

**Board of Warden and Burgesses
Minutes of Special Meeting
February 1, 2017**

CALL TO ORDER

Warden Jeffrey Callahan called the special meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 6:12 p.m. Present were Burgesses Howard Park, Robert Scala, Michael Adair, and Clerk-Treasurer Lisa Coleman. Burgesses Karen von Ruffer Hills, Amanda Barnes, and Amy Nicholas were absent.

APPROVAL OF MINUTES

- None

PUBLIC COMMENT

- No members of the public were present

OLD BUSINESS

- None

NEW BUSINESS

- **Consider waiving bid requirement, as provided in SBO-11, in order to purchase a new street sweeper from Bortek Industries, Inc, of Wallingford.**

Resident Richard Easton asked that his correspondence be read aloud at the meeting, and since the Warden and Burgesses received the email and reviewed it before the meeting, it was not read aloud but is included in the minutes, along with Warden Callahan's responses.

From: Richard Easton <rleaston@gmail.com>
To: Jeff Callahan <borowarden@att.net>
Sent: Tuesday, January 31, 2017 11:08 AM
Subject: Proposed Purchase of New Street Sweeper

Jeff:

I am unable to attend the special meeting you have called for tomorrow night to consider the purchase of a new street sweeper, as well as the necessary waiver of the bid requirements of SBO-11.

What's the hurry? Is Borket having a sale which ends this week? If memory serves, the subject of replacing our 30-year old street sweeper was raised at the last W & B meeting held on Tuesday, January 17. Howard Park said that he had obtained 2 quotes for a used sweeper and he was instructed by you to obtain quotes for a new sweeper and report back at the February meeting. **We were advised that the lead time for delivery could be as much as six (6) weeks. The street crew often starts sweeping the streets in March. If we waited until the February 21st regular meeting to make a decision, delivery could be some time in April, which would put the crew behind schedule.** Howard did look into the used sweepers and recommended not buying one based on the limited warranty that comes with them plus the fact that they were not configured the way we needed.

Two days later, on Thursday of that week, Borket shows up with a brand new sweeper and demonstrates it to Susan, Rodger and you (I'm not sure if Howard ever made it over to see).

The Bortek demo had been scheduled for at least a week. Howard was there for most of the demo.

And now, less than two weeks later, you have called a special meeting to ask the full Board to waive the bid requirements and authorize the lease/purchase of a new sweeper for a total cost of \$41,530, when the quoted cost of an outright purchase, according to the notice of meeting, is \$3,417 less, or \$38,113. What gives?

As agenda item #2 states, the proposal is to purchase the sweeper through a 24-month lease/purchase. Leases typically carry an interest charge, in this case about 4.5%. That accounts for the additional cost. We do not have funds in this year's budget to purchase the sweeper outright.

Please confirm that you will circulate this email to the full Board prior to the meeting, read it at the meeting and include it in the minutes of the meeting.

Your letter and my responses will be read at the meeting and included in the minutes.

Sorry I won't be there tomorrow night.

Rich

Richard Easton

A motion by Warden Jeff Callahan, seconded by Burgess Scala, to waive the bid requirement, as provided in SBO-11, in order to purchase a new street sweeper from Bortek Industries, Inc, of Wallingford, was unanimously approved.

- **Consider accepting Bortek Industries offer of \$38,113 for a new Atlas sweeper with dual brooms. Machine to be acquired through a 24-month lease with \$1 buyout. Total price is \$41,530.**

Warden Callahan passed out the Atlas sweeper specifications along with the 24 month lease breakdown. Stormwater Management Plan requires us to have a street sweeper so the storm drains do not clog up with sand and salt.

After brief discussion, a motion by Warden Jeff Callahan, seconded by Burgess Adair, to accept Bortek Industries offer of \$38,113 for a new Atlas sweeper with dual brooms was unanimously approved. The machine is to be acquired through a 24-month lease with \$1 buyout, making the total price \$41,530.

ADJOURNMENT:

On a motion by Burgess Scala, seconded by Burgess Park, adjournment of the meeting at 6:20 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman
Clerk-Treasurer
February 7, 2017