

Board of Warden and Burgesses
Regular Meeting
Monday, November 20, 2023
7:00 PM
stoningtonboroughct.gov
IN PERSON AT BORO HALL

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Regular Meeting 10/16/2023 (V)
3. Correspondence- Connecticut Water Authority letter to appoint two people;
Email: Kevin Rogers regarding RVs.
4. Report of Clerk-Treasurer
5. Review of Bills/YTD Financial Report/ ARPA update
6. Warden's Report
7. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Schefers)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Rogers)
 - e. Utilities & Sanitation (Bowdler)
8. Public Comment
9. Unfinished Business
 - a. Comfort Station Update
 - b. Viaduct Update
 - c. Draft Vendor Ordinance Update
 - d. Water Street Flooding Project Update
 - e. Bayview sewer addition.
10. New Business
 - a. Connecticut Water Authority letter to appoint two people (V)
 - b. Schedule for 2024 W&B Meetings (V)
 - c. Recreational Vehicles and Motor homes (Ordinance Clarification) (V)
 - d. Title Change.
 - e. Stonington Borough 4th of July Parade Discussion.
 - f. Tree Removal (V)
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

Borough of Stonington
Board of Warden and Burgesses Regular Monthly Meeting
October 16, 2023
MINUTES

Warden Michael Schefers called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Schefers were Burgesses Kevin Rogers and Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Burgesses Amy Nicholas and Kevin Bowdler were absent. Approximately 12 members of the public were present.

APPROVAL OF THE MINUTES

On a motion by Burgess Rogers, seconded by Burgess Barnes, the minutes of the monthly meeting of September 18, 2023, were unanimously approved.

CORRESPONDENCE

RECEIVED:

- a. Application: Child & Family Agency Run/Walk, 09/28/24
- b. Application: SVIA, Annual Borough Holiday Stroll, 12/01/23
- c. Stonington Free Library Eastern Side Landscaping
- d. 39 Church Street Road Cut

REPORT OF CLERK-TREASURER

None

REVIEW OF BILLS/YTD FINANCIAL REPORT; ARPA UPDATE

Bills for the period September 15, 2023 through October 16, 2023 totaled \$57,228.69. Large bills of note were \$4,500 for CLA for continuing engineering study of Church and Water St. drainage, Fire Hydrant rental in the amount of \$4,365.38, \$7,500 To Hastedt Brothers for the drain on Water Street, and \$6,559 to Suisman Shapiro for invoices for Professional services for Y/E 2023. I&E through October 16, 2023 shows total revenue to date of \$1,000,978.07; and net income to date of \$368,409.18. Balance of ARPA funds is \$30,538.

WARDEN'S REPORT

1. Attended September SCOG meeting
2. Met with Jeff Pessolido, Director of Public Works, Tom Curioso and Jeff Greenlaw, Town Engineer on Water Drainage Problem on Bradley St
3. Attended CT DOT Transportation Feasibility Study presentation on bus and train transportation. Shoreline East is being expanded to Groton, Stonington and Westerly.
4. Met with Danielle Chesebrough, to sign and send out letter to Amtrak on Water Street crossing
5. Met with Police Commission on consideration of speed cushions at Borough locations, Resident Jesse Diggs, Warden Schefers, and Burgess Nicholas will begin preparing a comprehensive proposal

BOROUGH CLOCK –

None

COMMISSIONERS' REPORTS

Streets & Sidewalks (Scheffers)

1. Conducted monthly brush pickup.
2. Continued Work on painting/repainting Road Stop Signs and Cross Walks
3. Continued road-sweeping and lawn maintenance

Fire & Emergency Management (Nicholas/Hoadley)

September Police Incident Report

In September, the police responded to 47 incidents in the borough including 10 Parking/Motor Vehicle Complaints, 7 Medical Assist, 5 Burglar Alarm, 3 Assist Citizen, 3 Suspicious Activity, 3 Fire Related, 3 Motor Vehicle Stops, 2 Accidents including One Hit and Run, 2 Animal Control, and 2 Community Policing and 2 Welfare Checks. There was one incident each of Assist Other Agency, 911 Hang up, Larceny, Nuisance, Surrender Firearm/Ammunition, Missing Person, and Found Item. There was one arrest related to the Hit and Run Accident.

Speed sign will be moved from Main Street (where there were very few speed violations) to Elm Street.

September Fire Report

SBFD responded to 6 Alarms in September 2023, they were as follows:

- 1) 9-2-23 10:15am Medical assist with SAC, 32 Water St., Stonington Commons dinghy dock (lift assist)
- 2) 9-17-23 1:23am Welfare check with SPD & SAC 32 Collins Rd. (gain access)
- 3) 9-21-23 10:36am Medical assist with SAC 28 Watch Hill Ave. (lift assist)
- 4) 9-23-23 9:22am Fire Alarm Activation 349 Elm St. Salt Water Farm Vineyard (bride steaming her wedding dress)
- 5) 9-25-23 11:06am Fire Alarm Activation 33 Main St. (nothing found)
- 6) 9-28-23 7:56am Fire Alarm Activation 65 Cutler St. (steam from furnace)

Parks, Trees & Rights of Way (Barnes)

I posted a tree on the northwest corner of Wadawanuck Square for removal. The tree is on its last legs and hangs over the main electricity source for the Borough.

The four trees that Bill Morris donated will, hopefully, be planted before the removal of the tree. Bill has arranged to have stones (A gift from William Morris) placed at the foot of each tree.

Ellen Wightman continues to be concerned about a large linden on Main Street across from her house. We have been watching this tree. Ellen has had it evaluated by an arborist who

submitted an alarming report. This tree should likely be posted for removal as well. Ellen will pay for a replacement.

Two trees in front of 68 Main Street need to be pruned away from the house

I have put in an order to Bartlett for grinding stumps of the tree in front of 88 Water Street and the tree on the Corner of Wall and Main.

Public Buildings (Rogers)

I met with Sue and Emerson this month to discuss the garage and any needs they need. Sue shared with me the findings that were made by the state when they came to visit. She was happy to report that their findings were very good and only needed to fix two small areas. Sue also shared with me that, although a pipe on the exterior of the building has been fixed for plumbing, that she knows there is a problem with an interior pipe on the same system. If the toilet is overused it backs up into her garage. I am proposing that this issue gets fixed in a timely manner.

Two proposals came to Anne's desk about doing an appraisal of Boro hall and the fire station to make sure everything is efficient and running smoothly. The price tags were \$3000 for Boro hall and \$3500 for the fire house. I have reached out to my contact at Eversource and asked if they had a free service to offer that would do the same job. I am waiting to hear back from her. I am planning on doing a mini fall cleanup at the firehouse before their festive holiday party on the 29th. Everything looks great there, but with all those people visiting I want to make sure it looks totally ship shape.

Cannon Square update –

Finalizing pricing and looking to see if more monies are needed than are available in the Cannon fund. Curran Construction has offered to look over the Cannon maintenance.

The wheels should be coming back in about two months, and hopefully by then, the support systems will be ordered and almost on site. Due to the winter months, I am in no rush to put the wheels on. The spring seems like a perfect time.

Utilities & Sanitation (Bowdler)

Burgess Bowdler asked that the minutes of the comfort station meetings be approved by Warden and Burgesses. Warden responded that there is no precedent for doing this. Burgess Bowdler said Economic Development Commission of the Town have the selectmen approve their minutes. Sally Duplice, Town Clerk, was asked about FOI regulations and she advised Warden to request a determination from the state level head of FOI on whether we need to comply.

PUBLIC COMMENT

Resident Jesse Diggs asked how does the W&B intend to use the recommendations of the Comfort Station Committee. Warden Schefers answered that they will be acted on in November when the recommendations are made. Regarding the speed cushions, was his complete email forwarded to the Police Department? The meeting was on Thursday of last week. The email was

received on Friday. But it will be forwarded for their next meeting. Shoreline East, does the ridership on Amtrak really justify new train stations? There will be public hearings on this. Regarding the viaduct bridge, the consultant's report did not suggest wires as the motivation for replacing the bridge. He suggested the State needs to spend money or lose it. What is the input from Amtrak? Option number three, repairing it, will buy another 50 years. Warden Schefers will represent Jesse's thoughts in emails to ShoreLine East.

Pam Mola said Resident Pat Kennan says the same thing as Jesse Diggs that the State needs to spend money.

Resident Ellen Whitman suggests moving the speed detector back further on Main Street near Harmony. Warden will speak with Police Commissioner Amy Nicholas about relocating it.

Resident Charles Hartman encouraged everyone to read DOT report on Shoreline East. His personal opinion is encouraging low-income riders. (Mike, I would be very careful with the wording of this.) He also asked that a report of the comfort station committee be read at each meeting of W&B. Warden mentioned that the minutes are put on the Borough website.

Resident Tim Mola thanked the Warden and Burgesses that a dialogue has returned during Public Comment.

Resident Al Razzano mentioned that the website is not accessible on phone or iPad. Shoreline East is a partnership of State of CT, MTA and Amtrak. Suggests that the Shoreline East rails not be built, but rather, that Amtrak be used.

Resident Doug Mola mentioned that west side of Waylands's Wharf gazebo foundation needs work.

Resident Bill Gardner expressed his appreciation of placing the speed detector on Elm Street and will appreciate the data being reported at the next W&B meeting.

Kevin Rogers mentioned that streetlights issue is because so many people don't live here anymore and don't have their porch lights on. And, that there are more trees keeping ambient light from lighting up the sidewalks. Al Razzano mentioned bollard lights like at Watch Hill or Essex, and at Stonington Commons. Warden has asked Eversource about lighting options.

UNFINISHED BUSINESS

Comfort Station Update

After reviewing 24 sites, we have narrowed it down to seven possible locations, which we will be ranking and discussing in our next meeting which will be held on Thursday, October 26, in Borough Hall. The seven possible locations being ranked and discussed are: Borough Hall, the Fire Station, Boro Bodega, St. Mary's Church, the dog park area portable, the playground portable, the point portable.

Viaduct update

A letter has been sent by Warden and First Selectman to Amtrak requesting they address the ingress/egress issue at the crossing.

Draft Vendor Ordinance

Tabled until Planning and Zoning have met.

Update on Water Street Flooding Project

Applied to CT DEEP for outflow permit at Whalen’s Wharf outflow. Engineers going before Stonington Harbor Commission next week to get their approval.

NEW BUSINESS

Consider requests to use Borough property

Consider request made by Child & Family Agency for Run/Walk

A motion by Burgess Barnes, seconded by Burgess Rogers, to approve the request by the Sue Fage of Child and Family Agency to use Wadawanuck Square, Main St., Mathews St., Water St., Omega St., Hancox St., Diving St., for Mental Health Awareness Run/Walk/Stroll 5K on 9/28/2024 from 8:00 am – 11:00 am, was unanimously approved.

Consider request made by SVIA for Annual Borough Holiday Stroll

A motion by Burgess Rogers, seconded by Burgess Barnes to approve the request by Stonington Village Improvement Association (SVIA) to use Wadawanuck Square/SFL (20 High Street) & Water Street (High Street to Cannon Square) would require Water Street closure during event for citizens to “stroll” and visit shops (will work with Town & SPD) for Annual Borough Holiday Stroll to include caroling at SFL, Christmas tree lighting at Wad Square, Santa appearance, casual stroll down Water Street to Cannon Square on December 1, 2023 from 5:30 pm – 8:00 pm, was unanimously approved.

Consider request made by Tim Cusack of 6 Bayview Ave for Street and Sidewalk Repairs

Tabled to November W&B meeting.

Consider request made by Tim O’Neill for a Road Cut at 39 Church St

A motion by Burgess Rogers, seconded by Burgess Barnes, to approve the request by Tim O’Neill for a Road Cut at 39 Church Street (requiring consulting with Fire Chief Hoadley), was unanimously approved.

Consider request made by Micayla Hall of Stonington Free Library for landscaping

A motion by Burgess Rogers, seconded by Burgess Barnes, to approve the request by Micayla Hall of Stonington Free Library for previously required landscaping around the ramp piers and HVAC units, subject to Burgess Barnes’ discussion with Ms. Hall and if necessary, Eric of Cedar Ridge, was unanimously approved.

OTHER BUSINESS AND DISCUSSION

Burgess Kevin Rogers asked that there be a discussion with Burgess Nicholas and at next meeting regarding RVs.

ADJOURNMENT

On a motion by Burgess Barnes, seconded by Burgess Rogers, adjournment of the meeting at 8:16 pm, was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
October 25, 2023

**Representative Advisory Board
to
Southeastern Connecticut Water Authority**

July 12, 2023

Mr. Michael Schefers, Warden
Borough of Stonington
P.O. Box 328
Stonington, CT 06378

Dear Mr. Schefers:


The Borough of Stonington, along with all other southeastern Connecticut municipalities, has the responsibility to appoint two people to the Representative Advisory Board to Southeastern Connecticut Water Authority (SCWA). Appointments are made biennially, for two-year terms, and are due for consideration this year. Presently there is one resident of your municipality who is a Representative Advisory Board member, Amy Nicholas.

SCWA plays an important role in the planning and development of regional water policies, as well as, the efficient and economical delivery of good, clean water to its customers. I therefore encourage the Borough of Stonington to participate in this important work by appointing, or reappointing, members to the Representative Advisory Board who will actively represent its interests with regard to these important water policies. The attached fact sheet outlines the important functions of the Representative Advisory Board.

The standing committees of the Representative Advisory Board are: Finance Committee; Authority Appointments/Advisory Board Officers Nominating Committee; Customer Appeals Committee; Legislative Committee; Public Relations Committee. Every member is expected to be active on one or more of these committees.

The enclosed prepared appointment letter should assist you in this matter. The appointments would be valid until September 1, 2025 or until a successor is appointed. Please contact SCWA at 860-464-0232, should you desire any additional information concerning SCWA or the Representative Advisory Board.

Sincerely,



Josh Caisler, General Manager
Southeastern Connecticut Water Authority

cc (w/encl:) Amy Nicholas

SOUTHEASTERN CONNECTICUT WATER AUTHORITY
P.O. Box 415
Gales Ferry, Connecticut 06335

Section 4 (a) of Special Act 206 (1969) of the Connecticut Legislature states "The representative advisory board to the Southeastern Connecticut Water Authority shall consist of **two electors from each town** within the district who shall be appointed by the board of selectmen or town council, as the case may be, on September 1, 1969, and whose successors shall be so appointed on or before September first biennially thereafter. One of such members of the advisory board from each town shall be appointed by the members of the board of selectmen or town council, as the case may be, of the political party having the greatest representation on such board or council and the other member of said advisory board shall be appointed by the members of the board of selectmen or town council of the political party having the next greatest representation. Members shall serve for a term of two years and until their successors are appointed and have qualified and shall serve without compensation."

Please indicate below the information regarding the **BOROUGH OF STONINGTON** representative to the SCWA Advisory Board and return the form to the SCWA office together with the certification by the town clerk that the minutes of the meeting appointing such members reflect that the legislative requirements have been met.

<u>NAME AND ADDRESS</u>	<u>DATE APPOINTED</u>	<u>TELEPHONE</u>
1. _____ _____ _____	_____ _____ _____	(H) _____ (O) _____ Email: _____
2. _____ _____ _____	_____ _____ _____	(H) _____ (O) _____ Email: _____

NOTE: INCUMBENTS SHOULD BE REAPPOINTED OR SUCCESSORS APPOINTED BEFORE OR DURING SEPTEMBER OF ODD-NUMBERED YEARS.

(Print Name)

(Print Office)

Duly Authorized

(Date Signed)

Southeastern Connecticut Water Authority
Representative Advisory Board
Fact Sheet

Legislative Reference: Connecticut Special Act 381 (1967), as amended.

Geographic District:

Eighteen municipalities and three boroughs within Southeastern Connecticut

History: Established in response to drought and growth conditions in the 1960's.

Powers and Duties:

General: Planning and development of regional water supplies.

Specific: Liaison between municipality represented and the Authority, appoint members of the Authority, conduct an annual audit of the financial records of the Authority, hold public hearings on changes in water rates for Authority customers, and have a committee to resolve customer problems.

Appointing Authority: Town Council or Board of Selectmen.

Term of Office: Two (2) years.

Membership:

Number: Two (2) members from each municipality within the district.

Requirements: As per Southeastern Connecticut Water Authority's enabling legislation, one member is appointed by the members of Town Council or Board of Selectmen of the political party having the greatest representation on such council or board, and the other member is appointed by members of such council or board having the next greatest representation.

Meeting Schedule and Location:

At least quarterly: January, April, July and October, usually the third Thursday in the month, at various public meeting locations.

Staff: Southeastern Connecticut Water Authority

Records:

Located at the Water Authority office. Meeting schedules and notices are sent to each town clerk within the district.

Further Information:

The Southeastern Connecticut Water Authority is located at 1649 Route 12, Gales Ferry. Mailing address: PO Box 415, Gales Ferry, CT 06335. Telephone: 860-464-0232.

Over night RV's

From: Kevin Rogers (burgess.kevinrogers@gmail.com)

To: burgess.amandabarnes@gmail.com; burgess.amynicholas@gmail.com; boroughstonington@snet.net;
burgess.bowdler@gmail.com; borowarden@att.net

Date: Tuesday, October 17, 2023 at 04:56 PM EDT

Per our conversation last night at the meeting....

Albert informed me today that there are no regulations or ordinances, saying RVs cannot park overnight. They only say they can't be in driveways with people living in them. I say we create an ordinance and post a sign at the beginning of the borough that says no overnight RVs. I want to be proactive with this not reactive. I do understand how the RV community works, as one of my friends owns a campground. They communicate via the Web and share picturesque spots to go in their RVs. I would hate for the borough to become one of those locations.

Kevin P. Rogers
Stonington Borough Burgess
Buildings Commissioner
(m) 860.460.2445

Borough of Stonington
Bills for Review
October 17 through November 17, 2023

1/13/23

Name	Class	Amount
Oct 17 - Nov 17, 23		
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.32
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	120.32
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	17.90
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	3,956.13
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	46.44
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	164.00
Breezeline	506 Internet/Phones	420.01
Brian Meadows	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	450.00
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	136.08
Business Card	STREET DEPARTMENT:GENERAL:605 Supplies	56.17
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	367.28
CLA Engineers, Inc.	OTHER FUNDS:ARPA	5,400.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	557.40
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	109.54
Department of Envir...	BOARDS & COMMISSIONS:SHARED PZC & ZBA:222 State Conservation Fund	638.00
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	682.47
Donald R. Maranell ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:203 Books & Training	80.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	5.00
Elan Financial Servi...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	9.09
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	54.00
Elan Financial Servi...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	1,095.22
Elan Financial Servi...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	10.50
Elan Financial Servi...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	175.00
Emerson D MacDo...	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	15.87
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	916.90
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	296.62
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.69
Fire Protection Test...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	175.00
Fleming's Feed & H...	STREET DEPARTMENT:GENERAL:605 Supplies	300.93
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	231.68
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	165.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	1,028.60
Jeremy Faber	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	1,000.00
Johnson's Hardwar...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	233.26
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	334.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	494.00
Mary Carr	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:203 Books & Training	85.00
Mastro Electric Sup...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	43.20
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	49.04
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	394.00
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
New England Mech...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	1,900.00
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	10,000.00
Overhead Door Co. ...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	2,380.44
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	452.14
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	34.00
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	235.00
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	58.94
Richard R. Hanratty	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	97.83
Robert E Hersh	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	300.00
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	66.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	680.82
The Day Publishing ...	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:241 Legal Notices	156.72
The Day Publishing ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:201 Legal Notices	258.72
Timothy Keena	STREET DEPARTMENT:GENERAL:604 Street Repairs	780.00
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	72.00
Tom Zanarini (reimb)	BOARDS & COMMISSIONS:SHARED PZC & ZBA:259 Miscellaneous/Office	37.44
Toyota Lease	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	139.83
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	225.96
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	45.96
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	235.08
VFIS	GENERAL GOVERNMENT:ADMINISTRATIVE:104 Insurance:LAP-Laibility, Auto & Property	36,459.00
Weaver Wagons & ...	OTHER FUNDS:Cannon Fund	6,272.00
Wex Bank	STREET DEPARTMENT:GENERAL:601 Gas & Oil	60.60

1/13/23

Borough of Stonington
Bills for Review
October 17 through November 17, 2023

Name	Class	Amount
Oct 17 - Nov 17, 23		<u>82,291.14</u>

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 17, 2023

	Jul 1 - Nov 17, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	0.00	287,260.00	-287,260.00
2 State of Connecticut			
LoCIP	0.00	1,400.00	-1,400.00
2 State of Connecticut - Other	8,389.71	15,000.00	-6,610.29
Total 2 State of Connecticut	8,389.71	16,400.00	-8,010.29
Total GRANTS & REIMBURSEMENTS	8,389.71	303,660.00	-295,270.29
FIRE PROTECTION FEES			
21 Stonington Fire District	68,000.00	68,000.00	0.00
22 Wamphassuc	0.00	29,500.00	-29,500.00
23 Lord's Point	0.00	28,000.00	-28,000.00
Total FIRE PROTECTION FEES	68,000.00	125,500.00	-57,500.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	1,870.00	5,000.00	-3,130.00
62 Interest on Investments	300.85	1,000.00	-699.15
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	600.18	1,000.00	-399.82
Total OTHER INCOME	2,771.03	7,600.00	-4,828.97
PROPERTY TAXES			
81-Other	555,702.35	974,597.00	-418,894.65
81-Real Estate	440,000.00	0.00	440,000.00
Total PROPERTY TAXES	995,702.35	974,597.00	21,105.35
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	0.00	48,257.00	-48,257.00
Total RESERVE TRANSFER	0.00	48,257.00	-48,257.00
Total Income	1,074,863.09	1,459,614.00	-384,750.91
Gross Profit	1,074,863.09	1,459,614.00	-384,750.91
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	10,000.00	25,000.00	-15,000.00
104 Insurance			
CIRMA LAP	56,257.00	21,000.00	35,257.00
Surety Bonds	1,027.00	0.00	1,027.00
Worker's Comp (CIRMA)	20,608.00	21,000.00	-392.00
Total 104 Insurance	77,892.00	42,000.00	35,892.00
105 Professional Services	12,359.00	20,000.00	-7,641.00
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	24,493.88	60,000.00	-35,506.12
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	121.83	500.00	-378.17
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
Total Administrative	130,866.71	160,100.00	-29,233.29
Office			
121 Legal Notices	229.68	2,500.00	-2,270.32
122 Equipment R&M/Upgrading	229.00	5,000.00	-4,771.00
123 Postage	66.00	2,000.00	-1,934.00
124 Supplies	1,038.06	1,500.00	-461.94

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 17, 2023

	Jul 1 - Nov 17, 23	Budget	\$ Over Budget
125 Technology	1,775.02	5,000.00	-3,224.98
126 Bank Fees	295.49	600.00	-304.51
129 Miscellaneous	0.00	2,000.00	-2,000.00
130 Administrative Assistant	16,038.42	42,000.00	-25,961.58
Total Office	19,671.67	60,600.00	-40,928.33
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	200.00	-200.00
144 Collection Expenses	0.00	4,500.00	-4,500.00
145 Tax Refunds	139.83	500.00	-360.17
Tax Collector - Other	55.44	0.00	55.44
Total Tax Collector	195.27	5,400.00	-5,204.73
Salaries			
161 Assessor	625.00	1,500.00	-875.00
162 Burgesses	3,166.72	8,000.00	-4,833.28
163 Clerk-Treasurer	1,833.33	4,500.00	-2,666.67
165 Warden	7,416.68	18,500.00	-11,083.32
168 Payroll Taxes	11,795.36	29,934.00	-18,138.64
169 Direct Deposit Fees	0.00	200.00	-200.00
170 Commissioner Stipends	833.20	2,000.00	-1,166.80
171 Deferred Comp Match	0.00	12,000.00	-12,000.00
Total Salaries	25,670.29	76,634.00	-50,963.71
Contributions			
191 Stonington Free Library	27,500.00	27,500.00	0.00
192 Stonington Ambulance	5,000.00	10,000.00	-5,000.00
193 seCTer	439.20	440.00	-0.80
194 SE CT Council of Government	0.00	540.00	-540.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 July 4th/Parade	0.00	2,000.00	-2,000.00
197 Stonington COMO	0.00	5,000.00	-5,000.00
198 Cultural Coalition	0.00	500.00	-500.00
Total Contributions	32,939.20	46,980.00	-14,040.80
Total GENERAL GOVERNMENT	209,343.14	349,714.00	-140,370.86
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	258.72	1,500.00	-1,241.28
202 Printing	0.00	500.00	-500.00
203 Books & Training	165.00	400.00	-235.00
205 Prof Services - Legal	0.00	5,000.00	-5,000.00
206 Prof Svcs- Planner/Engineer	537.00	5,000.00	-4,463.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
Total Planning & Zoning Commission	960.72	27,400.00	-26,439.28
Shared PZC & ZBA			
221 Postage	5.01	500.00	-494.99
222 State Conservation Fund	1,682.00	2,000.00	-318.00
257 Zoning Officer Salary	8,125.01	20,000.00	-11,874.99
259 Miscellaneous/Office	37.44	1,000.00	-962.56
Total Shared PZC & ZBA	9,849.46	23,500.00	-13,650.54
Zoning Board of Appeals			
241 Legal Notices	590.40	1,500.00	-909.60
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	4,500.00	-4,500.00
Total Zoning Board of Appeals	590.40	6,100.00	-5,509.60

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1 through November 17, 2023

	Jul 1 - Nov 17, 23	Budget	\$ Over Budget
Total BOARDS & COMMISSIONS	11,400.58	57,000.00	-45,599.42
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	878.38	2,500.00	-1,621.62
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	114.25	1,000.00	-885.75
304 Maintenance Trucks & Equip	20,860.08	25,000.00	-4,139.92
305 New Tools & Equipment	14,674.99	20,000.00	-5,325.01
306 Telecommunications	1,669.91	4,000.00	-2,330.09
307 Fire Marshal Expenses	760.32	3,000.00	-2,239.68
309 Miscellaneous	0.00	1,500.00	-1,500.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	38,957.93	87,500.00	-48,542.07
Firehouse - 100 Main Street			
311 Electricity	4,539.65	14,000.00	-9,460.35
312 Propane	0.00	15,000.00	-15,000.00
314 Water & Sewer	739.77	2,000.00	-1,260.23
315 Supplies	2,419.72	2,500.00	-80.28
316 Phone/Internet	3,281.04	7,000.00	-3,718.96
317 Repairs & Maintenance	9,619.50	20,000.00	-10,380.50
566 Janitorial - Firehouse	1,430.00	7,000.00	-5,570.00
Firehouse - 100 Main Street - Other	284.56	0.00	284.56
Total Firehouse - 100 Main Street	22,314.24	67,500.00	-45,185.76
Insurance			
321 Accidental Death	2,046.92	3,000.00	-953.08
324 LAP-Liability/Auto/Prop	30,395.00	32,000.00	-1,605.00
Total Insurance	32,441.92	35,000.00	-2,558.08
Personnel Expenses			
341 Companies & Department	5,000.00	10,000.00	-5,000.00
342 Medical	3,396.00	6,000.00	-2,604.00
343 Length of Service Program	0.00	50,000.00	-50,000.00
344 Training	1,580.00	2,000.00	-420.00
345 Uniforms	1,343.61	2,500.00	-1,156.39
346 Pay-per-Call Incentive Prog	0.00	20,000.00	-20,000.00
347 Deferred Compensation	3,475.00	0.00	3,475.00
Total Personnel Expenses	14,794.61	90,500.00	-75,705.39
Salaries			
361 Chief	38,274.05	99,750.00	-61,475.95
362 Deputy Chief	5,233.33	10,500.00	-5,266.67
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	4,431.82	11,550.00	-7,118.18
365 Company Officers	2,152.50	7,000.00	-4,847.50
366 Station Coverage	1,950.00	2,000.00	-50.00
Total Salaries	52,041.70	131,800.00	-79,758.30
Total FIRE DEPARTMENT	160,550.40	412,300.00	-251,749.60
HYDRANTS			
401 Rental of Hydrants & Pipe	20,599.15	55,000.00	-34,400.85
Total HYDRANTS	20,599.15	55,000.00	-34,400.85
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	1,260.22	3,500.00	-2,239.78
502 Heating Oil	682.47	5,000.00	-4,317.53
504 Water & Sewer	128.92	300.00	-171.08
505 Supplies	399.10	2,000.00	-1,600.90
506 Internet/Phones	1,673.92	6,000.00	-4,326.08

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1 through November 17, 2023

	Jul 1 - Nov 17, 23	Budget	\$ Over Budget
509 Repairs & Maintenance	7,553.00	10,000.00	-2,447.00
Total Borough Hall/Highway Garage	11,697.63	26,800.00	-15,102.37
Salaries			
565 Janitorial - Borough Hall	770.00	5,000.00	-4,230.00
Total Salaries	770.00	5,000.00	-4,230.00
Total BOROUGH HALL - 26 CHURCH ST	12,467.63	31,800.00	-19,332.37
STREET DEPARTMENT			
General			
601 Gas & Oil	636.88	4,000.00	-3,363.12
602 EQUIP. R&M/Upgrading/SIGNS	525.89	8,000.00	-7,474.11
604 Street Repairs	865.68	5,000.00	-4,134.32
605 Supplies	3,501.12	7,000.00	-3,498.88
610 Snow Removal	0.00	20,000.00	-20,000.00
611 Sidewalk Repairs	0.00	12,000.00	-12,000.00
612 Stormwater Management	2,154.75	15,000.00	-12,845.25
Total General	7,684.32	71,000.00	-63,315.68
Wages & Salaries			
656 Labor - Regular	51,145.60	133,500.00	-82,354.40
657 Labor - Overtime	1,390.49	15,000.00	-13,609.51
658 Labor - Temporary	4,411.13	10,000.00	-5,588.87
666 Deferred Comp Matching	1,265.00	0.00	1,265.00
667 Street Commissioner	2,708.35	6,500.00	-3,791.65
Total Wages & Salaries	60,920.57	165,000.00	-104,079.43
Total STREET DEPARTMENT	68,604.89	236,000.00	-167,395.11
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	41.32	5,000.00	-4,958.68
802 Tree Maintenance	6,928.00	25,000.00	-18,072.00
804 Park Utilities	192.15	800.00	-607.85
805 Signs, Surveys & ROW	0.00	1,000.00	-1,000.00
Total General Expenses	7,161.47	31,800.00	-24,638.53
Total PARKS, TREES, & RIGHTS OF WAY	7,161.47	31,800.00	-24,638.53
SANITATION			
General Expenses			
908 Comfort Station Maintenance	0.00	10,000.00	-10,000.00
909 Miscellaneous	2,252.94	4,000.00	-1,747.06
Total General Expenses	2,252.94	14,000.00	-11,747.06
Total SANITATION	2,252.94	14,000.00	-11,747.06
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	492,380.20	1,207,614.00	-715,233.80
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	252,000.00	252,000.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	252,000.00	252,000.00	0.00
Total Expense	744,380.20	1,459,614.00	-715,233.80
Net Ordinary Income	330,482.89	0.00	330,482.89
Net Income	330,482.89	0.00	330,482.89

**BOROUGH ACCOUNTS
AS OF NOVEMBER 20, 2023**

General Fund Balance:	\$983,951.53
Dime Bank Checking	\$1,461,556.35
Due to/from Other Funds (Details Below)	\$477,512.70 **
ARPA:	\$99,244.19 *
Cannon Fund:	\$7,556.33
Due from General Fund	\$7,556.33
Capital & Nonrecurring Fund Balance:	\$91,718.63 ***
Due from General Fund	\$91,718.63
Fire Dept. Major Expense Balance:	\$115,000.84
Due from General Fund	\$115,000.84
Clock Fund Balance:	\$349.36
Due from General Fund	\$349.36
Infrastructure Reserve Fund Balance:	\$126,061.14
Due to General Fund	\$126,061.14
Robinson Burial Ground Fund:	\$725.35
Due from General Fund	\$725.35
Wadawanuck Square Fund:	\$372.00
Due from General Fund	\$372.00
Wayland's Wharf Fund Balance:	\$36,484.86
Due from General Fund	\$36,484.86

*****Capital & Nonrecurring Accounts:**

Building Fund	\$33,415.00
Truck Fund	\$57,304.00
TOTAL	\$90,719.00

***UNCOMMITTED BALANCE:**

\$ 30,538.32

****Due to Other Funds:**

ARPA	\$99,244.19
Capital & Nonrecurring	\$91,718.63
Fire Dept. Major Expense	\$115,000.84
Clock fund	\$349.36
Infrastructure Reserve	\$126,061.14
Wayland's Wharf	\$36,484.86
Wadawanuck Square Fund	\$372.00
Robinson Burial Ground	\$725.35
Cannon Fund	\$7,556.33
TOTAL	\$477,512.70

BOROUGH OF STONINGTON CT **11/20/2023**
ARPA PROJECT & EXPENDITURE REPORT: MARCH 2021 - NOVEMBER 2023

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
PREMIUM PAY FOR STAFF ARP-1	PREMIUM PAY FOR BOROUGH STAFF, (July 21) VOLUNTEER FIREFIGHTERS, VOLUNTEER EMT'S	\$12,250	\$12,250	COMPLETE
SUPPORT FOR LEDGE LIGHT HD ARP-2	FINANCIAL SUPPORT TO LOCAL HEALTH DIST FOR GENERAL PUBLIC HEALTH ACTIVITIES, INCLUDING VACCINATION AND TESTING (August 21)	\$2,700	\$2,700	COMPLETE
SCCOG ARPA COORDINATOR ARP - 3	FINANCIAL SUPPORT TO S.E. CT COUNCIL OF GOVERNMENTS TO HIRE AN ARPA COORDINATOR TO ASSIST MUNICIPALITIES (July 21)	\$429	\$429	COMPLETE
COMO HVAC - ARP -4	COMMUNITY CENTER HVAC UPGRADE DESIGN FOR AUDITORIUM WHERE PRE-SCHOOL AND COMMUNITY ACTIVITIES ARE HELD (September 21)	\$10,000	\$10,000	COMPLETE
STORM WATER SYSTEM STUDY ARP-5	I. ASSESSMENT OF BOROUGH STORM WATER INFRASTRUCTURE, WITH RECOMMENDATIONS FOR REPAIRS AND UPGRADES (Jan 22) II. UPGRADE OPTIONS FEASIBILITY & ANALYSIS(Sept22) III. WAYLAND'S WHARF OUTFALL DESIGN(Feb23)	\$30,400 \$13,000 \$25,300	\$30,400 \$13,000 \$22,840	COMPLETE COMPLETE \$2,460
HISTORICAL SOCIETY SIGNAGE ARP - 6	DESIGN, FABRICATE & INSTALL PANELS THAT EXPLAIN POINTS OF HISTORICAL INTEREST THROUGHOUT THE BOROUGH(Feb22)	\$8,000	0	\$8,000
JAMES MERRILL HOUSE UPGRADE ARP-7	IMPROVE ELECTRICAL AND SPRINKLER SYSTEMS (Feb22)	\$8,320	\$8,320	COMPLETE
MAURICE LA GRUA CENTER A/V ARP-8	DESIGN/INSTALL NEW A/V SYSTEM IN PERFORMANCE SPACE (Feb22)	\$10,000	\$10,000	COMPLETE
PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
LIBRARY OUTDOOR MEETING ARP-9	DESIGN/CREATE OUTDOOR MEETING AREA IN PUBLIC PARK ADJACENT TO LIBRARY BUILDING(Feb22)	\$5,873	\$5,873	COMPLETE
MYSTIC PAPER BEASTS PERFORAN ARP-10	CREATE A PERFORMANCE TO BE GIVIN DURING THE ANNUAL BOROUGH GARDEN TOUR IN JUNE 2022 (Feb22)	\$2,700	\$2,500	\$200
NESS FREE WATER ACTIVITES ARP-11	N E SCIENCE & SAILING WILL OFFER FREE OUTDOOR, WATER- RELATED ACTIVITIES TO BORO RESIDENTS DURING SUMMER(Feb22)	\$9,725	\$6,728	\$2,997
SMALL BUSINESS GRANTS ARP - 12	OCEAN COMM CHAMBER OF COMMERCE AND BOROUGH SMALL BUSINESS ASSOC. WILL MANAGE GRANTS TO HELP LOCAL BUSINESSES RECOVER FROM LOSSES DURING PANDEMIC(Feb22)	\$26,085	\$20,787	\$5,298
PORTUGUESE HOLY GHOST SOC. ARP-B13	REPAIR LEAKING ROOF OVER COMMUNITY HALL(Feb22)	\$8,000	\$8,000	COMPLETE
STON. VILLAGE IMPROVEMENT ARP - 14	INSTALL WATER BOTTLE FILLER AT PUBLIC BEACH(Feb22)	\$8,300	\$8,300	COMPLETE
COMFORT STATION ARP-15	CONSTRUCT PUBLIC (July22) RESTROOMS AT WAD SQUARE	\$50,000	0	\$50,000
TOTALS \$		231,082	\$ 162,127	\$ 68,955

UNOBLIGATED TOTAL =261,620 -231,082 =-\$30,538

Re: AGENDA

From: Kevin Bowdler (burgess.bowdler@gmail.com)

To: boroughstonington@snet.net

Cc: borowarden@att.net; burgess.amynicholas@gmail.com; burgess.kevinrogers@gmail.com;
burgess.amandabarnes@gmail.com

Date: Thursday, November 16, 2023 at 09:44 AM EST

If it is not too late I would like to add a new business item:

Cash Flow Analysis

With government bonds paying 4 to 5% I think we should look at earning some proper interest on our money.

Regards,

Kevin

On Tue, Nov 14, 2023 at 11:38 AM BOROUGH STONINGTON <boroughstonington@snet.net> wrote:

Ann Fiore
Administrative Assistant
860-535-1298
boroughstonington@snet.net
www.borough.stonington.ct.us

If you have anything for the Agenda, please send it by tomorrow.

Attached is what I started,

Thank you

WARDEN'S REPORT - November 20, 2023, (11/15/23)

1. SCOOG Meeting (Oct. & Nov.)
2. Danielle's Staff Meeting
3. Lobster Tree Meeting on traffic concerns
4. Tower Clock Maintenance meeting with Contractor
5. Westerly ShorelineEast Meeting
6. 24 Cutler Street Meeting with Town
7. Diving Street Right of Way/Beach Meeting with Amanda
8. Superior Plumbing & Drain Service Meeting
9. Discussed a Speed Cushion/Plan forward with Amy.
10. Attended Comfort Station Meetings

STREET & SIDEWALKS COMMISSIONER REPORT -

1. Conducted monthly brush pickup.
2. Started leaf pick-up.
3. Continued road-sweeping and lawn maintenance.
4. Installed new Storm Water Drain at Church & Water.
5. Installed a larger new Stop Ahead Sign before Omega Street.

**BOROUGH OF STONINGTON
BOARD OF WARDEN & BURGESSES
REGULAR MEETING SCHEDULE 2024**

ALL MEETINGS AT 7:00 PM ON THIRD MONDAY IN BOROUGH HALL UNLESS OTHERWISE NOTED

JANUARY	16 TUESDAY DUE TO MLK DAY
FEBRUARY	20 TUESDAY DUE TO PRESIDENTS DAY DAY
MARCH	18
APRIL	15
MAY	20
JUNE	17
JULY	15
AUGUST	19
SEPTEMBER	16
OCTOBER	21
NOVEMBER	18
DECEMBER	16