](https://www.linkedin.com/in/jeromedonovan)

Mail: 2085 Fifth Avenue

Ronkonkoma, NY 11779

## Warden/Board Meeting - CT Main Street agenda

From: Karen von Ruffer Hills (karen@grandandwater.com)

To: borowarden@att.net

Cc: dessaleaproductions@gmail.com; deb@grandandwater.com; williamcolehome@gmail.com;  
ewood@stoningtonhistory.org

Date: Wednesday, February 12, 2025 at 04:20 PM EST

Michael

Deborah and I spoke and would like to thank you for offering to add the CT Main Street initiative to the Warden's meeting agenda next week.

You giving an overview to the Board/public of their Assessment - with or without cost estimates and the proposal we requested from CT Main Street - offers a good opportunity to get a temperature read on moving forward. Can you have the Assessment printed for distribution, so folks can read it?

In sum, as you know, we scored lowest in economic vitality and the SBMA is seeking the Board's support to help build community involvement, as well as provide possible funding, to turn this statistic around. Let's engage folks in working towards revitalizing the Borough!

What is the Board's appetite to:

1.  
Hire CT Main Street to help us develop a strategic plan and budget and establish a professionally managed program?
2.  
Hire a paid professional, either part or full time, to liaise between all relevant stakeholders (merchants, property owners, municipality, etc.) and collect tools/data identified in Assessment (building inventory, wishlist of businesses to recruit, business disaster checklist), etc.
3. Create an economic development committee - to include members of the Board, engaged residents, business owners, landlords, etc. - to spearhead these ongoing conversations, goals and objectives.

Thoughts? Questions? Let us know.

Thank you for your ongoing support & interest in the Borough's economic development.

Best,  
Karen



**Karen von Ruffer Hills • Re-Designer**

917-743-4884

[karen@grandandwater.com](mailto:karen@grandandwater.com)

[www.grandandwaterredesign.com](http://www.grandandwaterredesign.com)

**Borough Accounts**  
**18-Feb-25**

Cash in Checking Account	\$ 60,438
Investments in US Treasuries, CD's and MMKT Act	<u>\$ 1,198,744</u>
Total Cash and Investments	<b>\$ 1,259,182</b>

*Of which the following amounts have been allocated  
the following Designated Funds*

Public Restrooms (ARPA)	\$ 4,352
Building Fund	\$ 30,312
Truck Fund	\$ 4,013
Fire Department Major Expense	\$ 5,104
Infrastructure Reserve Fund	\$ 126,051
Waylands Wharf Fund	<u>\$ 36,664</u>
Total Funds Allocated by Warden and Burgesses	<b>\$ 206,496</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	291,847.00	287,260.00	4,587.00
2 State of Connecticut	16,779.44	15,000.00	1,779.44
GRANTS & REIMBURSEMENTS - Other	1.98		
Total GRANTS & REIMBURSEMENTS	308,628.42	302,260.00	6,368.42
FIRE PROTECTION FEES			
21 Stonington Fire District	67,830.00	71,400.00	-3,570.00
22 Wamphassuc	29,500.00	29,500.00	0.00
23 Lord's Point	29,725.00	29,725.00	0.00
Total FIRE PROTECTION FEES	127,055.00	130,625.00	-3,570.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	1,640.00	5,000.00	-3,360.00
6200 62 Interest on Investments	32,003.96	56,078.08	-24,074.12
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous			
Dumpster Permit Fees	100.00	0.00	100.00
Insurance Claims	12,077.08	0.00	12,077.08
69 Miscellaneous - Other	8,105.62	1,000.00	7,105.62
Total 69 Miscellaneous	20,282.70	1,000.00	19,282.70
Total OTHER INCOME	53,926.66	62,678.08	-8,751.42
PROPERTY TAXES			
81-Other	932,018.48	956,899.42	-24,880.94
Total PROPERTY TAXES	932,018.48	956,899.42	-24,880.94
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	32,387.00	32,387.00	0.00
Total RESERVE TRANSFER	32,387.00	32,387.00	0.00
Total Income	1,454,015.56	1,484,849.50	-30,833.94
Gross Profit	1,454,015.56	1,484,849.50	-30,833.94
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	28,200.00	23,500.00	4,700.00
103 Election	0.00	5,000.00	-5,000.00
104 Insurance			
CIRMA LAP	19,588.00	21,000.00	-1,412.00
Surety Bonds	1,027.00	0.00	1,027.00
Worker's Comp (CIRMA)	18,984.00	22,850.00	-3,866.00
Total 104 Insurance	39,599.00	43,850.00	-4,251.00
105 Professional Services	0.00	15,000.00	-15,000.00
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	1,250.00	1,000.00	250.00
108 Health Insurance	34,818.99	50,000.00	-15,181.01
109 H. INS., HSA Contribution	8,400.00	8,400.00	0.00
110 Travel Reimbursement	431.48	1,000.00	-568.52
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
Total Administrative	112,699.47	150,750.00	-38,050.53
Office			
121 Legal Notices	7,780.80	2,000.00	5,780.80

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
122 Equipment R&M/Upgrading	5,011.75	1,500.00	3,511.75
123 Postage	540.20	1,000.00	-459.80
124 Supplies	1,741.91	2,000.00	-258.09
125 Technology	1,729.80	2,500.00	-770.20
126 Bank Fees	3,134.82	4,500.00	-1,365.18
129 Miscellaneous	175.13	1,000.00	-824.87
130 Administrative Assistant	33,653.92	49,000.00	-15,346.08
<b>Total Office</b>	<b>53,768.33</b>	<b>63,500.00</b>	<b>-9,731.67</b>
<b>Tax Collector</b>			
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	100.00	-100.00
144 Collection Expenses	0.00	4,500.00	-4,500.00
145 Tax Refunds	52.43	500.00	-447.57
Tax Collector - Other	0.00	100.00	-100.00
<b>Total Tax Collector</b>	<b>52.43</b>	<b>5,300.00</b>	<b>-5,247.57</b>
<b>Salaries</b>			
161 Assessor	1,000.00	1,500.00	-500.00
162 Burgesses	5,333.44	8,000.00	-2,666.56
163 Clerk-Treasurer	3,000.00	4,500.00	-1,500.00
165 Warden	12,333.36	18,500.00	-6,166.64
167 Employee Bonus	0.00	2,000.00	-2,000.00
168 Payroll Taxes	21,163.77	29,000.00	-7,836.23
169 Direct Deposit Fees	0.00	200.00	-200.00
170 Commissioner Stipends	1,333.12	2,000.00	-666.88
<b>Total Salaries</b>	<b>44,163.69</b>	<b>65,700.00</b>	<b>-21,536.31</b>
<b>Contributions</b>			
191 Stonington Free Library	27,500.00	27,500.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	439.20	440.00	-0.80
194 SE CT Council of Government	0.00	540.00	-540.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 July 4th/Parade	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
198 Cultural Coalition	0.00	500.00	-500.00
<b>Total Contributions</b>	<b>42,939.20</b>	<b>46,980.00</b>	<b>-4,040.80</b>
<b>Total GENERAL GOVERNMENT</b>	<b>253,623.12</b>	<b>332,230.00</b>	<b>-78,606.88</b>
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
201 Legal Notices	300.16	1,500.00	-1,199.84
202 Printing	0.00	500.00	-500.00
203 Books & Training	0.00	500.00	-500.00
205 Prof Services - Legal	3,346.90	10,000.00	-6,653.10
206 Prof Svcs- Planner/Engineer	0.00	1,500.00	-1,500.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
<b>Total Planning &amp; Zoning Commission</b>	<b>3,647.06</b>	<b>29,000.00</b>	<b>-25,352.94</b>
<b>Shared PZC &amp; ZBA</b>			
221 Postage	0.00	300.00	-300.00
222 State Conservation Fund	810.00	3,000.00	-2,190.00
257 Zoning Officer Salary	13,333.36	20,700.00	-7,366.64
259 Miscellaneous/Office	0.00	500.00	-500.00
<b>Total Shared PZC &amp; ZBA</b>	<b>14,143.36</b>	<b>24,500.00</b>	<b>-10,356.64</b>
<b>Zoning Board of Appeals</b>			
241 Legal Notices	0.00	1,500.00	-1,500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	4,500.00	-4,500.00

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Total Zoning Board of Appeals	0.00	6,100.00	-6,100.00
Total BOARDS & COMMISSIONS	17,790.42	59,600.00	-41,809.58
<b>FIRE DEPARTMENT</b>			
Operating Expenses			
301 Fuel	1,827.31	2,500.00	-672.69
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	23,650.74	30,000.00	-6,349.26
305 New Tools & Equipment	7,803.73	25,000.00	-17,196.27
306 Telecommunications	1,806.07	3,000.00	-1,193.93
307 Fire Marshal Expenses	1,507.40	2,500.00	-992.60
309 Miscellaneous	325.92	1,000.00	-674.08
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	36,921.17	95,500.00	-58,578.83
Firehouse - 100 Main Street			
311 Electricity	9,010.67	15,000.00	-5,989.33
312 Propane	5,996.26	15,000.00	-9,003.74
314 Water & Sewer	1,367.90	2,000.00	-632.10
315 Supplies	3,176.92	3,000.00	176.92
316 Phone/Internet	3,817.36	6,000.00	-2,182.64
317 Repairs & Maintenance	11,236.41	20,000.00	-8,763.59
566 Janitorial - Firehouse	6,585.83	7,000.00	-414.17
Total Firehouse - 100 Main Street	41,191.35	68,000.00	-26,808.65
Insurance			
321 Accidental Death	2,314.00	3,000.00	-686.00
324 LAP-Liability/Auto/Prop	30,498.00	32,000.00	-1,502.00
Total Insurance	32,812.00	35,000.00	-2,188.00
Personnel Expenses			
341 Companies & Department	7,500.00	10,000.00	-2,500.00
342 Medical	1,429.00	7,000.00	-5,571.00
343 Length of Service Program	36,459.00	45,000.00	-8,541.00
344 Training	1,900.00	2,500.00	-600.00
345 Uniforms	1,159.48	2,500.00	-1,340.52
346 Pay-per-Call Incentive Prog	8,331.06	20,000.00	-11,668.94
347 Deferred Compensation	6,975.00	10,400.00	-3,425.00
Total Personnel Expenses	63,753.54	97,400.00	-33,646.46
Salaries			
361 Chief	69,226.37	102,942.00	-33,715.63
362 Deputy Chief	9,700.00	10,836.00	-1,136.00
363 Safety & Training Officer	0.00	4,000.00	-4,000.00
364 Fire Marshal	8,015.94	11,919.00	-3,903.06
365 Company Officers	4,155.00	7,000.00	-2,845.00
366 Station Coverage	4,200.00	11,000.00	-6,800.00
Total Salaries	95,297.31	147,697.00	-52,399.69
Total FIRE DEPARTMENT	269,975.37	443,597.00	-173,621.63
<b>HYDRANTS</b>			
401 Rental of Hydrants & Pipe	27,959.81	55,000.00	-27,040.19
Total HYDRANTS	27,959.81	55,000.00	-27,040.19
<b>BOROUGH HALL - 26 CHURCH ST</b>			
Borough Hall/Highway Garage			
501 Electricity	2,913.83	4,200.00	-1,286.17
502 Heating Oil	1,707.13	7,500.00	-5,792.87
504 Water & Sewer	169.73	1,800.00	-1,630.27
505 Supplies	622.74	6,250.00	-5,627.26
506 Internet/Phones	3,091.37	5,000.00	-1,908.63

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
509 Repairs & Maintenance	4,088.28	15,000.00	-10,911.72
Total Borough Hall/Highway Garage	12,593.08	39,750.00	-27,156.92
Salaries			
565 Janitorial - Borough Hall	8,820.00	15,000.00	-6,180.00
Total Salaries	8,820.00	15,000.00	-6,180.00
Total BOROUGH HALL - 26 CHURCH ST	21,413.08	54,750.00	-33,336.92
<b>STREET DEPARTMENT</b>			
General			
601 Gas & Oil	1,769.10	5,000.00	-3,230.90
602 EQUIP. R&M/Upgrading/SIGNS	7,454.42	7,500.00	-45.58
604 Street Repairs	94.16	5,000.00	-4,905.84
605 Supplies	4,585.07	7,000.00	-2,414.93
610 Snow Removal	0.00	20,000.00	-20,000.00
611 Sidewalk Repairs	15,000.00	15,000.00	0.00
612 Stormwater Management	20,427.50	23,000.00	-2,572.50
Total General	49,330.25	82,500.00	-33,169.75
Wages & Salaries			
656 Labor - Regular	88,322.42	138,172.50	-49,850.08
657 Labor - Overtime	5,629.65	15,000.00	-9,370.35
658 Labor - Temporary	5,777.63	5,000.00	777.63
666 Deferred Comp Matching	3,842.50	4,500.00	-657.50
667 Street Commissioner	4,333.34	6,500.00	-2,166.66
Total Wages & Salaries	107,905.54	169,172.50	-61,266.96
Total STREET DEPARTMENT	157,235.79	251,672.50	-94,436.71
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
General Expenses			
801 Grounds Maintenance	3,700.00	4,500.00	-800.00
802 Tree Maintenance	10,755.53	15,000.00	-4,244.47
804 Park Utilities	493.08	1,000.00	-506.92
805 Signs, Surveys & ROW	0.00	1,500.00	-1,500.00
Total General Expenses	14,948.61	22,000.00	-7,051.39
Total PARKS, TREES, & RIGHTS OF WAY	14,948.61	22,000.00	-7,051.39
<b>SANITATION</b>			
General Expenses			
909 Miscellaneous	3,738.52	5,000.00	-1,261.48
Total General Expenses	3,738.52	5,000.00	-1,261.48
Total SANITATION	3,738.52	5,000.00	-1,261.48
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	766,684.72	1,243,849.50	-477,164.78
Payroll Expenses	2,000.00	0.00	2,000.00
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	241,000.00	241,000.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	241,000.00	241,000.00	0.00
Total Expense	1,009,684.72	1,484,849.50	-475,164.78
Net Ordinary Income	444,330.84	0.00	444,330.84



Borough of Stonington  
Income & Expenses Budget vs. Actual  
July 2024 through June 2025

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	Jul '24 - Jun 25	Budget	\$ Over Budget
Net Income	444,330.84	0.00	444,330.84

02/12/25

# Borough of Stonington

## Bills for Review

January 17 through February 12, 2025

Name	Class	Amount
<b>Jan 17 - Feb 12, 25</b>		
AC/DC Industrial El...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	300.00
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	18.64
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	135.21
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	15.16
CLA Engineers, Inc.	OTHER FUNDS:Infrastructure Reserve	4,080.00
Comcast	506 Internet/Phones	480.78
Communications Pl...	OTHER FUNDS:Fire Dept. Major Expense	5,295.71
ConnRI Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	74.52
ConnRI Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	72.84
Courville's Garage, ...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	1,441.06
Department of Envir...	BOARDS & COMMISSIONS:SHARED PZC & ZBA:222 State Conservation Fund	124.00
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	785.00
Elan Financial Servi...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	218.01
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	5.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	184.90
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	10.50
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:124 Supplies	67.69
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	654.91
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:123 Postage	73.00
Elan Financial Servi...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	43.34
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	80.00
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	483.10
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	43.77
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	2,584.02
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	743.15
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	127.40
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	293.43
Hartford Truck Equi...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	757.44
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	55.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	1,110.00
Julia M Leeming Ar...	OTHER FUNDS:ARPA	450.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	443.08
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	364.50
New England Mech...	HIGHWAY GARAGE:GENERAL EXPENSES:709 REPAIRS&MAINTENANCE	1,318.58
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	477.29
ServiceMaster by M...	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	7,830.00
State of Connecticu...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	80.00
Stonington Borough...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	1,420.16
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	73.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	722.07
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	72.00
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	70.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	443.13
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	146.35
Town of Stonington	HIGHWAY GARAGE:GENERAL EXPENSES:704 SUPPLIES	185.34
Town of Stonington	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	60.73
Town of Stonington	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	99.58
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	23.23
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	945.30
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,066.95
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	96.98
Westerly Auto Parts...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	303.49
YANKEEREMODE...	OTHER FUNDS:ARPA	26,806.00
<b>Jan 17 - Feb 12, 25</b>		<b>64,295.34</b>

#### **WARDEN'S REPORT –FEBUARY 2025**

1. Discussed with First Selectman Danielle Chesbrough on shared local items of interest.
2. Submitted MS-4 (Storm Drains) data and information requirements to Town Engineer for annual report
3. Attended SCCOG January Meeting.
4. Attended SEAT January Board Meeting.
5. Met with and reviewed "CT Main Street" report and recommendations with SBMA.
6. Reviewed actions necessary to open Borough Hall restrooms to the public.
7. Submitted FEMA (CRS) Elevation Certificates required for Insurance Recertification

#### **STREET & SIDEWALKS COMMISSIONER REPORT -**

1. Conducted monthly brush pickup.
2. Conducted equipment maintenance activities at Borough Garage.
3. Conducted final pickup of Christmas Trees
4. Conducted street and sidewalk snow removal



BOROUGH STONINGTON <boroughstonington@gmail.com>

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## Fwd: January 2025 Alarms

1 message

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Michael Schefers <borowarden@gmail.com>

Wed, Feb 12, 2025 at 9:01 AM

To: BOROUGH STONINGTON <boroughstonington@gmail.com>

For agenda package!

----- Forwarded message -----

From: **Jeff Hoadley** <chief@stoningtonvfd.org>

Date: Tue, Feb 4, 2025 at 7:12 PM

Subject: January 2025 Alarms

To: Michael Schefers <borowarden@gmail.com>, Lisa Coleman <boroughct@gmail.com>, Amy Nicholas <burgess.amynicholas@gmail.com>

Hi Michael, Lisa & Amy

SBFD Responded to 8 Alarms in January 2025, they were as follows :

- 1)1-2-25 6:14pm Fire Alarm Activation 5 Omega St. (nothing found)
- 2)1-3-25 5:53pm Odor of Gas 15 Grand St. (fan motor in basement burning up)
- 3)1-6-25 12:08pm Brush Fire 4 Hillcrest Dr. (ashes dumped from a wood stove)
- 4)1-8-25 10:26am CO Detector Activation 193 Wampassuc Pt. Rd. (no readings, resident ill)
- 5)1-8-25 10:25pm Wires down Oak Dr. @ N. Main St. (utility wire)
- 6)1-21-25 2:56pm Medical Assist with SAC 312 Flanders Rd. (lift assist)
- 7)1-23-25 9:50am Fire Alarm Activation 170 Water St. (broken water fitting in dishwasher)
- 8)1-23-25 12:18pm Fire Alarm Activation 170 Water St. (re setting alarm system)

See you all Tuesday February 18, at the Firehouse !

Regards, Jeff

Jeffrey Hoadley

Fire Chief/Fire Marshal

Stonington Borough Fire Dept.

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## January Building Commissioner Report

From: Kevin Rogers (burgess.kevinrogers@gmail.com)

To: boroughstonington@snet.net; burgess.bowdler@gmail.com; burgess.amandabarnes@gmail.com;  
burgess.amynicholas@gmail.com; lmcoleman@aol.com; borowarden@gmail.com

Date: Wednesday, February 12, 2025 at 05:21 PM EST

Kevin Rogers

Building Commissioner

January Report

### Borough Hall

The hinges on the front door have been replaced. The original hinges were failing.

The new front door lock/keypad system has been installed. Training on how to properly use the locking system has been done.

### Fire House

Kevin Bowdler requested a sided by side comparison of the two a/c quotes. Chris Curran has created it, and it has been emailed to the board for review.

\*\*\* Jessie Diggs has requested a change in last months minutes to reflect that he is not an expert in the a/c world. I am altering the minutes to say...

**"Jesse Diggs has volunteered to help review the contractor proposals".**

Thank you Jessie for the clarification.

--

Kevin P. Rogers  
Burgess, Stonington Borough  
(m) 860.460.2445



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## Utilities and Sanitation Report – February 2025

I am proposing that we add a new streetlight to pole 2751 that is on the west side of Main Street between Church and Grand Streets. It is a particularly dark part of main street. I have written to the four closest neighbors seeking their feedback. I mentioned our concerns about light trespass and light pollution. All our streetlights are dark sky compliant. I have only received one response, and it was supportive of the idea.

I would like the minutes of this meeting to reflect this idea and to open it up for broader input from the community before asking Eversource to install the streetlight.

Respectfully submitted.

Kevin Bowdler