

**Board of Warden and Burgesses
Minutes of Special Meeting ~ May 9, 2016**

CALL TO ORDER

Warden Jeffrey Callahan called the special meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:33 pm. Present were Burgesses Howard Park, Robert Scala, Amy Nicholas, Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Burgess Michael Adair was absent.

APPROVAL OF MINUTES

On a motion by Burgess Scala, seconded by Burgess Park, the minutes from the Special meeting held on April 23, 2016, were unanimously approved.

ADMINISTRATIVE ASSISTANT’S REPORT (PERRY):

- Processed quarterly reports
- Received payment for sale of two fire trucks; \$5,000

Correspondence:

Other:

- Karen von Ruffer Hills: CV for Burgess position

Request:

- United Church of Stonington; request to post signs for 5/21 event (Barnes)

Meetings:

- None

CLERK-TREASURER’S REPORT (COLEMAN):

- Met with Warden Callahan and three residents who had applied for grants from William Williams Fund
- Transferred balance of dormant Wayland’s Wharf account into the general fund account.

REVIEW OF BILLS:

- The 4/23/2016 through 5/6/2016 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$23,119.28.

REVIEW OF INCOME AND EXPENSES:

- The July 2015 through May 6, 2016 Income and Expenses Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of May 6, 2016 is \$248,958.70.

PUBLIC COMMENT:

- None

WARDEN’S REPORT:

- Dog Park: Ad hoc committee issued a report and forwarded it to the Board of Selectmen for action. BoS accepted the report and its recommendations, and the Town is moving forward with reconfiguring the area to provide a larger buffer with neighboring properties.
- Resolved issues with requests to use Borough streets from Salt Marsh Opera and Brain Injury Alliance of CT.

- Assisted Town Planner and Engineer with conducting interviews of short-listed consulting firms in response to Town RFP to provide assistance in developing a “coastal resiliency plan” for Town and Borough of Stonington. Contract award should be made in June.
- Met with Fire Chief search committee. Position will be posted on June 7th.

SANITATION/UTILITIES REPORT –

- Provided CT PURA with updated survey of redundant utility poles in the Borough. Some poles have been removed in the last couple months.

BOROUGH CLOCK:

- No actions.

STREETS (BURGESS PARK):

- The crew has done its daily, weekly, and monthly chores. In addition, the winter gear has been stored and the summertime machinery prepped for the upcoming season. The small tractor prepared for mowing as well as the small mower and trimmers. Governor on the sweeper fixed and the machine is ready to go but we should consider replacing it as it is 20 years old. Replacement parts are becoming increasingly difficult to find.
- Weekly cleaning around Velvet Mill pond grate.
- New “Borough” sign and post on Water Street by Dodson's.
- Picked up branches in LaGrua Park and Wad Square.
- Fertilized Wayland’s Wharf and LaGrua Park.
- Cut Cannon Square.
- Pothole filling when weather permitted.
- I have met with Eric from Sullivan Paving and received quotes on paving Orchard Street and several cut and patch areas.
- Crew will meet with Scott Gager to scope drainage pipe on Hancock Street.
- There is a dumpster permit request for a thirty-yard dumpster at 79 Main Street which will be a six week job. This is at the corner of Main and High Streets and I have asked him to move it a bit to the North so as to keep the corner clear.
- Once this rainy period passes we will be in full swing with lawn cutting and street sweeping and other daily maintenance.
- We applaud the crew’s diligence from everything from our flags to garbage pickup!
- Received a call from Mrs. Eyles that every high tide and full moon they have flooding at the end of Maplewood

FIRE AND EMERGENCY MANAGEMENT (CHIEF HOADLEY/WARDEN CALLAHAN):

- There were 4 alarms in April 2016

4-8-16	6:56pm	Box 5 SBFD Water Flow Alarm
4-15-16	4:30am	Fire alarm activation Stonington Commons
4-18-16	12:36pm	Fire alarm activation 103 Main St
4-18-16	3:03pm	CO alarm activation 70 Quanaduck Rd.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):

- The tree in honor of Nick Reardon was planted in Wadawanuck Square.
- Alix Ogden has been contacted about a contribution towards the plaque.

PUBLIC BUILDINGS (BURGESS ADAIR):

- O'Malley Fence: I have submitted a variety of fence designs to Moira O'Malley, measured the various lengths of the fence from sidewalk to the back line, have names and numbers of three fairly local fence contractors, but am waiting on the O'Malley's decision regarding the nature of the continuation of the fence in the East-West direction along the O'Malley's other neighbor's property line which does have a need for aesthetic uniformity with design, but no financial relevance to us. Mrs. O'Malley is discussing the matter with that neighbor. The current plan appears to be to copy the current white picket fence on their side of the driveway to the back of their garage, then switch to a 6 foot "privacy" fence from that point to the back property line, blocking their view into the back yard of Borough Hall.
- Proclamation for the Old Man's Walking Group: The "Proclamation" has been worked over and submitted, hopefully, in your packets. You folks choose which design you like and we'll move on.
- Other: I am not aware of any other building issues. The landscape in that area of responsibility seems unusually quiet, which portends either good fortune or disaster.

SIDEWALKS (BURGESS SCALA):

- The new sections of the sidewalk at the library have been completed.
- The resetting of bluestone has begun.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incident Report**
During the month of April 2016 there were 42 incidents in the police report for the Borough including 4 Animal Control, 4 Check Buildings, 3 Fire Related Calls, 3 Motor Vehicle Infractions, 2 General Info, 2 Assist Citizen, 2 Burglar Alarms (both false), 2 Medical Assists, 2 Suspicious Activities, 2 Juvenile and 2 Traffic Enforcement Calls. There were one incident each of Welfare Check, Motor Vehicle Stop, Keys in Vehicle, Parking Complaint, DWI, Sex Offenses, Stolen Motor Vehicle, Identity Theft, Larceny, Disturbance, Order to Repossess, Minor Traffic and Assist Other Agency.
- **Website/Communications**
No report

OLD BUSINESS:

- **Discuss proposed revision to SBO-01, "Streets & Sidewalks"**
Deferred. Warden Callahan will come to the next meeting with a draft.
- **Dog Park update**
Reported during the Warden's report

NEW BUSINESS:

- **Consider requests to use Borough property:**
On a motion by Burgess Park, seconded by Burgess Scala, the request by La Grua Center to use Wadawanuck Square for the Second Annual Outdoor Community Music Festival on Saturday June 11, 2016 from 10:00 am – 4:00 pm, subject to confirmation that Stonington Police Department has been notified, was unanimously approved.
- **Consider Proclamation honoring Old Mens' Walking Group:**
A motion by Burgess Park, seconded by Burgess Scala, to issue a proclamation honoring the Old Mens' Walking Group (Form #1), was unanimously approved.

- **Consider filling open Burgess position:**
A motion by Burgess Nicholas, seconded by Burgess Barnes, to appoint Karen von Ruffer Hills to fill the remaining year of former Burgess Michael Blair's term, passed unanimously.

OTHER BUSINESS:

- None

ADJOURNMENT:

On a motion by Burgess Scala, seconded by Burgess Nicholas, adjournment of the meeting at 7:57 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman
Clerk-Treasurer
May 11, 2016