

Board of Warden and Burgesses
Meeting Tuesday January 17, 2023
7:00 PM – In Person

stoningtonboroughct.gov

IN PERSON AT BOROUGH HALL – 26 CHURCH STREET

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Regular meeting of 12/19/22 (V)
3. Correspondence – Robin Grimsley, request to operate a hot dog stand on the Point; Doug Rice, request to leave Ukraine sculpture on Wad Square.
4. Review of Bills/YTD Financial Report
5. Warden’s Report (A1)
6. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
7. Public Comment
8. Unfinished Business
 - a. Consider appointing ordinance enforcement hearing officer (V)
 - b. Consider extending Ukraine statue installation on Wad Square (V)
9. New Business
 - a. Consider requests to use Borough property (C) (V): Robin Grimsley, request to operate hot dog cart at Point from Memorial Day to Columbus Day.
 - b. Consider revision to SBO-04, “Off Street Parking” (A2, V)
 - c. Discuss warden collateral duties—clock keeper, SCWA RAB, Waldron-Williams
 - d. Annual Hazard Mitigation Plan progress report – Attachment 3
 - e. Discuss truck traffic in the Borough
10. Other Business and Discussion
11. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

Borough of Stonington
Board of Warden and Burgesses Regular Monthly Meeting
December 19, 2022
MINUTES

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held in Borough Hall. Present in Borough Hall in addition to Warden Callahan were Burgesses Amy Nicholas and Kevin Rogers and Clerk-Treasurer Lisa Coleman. Burgesses Mastroianni and Barnes attended via Zoom.

APPROVAL OF THE MINUTES

On a motion by Burgess Rogers, seconded by Burgess Nicholas, the minutes of the regular meeting of November 14, 2022, were unanimously approved.

CORRESPONDENCE

- a. Community Center, letter thanking the Board for annual contribution
- b. Child & Family Agency, email clarifying their request to conduct a fun run in May
- c. B&M Landscaping, curb cut request at 39 Water Street
- d. Alden Alexander, request to conduct the New Year's Eve ball drop at the Point
- e. Brad Painter, email forwarding his "Zelkova #7 Appraisal Report"

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period November 12 through December 16, 2022 totaled \$112,234. Bills of note are \$38,620 to Hastedt Bros for repaving of Denison Ave; \$20,477 to Bartlett for tree removals, pruning, and plantings; \$5,690 to O'Connor Davies for auditing services; \$5,130 to Firematic for repairs to fire department equipment.

I&E through December 16, 2022 shows total revenue to date of \$1,370,551, which is \$18,005 over budget; and net income to date of \$565,421.

WARDEN'S REPORT

1. Attended December Town Dept Head meeting
2. Worked on annual CRS recertification and MS4 annual report
3. Participated in Zoom briefing by SCCOG on I-95 and rail improvement planning efforts in S E CT
4. Local Covid statistics: New London County cumulative deaths now total 743. State positivity rate has increased to about 12% while NL County is at 10%
5. Sent letter to First Selectman requesting that Town allocate \$100k from ARPA funds for Borough comfort station.

BOROUGH CLOCK -- None

COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan)

1. Conducted monthly brush pickup.
2. Salted roads during season's first snow falls on 12/11 and 12/14
3. Prepped equipment for winter.
4. Completed fall leaf collection
5. Checked Harbor Edge outfall

Fire & Emergency Management (Nicholas/Hoadley)

SBFD responded to 8 Alarms (5 in Borough) in November 2022, they were as follows:

- 1)11-1-22 7:14pm Medical assist with SAC 79 Tipping Rock Rd. (lifting assistance)
- 2)11-3-22 8:10am Power line down IFO 113 Water St. (Noah's) (cable tv)
- 3)11-6-22 6:46pm Structure Fire 51 Coveside Lane (burnt food in oven, meatballs)
- 4)11-12-22 9:17am Fire Alarm Activation 13 E. Grand St. (candle)
- 5)11-14-22 1:11pm Fire Alarm Activation 40 Grand St. (workers)
- 6)11-19-22 3:09pm Medical Assist with SAC 25 Northwest St. (lift assist)
- 7)11-21-22 7:14pm Wires arcing on pole Elm & Cliff St. (EVERSOURCE enroute)
- 8)11-27-22 9:11pm Mutual Aid to Mystic Fire Dept. 2 Washington St. (seaport marine completely destroyed in 5 alarm fire)

November Police Incident Report

November incidents totaled 59 including 17 Check Building, 8 Medical Assists, 6 Parking/Motor Vehicle Complaints, 4 Assist Citizen, 4 Fire Related Calls, 4 911 Hang up/Misdial, 2 Accidents 1 of which involved a deer, 2 Suspicious Activity and 2 Found Item. There was one incident each of Disturbance, Order to Repossess, Larceny, Scam, Animal Control, Welfare Check, Alarm Burglar, Damage not Criminal, Assist Other Agency and Community Policing.

October Police Incident Report (received in December)

October incidents totaled 57 including 12 Check Building, 5 Accidents including one with an injury, 5 Parking Complaints, 4 Assist Citizen, 4 911 Hang ups/Misdials, 3 Medical Assists, 3 Burglar Alarms 1 of which was false, 2 Suspicious Activity, 2 Pistol Permit, 2 Alarm not registered and 2 Disturbance. There was one incident each of Found Item, Fire related, General Information, Trespass, Lost Item, Identity Theft, Alarm Panic, Threatening, Protective Order Violation, Keys in Vehicle, Disabled Motor Vehicle, Motor Vehicle Stop and a Welfare Check.

Parks, Trees & Rights of Way (Barnes)

Brad Painter's report indicates that the tree at the corner of Front and Broad Streets is compromised and should be replaced. He appraised the lost value of the tree at about \$22k. Amanda will follow up with him.

Public Buildings (Mastroianni)

Nothing to report on Borough buildings. He noted that the EV charging station contractor is planning to meet with EverSource rep tomorrow to discuss feasibility of installing stations behind St. Mary and near Velvet Mill.

Jeff commented that Borough Hall had not been included in the Town's heating oil contract this year. He has talked to Dime Oil, the Town's vendor, and they said they would add Borough Hall to the contract.

Utilities & Sanitation (Rogers)

New ticket pad is very useful. Has issued six so far for yellow bag violations. He has contacted Eversource about two street light outages.

PUBLIC COMMENT

Pam Mola asked if we had looked into maintenance costs for the public restrooms in Mystic. Jeff responded that he had not done that but will.

UNFINISHED BUSINESS

Consider appointing ordinance enforcement hearing officer --- Tabled

Consider request from Child and Family Agency (Sue Fage) to conduct fun run on May 6, 2023

A motion by Burgess Mastroianni, seconded by Warden Callahan, to approve the request by Sue Fage of Child and Family Agency to use Borough Streets and Wadawanuck Square on May 6, 2023 passed unanimously.

NEW BUSINESS

Consider request by Alden Alexander to use the Point on New Year's Eve for the ball drop

A motion by Warden Callahan, seconded by Burgess Nicholas, to approve the request by Alden Alexander to use Stonington Point from 11:30 pm on Dec 31, 2022 until 12:30 am on January 1, 2023, for the New Year's Eve ball drop, passed unanimously.

Consider W&B regular meeting schedule for 2023

A motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the proposed Warden & Burgesses regular meeting schedule for 2023, passed unanimously. The schedule will be posted on the Borough website.

Consider issuing proclamation

A motion by Warden Callahan, seconded by Burgess Rogers, to approve the Proclamation making Dec 29th Tom Rezendes Day, passed unanimously. It will be presented to Tom on December 29th at the library.

Consider Curb Cut request by B&M Landscaping

A motion by Warden Callahan, seconded by Burgess Rogers, to approve the curb cut request at 39 Water Street passed unanimously. The work must be completed within one year.

Discuss referendum question on May 2023 ballot

Jeff had asked the State elections division if the Borough could have a referendum question that was only advisory. The election official responded that if we place a question on the ballot we must act on the result. That is, if we ask whether the Borough should move its elections to November and the

majority vote in the affirmative, the Board would have to change Borough elections (and the Charter) to reflect that outcome. After some discussion, the Board decided not to put the question on the ballot.

Truck traffic in the Borough

The Board agreed that we should start addressing this problem by installing a sign on the viaduct to warn truckers about the Borough's narrow streets. Burgess Nicholas will propose language for the sign.

OTHER BUSINESS AND DISCUSSION --- None

ADJOURNMENT

On a motion by Burgess Rogers, seconded by Burgess Nicholas, adjournment of the meeting at 8:09 pm, was unanimously approved.

Respectfully Submitted,
Jeffrey Callahan
December 27, 2022

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: "The Point" Grassy / parking lot
Area of Dubas Beach

Description of the event to be held: Free-standing Hot dog/sausage Cart.

Date of the event: May 28, 00T. 28 2023 Time of the event:
Memorial Day - Columbus Day From: Dawn To: Dusk
8003 ~ 9:00 AM - 6:00 PM.

Contact Person: Robin P. Grimsley

Name
7 Smith St. Mystic, CT.
Mailing Address 06355

Phone Number(s) (860) 271-5982
E-mail Address r-grimsley@comcast.net

In consideration for the use of Stonington Borough property listed above (agency/organization) _____ agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Robin P. Grimsley
Signature of Responsible Party
Robin P. Grimsley
Printed Name of Responsible Party

12/15/22
Date

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date

Fw: Ukrainian sculpture on Stonington Green

From: Jeffrey Callahan (borowarden@att.net)

To: borowarden@att.net

Date: Tuesday, January 3, 2023 at 12:52 PM EST

From: R. Douglass Rice <drice1816@gmail.com>

To: Jeffrey Callahan <borowarden@att.net>

Sent: Tuesday, January 3, 2023 at 09:54:54 AM EST

Subject: Re: Ukrainian sculpture on Stonington Green

Thank you Jeff

I would like to keep my sculpture in Library Square for another six months

We all pray the war will be over before then

Thank you to all

Doug

**Borough of Stonington
Bills for Review
December 17, 2022 through January 14, 2023**

Name	Class	Amount
Dec 17, '22 - Jan 14, 23		
AA Lock & Key, Inc.	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	127.62
All State Fire Equip...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	459.43
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	121.77
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	14.04
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	18.71
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	52.26
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,451.18
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	480.21
Blunt White	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	310.53
Breezeline	506 Internet/Phones	401.10
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	106.98
CLA Engineers, Inc.	OTHER FUNDS:ARPA	4,750.00
ConnRi Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	67.33
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	68.90
Daimler Trust	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	45.26
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	1,540.29
Emerson D MacDo...	STREET DEPARTMENT:GENERAL:605 Supplies	250.00
Emerson D MacDo...	STREET DEPARTMENT:GENERAL:605 Supplies	250.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,056.61
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	317.82
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	47.82
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	215.31
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Jeffrey Callahan	GENERAL GOVERNMENT:ADMINISTRATIVE:110 Travel reimbursement	96.72
Johnson's Hardwar...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	202.44
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	369.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	81.03
MES/Shipman's Fir...	fire dept major	16,250.00
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
NETS	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	1,305.00
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	323.00
Ocean Community ...	OTHER FUNDS:ARPA	2,000.00
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	434.24
Printing Plus	GENERAL GOVERNMENT:OFFICE:124 Supplies	308.80
Printing Plus	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	127.00
Robert E Hersh	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	662.67
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	680.62
Timothy Keena	STREET DEPARTMENT:GENERAL:604 Street Repairs	520.00
Town of Stonington	STREET DEPARTMENT:GENERAL:610 Snow removal	669.06
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	196.74
Tree Foil	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	1,200.00
Uline	STREET DEPARTMENT:GENERAL:605 Supplies	549.73
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	935.91
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	941.02
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	732.06
Verizon Wireless	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	264.89
Verizon Wireless	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	264.89
Westerly Auto Parts...	STREET DEPARTMENT:GENERAL:605 Supplies	77.16
Dec 17, '22 - Jan 14, 23		47,960.15

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through January 14, 2023

	Jul 1, '22 - Jan 14, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	107.94	10,000.00	-9,892.06
Total 2 State of Connecticut	107.94	11,000.00	-10,892.06
GRANTS & REIMBURSEMENTS - Other	8,372.79	0.00	8,372.79
Total GRANTS & REIMBURSEMENTS	216,564.73	219,084.00	-2,519.27
FIRE PROTECTION FEES			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	29,342.00	29,500.00	-158.00
23 Lord's Point	27,514.00	28,000.00	-486.00
Total FIRE PROTECTION FEES	124,017.00	125,500.00	-1,483.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	3,882.00	4,000.00	-118.00
62 Interest on Investments	542.35	1,000.00	-457.65
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	2,317.48	2,000.00	317.48
Total OTHER INCOME	6,741.83	7,600.00	-858.17
PROPERTY TAXES			
81-Other	1,275.63	0.00	1,275.63
81-Real Estate	935,807.25	912,166.00	23,641.25
Total PROPERTY TAXES	937,082.88	912,166.00	24,916.88
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
Total RESERVE TRANSFER	88,136.00	88,136.00	0.00
Total Income	1,372,542.44	1,352,486.00	20,056.44
Gross Profit	1,372,542.44	1,352,486.00	20,056.44
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	29,801.25	23,000.00	6,801.25
103 Election	0.00	5,000.00	-5,000.00
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
Total 104 Insurance	40,410.00	42,500.00	-2,090.00
105 Professional Services	9,436.80	25,000.00	-15,563.20
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	800.00	1,600.00	-800.00
108 Health Insurance	31,458.84	55,000.00	-23,541.16
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	96.72	500.00	-403.28
Total Administrative	118,003.61	161,600.00	-43,596.39
Office			
121 Legal Notices	1,204.60	1,500.00	-295.40
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	135.00	2,000.00	-1,865.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through January 14, 2023

	Jul 1, '22 - Jan 14, 23	Budget	\$ Over Budget
124 Supplies	999.00	1,000.00	-1.00
125 Technology	2,228.09	4,000.00	-1,771.91
126 Bank Fees	346.13	600.00	-253.87
129 Miscellaneous	399.60	1,000.00	-600.40
130 Administrative Assistant	21,019.23	39,000.00	-17,980.77
Total Office	26,331.65	54,100.00	-27,768.35
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	70.00	100.00	-30.00
144 Collection Expenses	0.00	5,000.00	-5,000.00
145 Tax Refunds	297.85	500.00	-202.15
Total Tax Collector	367.85	5,800.00	-5,432.15
Salaries			
161 Assessor	750.00	1,500.00	-750.00
162 Burgesses	3,000.00	6,000.00	-3,000.00
163 Clerk-Treasurer	1,999.98	4,000.00	-2,000.02
165 Warden	7,500.00	15,000.00	-7,500.00
168 Payroll Taxes	14,803.83	27,196.00	-12,392.17
169 Direct Deposit Fees	80.50	300.00	-219.50
170 Commissioner Stipends	999.84	2,000.00	-1,000.16
Total Salaries	29,134.15	55,996.00	-26,861.85
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	341.60	350.00	-8.40
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	1,000.00	1,000.00	0.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	41,878.60	43,890.00	-2,011.40
Total GENERAL GOVERNMENT	215,715.86	321,386.00	-105,670.14
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	0.00	500.00	-500.00
203 Books & Training	0.00	400.00	-400.00
205 Prof Services - Legal	2,890.00	5,000.00	-2,110.00
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
Total Planning & Zoning Commission	3,828.47	12,400.00	-8,571.53
Shared PZC & ZBA			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	1,624.00	1,500.00	124.00
257 Zoning Officer Salary	8,749.98	17,500.00	-8,750.02
259 Miscellaneous/Office	52.92	1,000.00	-947.08
Total Shared PZC & ZBA	10,426.90	20,500.00	-10,073.10
Zoning Board of Appeals			
241 Legal Notices	1,282.80	1,000.00	282.80
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
Total Zoning Board of Appeals	4,561.00	3,600.00	961.00
Total BOARDS & COMMISSIONS	18,816.37	36,500.00	-17,683.63
FIRE DEPARTMENT			
Operating Expenses			

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through January 14, 2023

	Jul 1, '22 - Jan 14, 23	Budget	\$ Over Budget
301 Fuel	1,038.58	2,500.00	-1,461.42
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	11,222.88	25,000.00	-13,777.12
305 New Tools & Equipment	6,444.63	20,000.00	-13,555.37
306 Telecommunications	946.93	4,000.00	-3,053.07
307 Fire Marshal Expenses	702.74	2,000.00	-1,297.26
309 Miscellaneous	748.00	1,000.00	-252.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	21,103.76	86,000.00	-64,896.24
Firehouse - 100 Main Street			
311 Electricity	5,879.92	12,000.00	-6,120.08
312 Propane	4,176.99	14,000.00	-9,823.01
314 Water & Sewer	1,030.18	2,000.00	-969.82
315 Supplies	1,261.87	2,500.00	-1,238.13
316 Phone/Internet	5,030.68	6,000.00	-969.32
317 Repairs & Maintenance	8,920.19	20,000.00	-11,079.81
566 Janitorial - Firehouse	3,410.00	6,000.00	-2,590.00
Total Firehouse - 100 Main Street	29,709.83	62,500.00	-32,790.17
Insurance			
321 Accidental Death	2,262.40	3,000.00	-737.60
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
Total Insurance	32,289.40	35,000.00	-2,710.60
Personnel Expenses			
341 Companies & Department	7,500.00	10,000.00	-2,500.00
342 Medical	2,839.00	8,000.00	-5,161.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	599.50	2,000.00	-1,400.50
345 Uniforms	752.13	2,500.00	-1,747.87
346 Pay-per-Call Incentive Prog	6,973.82	16,000.00	-9,026.18
347 Deferred Compensation	4,350.00	10,000.00	-5,650.00
Total Personnel Expenses	59,473.45	88,500.00	-29,026.55
Salaries			
361 Chief	54,807.60	95,000.00	-40,192.40
362 Deputy Chief	4,999.98	10,000.00	-5,000.02
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	6,346.20	11,000.00	-4,653.80
365 Company Officers	2,152.50	6,000.00	-3,847.50
366 Station Coverage	1,000.00	2,000.00	-1,000.00
Total Salaries	69,306.28	125,000.00	-55,693.72
Total FIRE DEPARTMENT	211,882.72	397,000.00	-185,117.28
HYDRANTS			
401 Rental of Hydrants & Pipe	29,906.38	51,000.00	-21,093.62
Total HYDRANTS	29,906.38	51,000.00	-21,093.62
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	1,522.44	2,500.00	-977.56
502 Heating Oil	1,540.29	4,000.00	-2,459.71
504 Water & Sewer	155.73	300.00	-144.27
505 Supplies	792.84	1,500.00	-707.16
506 Internet/Phones	2,751.99	6,000.00	-3,248.01
509 Repairs & Maintenance	4,402.44	10,000.00	-5,597.56
Borough Hall/Highway Garage - Other	70.51	0.00	70.51
Total Borough Hall/Highway Garage	11,236.24	24,300.00	-13,063.76
Salaries			

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through January 14, 2023

	Jul 1, '22 - Jan 14, 23	Budget	\$ Over Budget
565 Janitorial - Borough Hall	1,595.00	4,500.00	-2,905.00
Total Salaries	1,595.00	4,500.00	-2,905.00
Total BOROUGH HALL - 26 CHURCH ST	12,831.24	28,800.00	-15,968.76
STREET DEPARTMENT			
General			
601 Gas & Oil	2,053.97	3,000.00	-946.03
602 EQUIP. R&M/Upgrading/SIGNS	3,643.49	8,000.00	-4,356.51
604 Street Repairs	1,007.79	5,000.00	-3,992.21
605 Supplies	4,428.46	7,000.00	-2,571.54
610 Snow Removal	669.06	20,000.00	-19,330.94
611 Sidewalk Repairs	0.00	10,000.00	-10,000.00
612 Stormwater Management	7,026.55	15,000.00	-7,973.45
Total General	18,829.32	68,000.00	-49,170.68
Wages & Salaries			
656 Labor - Regular	59,748.80	116,000.00	-56,251.20
657 Labor - Overtime	2,501.52	17,000.00	-14,498.48
658 Labor - Temporary	5,872.50	8,000.00	-2,127.50
666 Deferred Comp Matching	1,242.50	3,000.00	-1,757.50
667 Street Commissioner	3,250.02	6,500.00	-3,249.98
Total Wages & Salaries	72,615.34	150,500.00	-77,884.66
Total STREET DEPARTMENT	91,444.66	218,500.00	-127,055.34
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	543.42	5,000.00	-4,456.58
802 Tree Maintenance	29,384.00	20,000.00	9,384.00
804 Park Utilities	357.69	800.00	-442.31
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	30,285.11	27,800.00	2,485.11
Total PARKS, TREES, & RIGHTS OF WAY	30,285.11	27,800.00	2,485.11
SANITATION			
General Expenses			
909 Miscellaneous	1,887.50	4,000.00	-2,112.50
Total General Expenses	1,887.50	4,000.00	-2,112.50
Total SANITATION	1,887.50	4,000.00	-2,112.50
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	612,769.84	1,104,986.00	-492,216.16
Payroll Expenses	1,840.00	0.00	1,840.00
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	862,109.84	1,352,486.00	-490,376.16
Net Ordinary Income	510,432.60	0.00	510,432.60
Net Income	510,432.60	0.00	510,432.60

BOROUGH ACCOUNT
As of January 14, 2023

General Fund Balance:	\$1,039,953.49
Dime Bank Checking	\$ 1,497,524.48
Due to/from Other Funds (Details Below)	\$ 457,570.99**
ARPA	\$ 133,785.07
Cannon Fund	\$ 3,828.33
Due from General Fund	\$ 3,828.33
Capital & Nonrecurring Fund Balance:	\$ 70,906.63**
Due from General Fund	\$ 70,906.63
Fire Dept. Major Expense Balance:	\$ 85,025.84
Due from General Fund	\$ 85,025.84
Clock Fund Balance:	\$ 599.36
Due from General Fund	\$ 599.36
Infrastructure Reserve Fund Balance:	\$ 125,843.55
Due to General Fund	\$ 125,843.55
LoCip Fund Balance:	\$ 5,959.00
Available from State of Connecticut	\$ 5,959.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Wayland's Wharf Fund Balance:	\$ 36,484.86
Due from General Fund	\$ 36,484.86

***Capital & Nonrecurring Accounts

Building Fund	\$ 47,515.00
Truck Fund	<u>\$ 23,392.00</u>
	\$70,907.00

**Due to Other Funds

ARPA	\$133,785.07
Capital & Nonrecurring Fund	\$ 70,906.63
Fire Dept. Major Expense	\$ 85,025.84
Clock Fund	\$ 599.36
Infrastructure Reserve	\$125,843.55
Wayland's Wharf	\$ 36,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Cannon Fun	\$ 3,828.33
TOTAL	\$ 457,570.99

WARDEN'S REPORT – January 17, 2023 (1.11.2023)

1. Met with Attorneys Nick Kepple and Cris Palmer to discuss hearing officer position
2. Worked on annual CRS recertification and MS4 annual report
3. Managed bi-annual Borough Hall boiler safety inspection
4. Local Covid statistics: New London County cumulative deaths now total 756. State and county positivity rate about 15%
5. Attended Board of Finance meeting to present request for Town ARPA \$ for comfort station
6. Presented proclamation to Tom Rezendes

BOROUGH CLOCK -- None

STREET & SIDEWALKS COMMISSIONER REPORT –

1. Conducted monthly brush pickup.
2. Checked Harbor Edge outfall
3. Cleaned up after December 23 storm; large amounts of sand, rocks, and eelgrass on Hancox, Diving, Wall, and East Grand streets. Debris at Point and Wayland's Wharf
4. Rebuilt Hancox Street catch basin

SBO-04 OFF STREET PARKING

Any property owner who wishes to create access from a public street for an off-street parking place for residential use shall submit a drawing of the proposal to the Street Commissioner and the Zoning Officer. The owner must notify in writing all property owners within 100 feet of the proposed driveway and certify in writing to the Board that this has been done. After evaluation by the Street Commissioner and the Zoning Officer, the Street Commissioner shall present the application to the Board of Warden & Burgesses. Within sixty-five days of receipt, the Board will grant or deny the request based on the following considerations:

1. The number of street parking spaces that may be lost
2. Compliance with current zoning regulations
3. Notification of neighbors residing within 100 feet of the proposed driveway
4. Vehicular and pedestrian safety, as well as traffic flow on the public right of way.

Any off street parking space created after January 1, 2022, must have a pervious surface, e.g. gravel or pervious pavers.

Approved off street parking projects must be completed within one year of approval by the Board.

Passed September 14, 1999, re-passed July 18, 2009, re-passed January 21, 2020; revised June 21, 2021; revised November 15, 2021; revised January 17, 2023.

CRS Activity 510
Annual Progress Report on Implementation of Hazard
Mitigation Plan

Name of Community: Borough of Stonington CT

Date this Annual Progress Report was prepared: January 10, 2023

Name of Plan: Hazard Mitigation Plan (HMP)

Date of Adoption of Plan: January 16, 2018

5 Year CRS Expiration Date: February 1, 2023

1. How can a copy of the credited Plan be obtained: *The Plan is posted on the Borough website (www.stoningtonboroughct.gov) under Fire & Emergency Management Department.*
2. Describe how **this annual progress report** (not the credited Plan) was prepared and how it was submitted to the governing body, released to the media, and made available to the public: *The annual progress report was prepared by the flood plain manager (the warden) and submitted to the Borough's governing body – the Board of Warden & Burgesses – at its monthly meeting on January 17, 2023. Local media continue to not be interested in this item, particularly since the Borough is such a small municipality (less than 1000 residents).*
3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year: *The plan's 10 action items are listed on the next page. Implementation status is discussed on the following pages.*
4. Discuss why any objectives were not reached or why implementation is behind schedule: *Fiscal constraints continue to limit our ability to implement some of the recommendations, particularly those requiring significant construction activity. However, the availability of ARPA funding has allowed the Borough to address some flooding issues.*
5. What are the recommendations for new projects or revised recommendations? *Improving the resiliency of the Water Pollution Control Facility in the Borough is an important objective. (See Action Item #7) Borough government will continue to work with Town Government (which owns the facility) to achieve this goal. Additional training of Borough staff also needs to be accomplished.*

ACTIVITY 510 ACTION PLAN IMPLEMENTATION FOR BOROUGH OF
STONINGTON

HAZARD MITIGATION PLAN (2018) ACTION ITEMS

1	Integrate additional elements of this HMP into the Plan of Conservation and Development during the next update
2	Investigate feasibility of creating new egress from the Borough.
3	Install an emergency generator at Borough Hall
4	Dry floodproof the utility room in Borough Hall
5	Upgrade storm water collection and discharge systems to keep up with rising sea level
6	Implement recommendations of the Stonington Coastal Resiliency Plan as is appropriate
7	Work with the Town of Stonington to ensure that the Waste Water Treatment Facility is protected from coastal flooding and storm surge.
8	Explore the feasibility of large-scale flood protection projects such as construction of a seawall around the Borough.
9	Revise local flood regulations as needed to clarify the exemptions and variances available to historic properties (refer to the Historic and Cultural Resources Resiliency Planning Report as needed)
10	Send Borough staff to a State Historic Preservation Office / Connecticut Trust for Historic Preservation training for local historic district commissioners and Certified Local Governments on managing historic districts in Connecticut

IMPLEMENTATION STATUS

1. The next update of the Borough Plan of Conservation & Development (POCD) is not due until 2023. Development of the new POCD is in progress and should be completed by March 2023. In addition, an update of the Hazard Mitigation Plan is being done in parallel with the POCD.
2. The Borough is divided roughly in half by Amtrak rail tracks. The only egress from the western part, which is a narrow peninsula, is by a viaduct (vehicles and pedestrians) or by a footbridge. In an effort to create a third exit for emergency use only, the warden has been in discussion with Amtrak officials since August 2019. These communications have consisted of meetings as well as letters and email. Thus far Amtrak has provided verbal assurances of allowing the emergency egress, but they have not put that agreement in writing. The warden continues to pursue this objective, but without much progress.
3. A 32 kW Generac unit was installed in January 2020.
4. A concrete barrier has been constructed around the outside entrance to the utility room to reduce the probability of flood water entering the room.
5. Two catch basins have been replaced to improve storm water collection. Beginning last year, the Borough has applied some of its ARPA funding to a study and assessment of its entire storm water system. Phase 2 of the study, which is now in progress, is evaluating three options for improving drainage in a specific area that has repeatedly experienced flooding from storms. Once we have determined the most effective option for reducing the flooding in this area, we intend to move forward with implementation. Monitoring and maintenance of storm water infrastructure has also been improved under the state's MS4 program, which requires, among other things, annual cleaning of catch basins.
6. The *Stonington Coastal Resiliency Plan* (2017) provided a high-level analysis of the Town's and Borough's future threat from climate change. It offered a range of possible responses to the threat, from "hard" solutions such as seawalls to softer approaches (living shorelines) as well as administrative and outreach actions. A few high value assets were discussed in more detail, and more specific solutions were proposed for those cases. None of the so-called "Top 5" assets is within the Borough. Our response to the 2017 study thus far has been three fold: (1) improve existing seawall and drainage infrastructure; (2) review and improve zoning regulations as they apply to the SFHA; and (3) participate in the Town's Climate Change Task Force, which seeks to educate residents and to obtain

funding for capital projects that address resiliency.

7. The treatment plant located in the Borough is owned and operated by the surrounding Town of Stonington. At present the Town is focusing its capital program on upgrading the plant's capacity and efficiency. There are no current projects to improve the plant's resiliency.

8. In the current and prior fiscal years, the Borough has invested approximately 5 percent of its total budget (and approximately 40% of its infrastructure budget) on maintaining public seawalls. Constructing a seawall around the entire Borough is not fiscally feasible at this time.

9. Section 3.3.2.7 of the Stonington Borough zoning regulations was revised and adopted in March 2020. The revision expands on the explanation of variances for historic properties in the SFHA.

10. Training has not been scheduled.