

**Board of Warden and Burgesses**  
**Minutes of Board Meeting ~ September 15, 2014**

**CALL TO ORDER**

- Warden Jeffrey Callahan called the monthly regular meeting of the Board of Warden & Burgesses to order in Borough Hall at 7:30 PM. Present were Burgesses Michael Blair, Michael Adair, Amy Nicholas, Sibby Lynch, Howard Park, and Robert Scala; and Clerk-Treasurer Lisa Coleman.

**APPROVAL OF MINUTES**

- On a motion by Burgess Scala, seconded by Burgess Park, acceptance of the minutes from the Board Meeting held on August 18, 2014 was unanimously approved.

**ADMINISTRATIVE ASSISTANT'S REPORT (PERRY):**

- Received August tax collections: \$61,159.85
- Preparing for audit

**CLERK-TREASURER'S REPORT (COLEMAN):**

- None

**REVIEW OF BILLS:**

- The 8/14/2014 through 9/12/2014 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$45,047.03.

**REVIEW OF PROFIT/LOSS STATEMENT:**

- The July 2014 through September 12, 2014 Profit and Loss Budget vs. Actual Report was reviewed and is on file in the Borough Office. Net income as of September 12, 2014 is \$471,895.53

**CORRESPONDENCE:**

Informational:

- None

Other:

- Stonington Borough Fire Department: list of elected officers for ratification.
- James Joseph: dumpster permit invoice #200419.

Invitations/Meetings:

- None

**PUBLIC COMMENT:**

Resident Don Maranell complimented the Bicentennial of the Battle of Stonington celebration

Resident Don Maranell talked about:

- Re.: 131 Elm Street tenant painted yellow curb. Burgess Park stated he asked him to paint it out, to which he immediately complied, then painted over.
- Re.: With the return of the Farmer's Market to the Velvet Mill, parking becomes a problem. He stated business owners parking on Bayview Ave., wrong direction and on-

sidewalk parking, too far away from the curb parking. Suggested signage for the parking lot, stripping to indicate parking spots in the Velvet Mill parking lot. Burgess Blair mentioned there is a new Velvet Mill sign on the corner of Elm and Bayview being installed shortly. Don Maranell asked the board to install a parking sign on Bayview Avenue indicating the parking lot.

- Re.: Sandwich boards on sidewalk at Bayview and Elm St. is a problem. Warden Jeff Callahan will have a “Velvet Mill Parking” sign ordered. Burgess Park will have the yellow line on Bayview, across from Elihu extended. Burgess Park advises neighbors to call police for infractions.
- Re.: Velvet Mill has not fixed the Hurricane Sandy damage to the false wall on the side of the Mill. Burgess Park will contact manager of Velvet Mill.

#### **WARDEN’S REPORT:**

- Attended final meeting of Battle Bicentennial Committee.
- Signed and returned proposal from EMCOR to replace Borough Hall steam boiler.
- Finalized and signed agreement between Borough and new fire company.
- Issued IFB for firehouse repairs. Bids due Sept 19<sup>th</sup>.
- Prepared material for annual CRS recertification, which was mailed today, Sept. 15th.

#### **Borough Clock**

- Reset clock after power outage on Sept 1<sup>st</sup>. Bell mechanism not working. Have contacted clock repair technician. Electrician to come Friday to replace lights with LED.

#### **Sanitation/Utilities**

- There will be a meeting at NESS on Monday, September 29<sup>th</sup> to discuss the seaweed problem at Ash St.

#### **STREETS (BURGESS PARK):**

- Cutting lawns, garbage pick up and brush pick up.
- Tree branches were cut back and brush cleared, on the viaduct, around the firehouse, and around Cheeseboro cemetery. Sprayed weeds along the wall.
- Removed brush by footbridge Cutler and Elm. Cut back branch on Wall St between Water and Main. Trimmed back Summit and Lees Ct.
- Cleaned out catch basin and outflows for Diving St.
- Replaced old wood Maple Wood Lane sign with new one
- Delivered and picked up bucket for Kubota for reinforcing. Good job.
- New shoot put on Kubota spreader
- Replaced bolt for driveshaft and fixed seat on Cub Cadet
- Cleaned up garage.
- Painted three sets of arrows on Water St. Green and yellow for traffic flow on lower Water St And a set of white arrows indicating one way at the south end of upper Water St
- Flags were put out for Labor Day and September 11th Patriot day
- Kyle was done August 21st and was a great asset to us.
- Asked the renter at 131 Elm St to paint out yellow curb he painted illegally. He has complied.
- Met with Eric Pivko about Velvet Mill signs. They look good and are properly sized. I will get the crew to put them up so we can place them the way we want.

- Met with Warden Callahan and Joe Hasted at Wall St and Broad St. to finalize the re-paving of road surfaces repair to sidewalks and place granite curbing. Still waiting for a price on the sidewalk and curbing.
- All catch basins expected to be cleaned out soon.
- Waiting to paint yellow line at intersection of Main and Broad Streets because we'll be removing stone cross walk and re-paving that area.
- The new truck is at the dealership being fitted with the plow and spreader. Should be ready in two weeks.
- Request cut branches on east side of Elm St. at footbridge.
- Repaving of Wall St. to begin the 25<sup>th</sup> of September.
- Sibby Lynch will talk to Cutler St. resident to not put brush on Cutler St. side of the footbridge.

#### **FIRE AND EMERGENCY MANAGEMENT (BURGESS BLAIR):**

- There were seven alarms in August 2014. They were as follows:
 

8/2/14	12:43 p.m.	Fire Alarm Activation Stonington Commons
8/12/14	7:57 a.m.	Fire Alarm Activation 1 Main St.
8/15/14	11:39 a.m.	Propane Leak 85 Main St.
8/16/14	9:59 a.m.	Fire Alarm Activation 112 Wamphassuc Pt. Rd.
8/20/14	5:38 a.m.	Fire Alarm Activation 10 East Neck Rd.
8/21/14	10:37 a.m.	MVA Broad and Water Street
8/31/14	9:47 p.m.	Transformer Burning 9 Church St.
- Hosted Special Olympics dinner and celebration.
- Fire Department will reach out into the community for daytime drivers. They will open up the firehouse for a show and tell. OSHA and blood borne pathogen training will be offered.

#### **PARKS, TREES, AND RIGHTS OF WAY (BURGESS LYNCH)**

- Wadawanuck Square will be aerated, limed and treated with organic fertilizer Sustane, by Art Claspell. Fortunately for the Borough, the Garden Club has given the Friends of Wadawanuck Square a grant of \$1000 for this work. The friends of Wadawanuck Square have made the arrangements and will cover any cost overage, which was \$27 last year. The Borough will pay to have a similar treatment next spring.
- An electric line and outlet was put in connecting the new Christmas tree to the electric line that ran to the old Christmas tree. This expense is split between the SVIA and the Borough, for which we are also grateful.
- Nick Reardon worked on the trees at the firehouse, eliminating branches that had been brushing against the trucks and the firehouse.
- I sent a letter to the residents who use black plastic lawn bags asking them to switch to paper.
- Betty Crouteau is getting together a group of friends of Rose Raffo to walk the Rights-of-Ways in her honor.
- Marty Mitchell phoned Sibby concerning roots of tree pushing through sidewalk.
- Burgess Adair stated the Pandolfi tree needs to be cut back.

#### **PUBLIC BUILDINGS (BURGESS ADAIR):**

- EMCOR will begin removal of the Borough Hall old boiler and preparing for the installation of the new boiler on September 25<sup>th</sup>.

**SIDEWALKS (BURGESS SCALA):**

- Repairs to Post Office sidewalks have been completed.
- Warden Callahan will have Attorney Kepple send a letter to 9 Main Street regarding previous sidewalk repair letters.
- Harrison has injured his back. His referral has not responded back to Burgess Scala.

**POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):**

- **Police Incidents Report**

During the month of August 2014, there were 72 incidents in the police report for the Borough. The incidents included 11 Fire/Burglar Alarms/Assist Other Agency, 10 Medical Assists, 8 Business Checks, 5 911 Misdiagnoses/Hang-ups, 5 Animal Control Calls and one Dead/Injured Animal. There were 4 Red-Tagged Vehicles, 3 Parking/Motor Vehicle Complaints, 3 Accidents including one with an injury, 2 Motor Vehicle Stops and one incident each of Keys in a Vehicle and Minor Traffic Service. There was one call related to a Domestic Disturbance, one case of Illegal Dumping and one case of a Suspicious Activity. The Speed Monitor remains on the viaduct.

- **Website/Communications**

No report.

**OLD BUSINESS**

**Firehouse Repairs**

- A motion by Warden Jeff Callahan, seconded by Burgess Park, to give Warden Callahan and Burgess Blair the authority to select and award a contract for the firehouse repairs based on price and experience, passed unanimously.

**NEW BUSINESS**

**Consider following applications for use of Borough Property**

- None

**Consider nominees for Fire Department Officers**

- The following individuals were presented by the Fire Department to fill departmental officer positions for the next two years: Jeffrey Hoadley, Chief; William Teixeira, Deputy Chief; Harold Mitchell, Asst. Chief. Warden Jeff Callahan moved approval of the candidates and Burgess Scala seconded. Motion passed unanimously.

**Consider revisions to SBO-24, Dumpster Ordinance**

- A motion by Burgess Blair, seconded by Burgess Park to approve revisions to SBO-24, Dumpster Ordinance, as presented, passed with six votes for and none against. Burgess Nicholas abstained.

**OTHER BUSINESS:**

- Report on the Waterfront Commission Dog Park meeting by Burgess Blair. First selectman attended. No changes being made now. The issue will be discussed at next month's meeting. Dog Park property is zoned RL, which allows parks.

**ADJOURNMENT:**

- On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 8:57 PM was unanimously approved.

Respectfully submitted,

Lisa M. Coleman  
Clerk-Treasurer  
September 23, 2014