

Board of Warden and Burgesses
Meeting Monday July 18, 2022
7:00 PM – In Person or Zoom
stoningtonboroughct.gov

To Join Zoom Meeting on Computer (muted on entry):

<https://us02web.zoom.us/j/88095737705?>

Meeting ID: 880 9573 7705 Passcode: 399627

Dial by your location: +1 646 558 8656 US (New York/CT)

MEETING AGENDA

1. Call to Order
 2. Approval of Minutes: Regular meeting of 6/20/22 (V)
 3. Correspondence – Jeff Anderson, request to use streets for annual Battle of Stonington race; Special Olympics CT, request to use streets for parade and firehouse for dinner/dance; Emily Logan, request to sell ice cream at Point; PHGS, request to use streets for annual Holy Ghost processions; report from ad hoc traffic committee; report from Citizen’s Committee to Advance the Comfort Station project;
 4. Review of Bills/YTD Financial Report
 5. Warden’s Report (A1)
 6. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
 7. Public Comment
 8. Unfinished Business
 - a. Status of COVID-19 in region and State
 - b. Discuss memorial plaques, trees, etc
 - c. Cannabis use on public/Borough property
 - d. Consider Sandra Fromson’s offer of a bench for Wad Square (V)
 - e. Discuss draft ordinance enforcement mechanism (A2)
 9. New Business
 - a. Consider requests to use Borough property (C) (V): Jeff Anderson, Battle of Stonington road race, August 23; Special Olympics CT, September 10, parade and use of fire house for dinner dance; Emily Logan, permission to sell ice cream at the Point; PHGS, use of various streets for Feast of Holy Ghost processions, September 3 & 4 .
 - b. Discuss Traffic Committee recommendations and consider making Union Street one way (V) (A3)
 - c. Discuss Comfort Station Committee report and recommendations (A4)
 10. Other Business and Discussion
 11. Adjournment (V)
- (A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting – June 20, 2022
MINUTES**

CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:05 p.m. The meeting was held at Borough Hall and also by way of Zoom conferencing video. Present in Borough Hall in addition to Warden Callahan were Burgesses Shaun Mastroianni and Amanda Barnes and Clerk-Treasurer Lisa Coleman. Burgess Kevin Rogers participated by Zoom. Burgess Amy Nicholas was absent.

APPROVAL OF THE MINUTES

On a motion by Burgess Barnes, seconded by Burgess Rogers, the minutes of the regular meeting of May 16, 2022, were unanimously approved.

CORRESPONDENCE

- a. Stonington Historical Society, application for July Fourth parade.
- b. COMO, application for annual Village Fair on Wad Square.
- c. NESS regarding recent bus drop-off problem.
- d. PHGS application for reserved parking spaces at 26 Main St.
- e. State of Connecticut, notification of future (2026) project on viaduct.
- f. SBMA, application to install small banners on viaduct light poles.

MEETINGS/HEARINGS: None

OTHER: None

OUTGOING: None.

REPORT OF CLERK-TREASURER: NONE

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period May 15, 2022 through June 17, 2022 totaled \$112,713.79. One large bill of note was for the Water Street paving. Net income as of June 17, 2022 is \$156,925.37. We are in the last month of the fiscal year.

WARDEN'S REPORT

1. Attended May SCCOG monthly meeting
2. Met with new SPD Chief, Captain Olsen, Commissioner Nicholas to discuss Borough enforcement.
3. Met with Lisa Tepper Bates and Kevin Bowdler regarding comfort station project.
4. Local Covid statistics: New London County hospitalizations have decreased compared to last month, while total deaths now total 676. State positivity rate has dropped from a high of 15% last month to 7.5%.

5. FY-22 audit has begun.
6. Met with CLA Engineers regarding of storm water infrastructure assessment.
7. Phoenix Grimes has taken a job with Town Highway Department. Borough position was posted on Indeed and generated many applications, including several promising candidates.
8. Met with Eversource (with Shaun) to discuss possible EV charging station locations.

BOROUGH CLOCK – None

COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan)

1. Conducted monthly brush pickup
2. Water Street paving completed on schedule
3. Continued spring streets cleanup
4. Refreshed painted crosswalks
5. Cleaned up parks

Fire & Emergency Management (Nicholas/Hoadley)

SBFD responded to seven alarms in May 2022, they were as follows:

- 1) 5-5-22 9:08pm Medical assist with SAC 3 Gold St. (help gain access)
- 2) 5-10-22 11:13am Medical assist with SAC 13 Lambert's Lane (lift assist)
- 3) 5-10-22 6:15pm Odor of propane gas 88 Water St. (nothing found)
- 4) 5-11-22 6:25am Fire Alarm activation 26 Church St. Boro Hall (air freshener)
- 5) 5-18-22 3:16pm Fire Alarm activation 107 Water St. (water flow, 10-minute delay)
- 6) 5-27-22 3:35pm Structure Fire 260 N. Water St. (cake in oven, clean cycle)
- 7) 5-31-22 3:11pm Fire Alarm activation 123 Water St. (food left cooking on stove)

For the third year in a row, Captain Hoadley has contacted the Coast Guard for signs at the end of the breakwater at Stonington Commons. He will give Warden Callahan all of the contact information and the Warden will contact the Coast Guard.

Police Incident Report (Nicholas)

May's report has not been received. April's report had a total of 51 incidents. There were 9 Burglar Alarms 7 of which were false, 9 Building/Bank Checks, 8 Medical Assists, 3 Motor Vehicle/Parking Complaints, 3 Assist Other Agencies, 3 Animal Control, 2 Initiate Patrol, 2 Disturbances and 2 Assist Citizens. There was one incident each of Domestic, Fire Related Call, Lost Item, Welfare Check, Larceny, Animal Bite, 911 Hang up, Alarm Not Registered, Loud Music and Raffle Application.

The Warden and I met with the new Police Chief and the Captain. We are exploring the safety of speed bumps. The CSOs have started walking around the Borough. It should be noted that they can communicate with dispatch.

Parks, Trees & Rights of Way (Barnes)

Met with arborist from Bartlett. There is a beech tree leaf disease effecting the trees in the Borough. Unfortunately, the beech trees in the Borough will die. The disease takes from 2-8 years to kill the tree.

Public Buildings (Mastroianni)

The comfort station subcommittee has met twice now to discuss fundraising.

Utilities & Sanitation (Rogers)

Sent out eight notes on trash compliance this month. Contacted Teresa regarding the redundant poles on Water Street and they have been replaced.

PUBLIC COMMENT

Ann Marenakos brought up the increasing problem with bus parking at NESS. There are coach busses and school busses causing traffic and diesel fume problems. She feels that busses should use the bus stop at Wad Square. The Warden will contact Spike Lobdell to clarify his letter discuss options for reducing congestion in front of NESS.

UNFINISHED BUSINESS

Status of COVID-19 in region and State

See Warden's Report above

Discuss memorial plaques, trees etc.

Tabled

Cannabis use on public/Borough property

Tabled. Talking with Borough Attorney on Friday.

Consider Sandra Fromson's offer of a bench for Wad Square

Warden Callahan will send an email, CC'd to Burgess Barnes, and discuss the bench placement with Ms. Fromson.

Discuss Ordinance enforcement mechanism

Tabled. Talking with Borough Attorney on Friday.

NEW BUSINESS

Consider requests to use Borough property

A motion by Warden Callahan, seconded by Burgess Mastroianni, to approve the request by Stonington Historical Society to use Main St., Broad St., Water Street and Wadawanuck Square for the annual Fourth of July Parade and reading of the Declaration of Independence, on Monday, July 4, 2022 from 9:30 am – 11:30 am., was unanimously approved.

A motion by Burgess Barnes, seconded by Burgess Rogers, to approve the request by the Stonington Community Center to use Wad Square from 11 am-4 pm and a part of High Street directly across from the front of the Library from 8 am-6 pm for the 70th Annual Village Fair on Saturday, August 6th, 2022, was unanimously approved.

A motion by Burgess Mastroianni, seconded by Warden Callahan, to approve the Portuguese Holy Ghost Society's request to use parking spaces in front of 26 Main Street for Friday fundraisers from 4 pm- 8 pm, during the month of July 2022, was unanimously approved.

A motion by Warden Callahan, seconded by Burgess Rogers, to approve the Stonington Borough Merchant Association's request to use eight viaduct light poles to hang a series of banners, subject to Town of Stonington written approval and with input on the design from the Board, beginning September 2022, was unanimously approved.

A motion by Burgess Mastroianni, seconded by Burgess Rogers, to give permission for one food truck and one ice cream truck on Main Street during the "Pup Fest" on Saturday October 1, 2022 from 12-3 pm, was unanimously approved.

Consider transfers among budget line items as per Borough Charter

A motion by Warden Callahan, seconded by Burgess Mastroianni, to approve transfers among FY-21-22 budget line items per Borough Charter chapter 8 was unanimously approved. The transfers are as follows: from line 104 to line 312-\$1000; from line 104 to line 125 - \$1,000; from line 105 to line 801 - \$1,000; from line 108 to line 321-\$6000; from line 122 to line 125-\$3000; from line 144 to line 125-\$1800; from line 243 to line 241-\$1800; from line 257 to line 801 - \$2,000; from line 304 to line 509-\$3000; from line 317 to line 610-\$12,000; from line 342 to line 312-\$4000; from line 343 to line 312-\$1500; from line 363 to line 509-\$5000; from line 604 to line 610-\$3000; from line 611 to line 610-\$8000; from line 612 to line 610-\$10,000; from line 802 to line 610-\$4000.

Discuss Traffic Committee recommendations

The signage and painting have been improved. The speed monitor will be installed soon. There is a proposal to change Union Street to one way going east so a left-hand turn cannot be made from Water St. This will be discussed at a future meeting.

Appoint a search/selection committee for Highway Department position

A motion by Warden Callahan, seconded by Burgess Barnes, to appoint Shaun Mastroianni, Sue Cordeiro, Amanda Barnes and Jeff Callahan as members of the search/selection committee for the Highway Department position, was unanimously approved. The committee members received copies of the applications. The committee will meet next week to select candidates to interview.

OTHER BUSINESS

None

ADJOURNMENT

On a motion by Burgess Barnes, seconded by Burgess Mastroianni, adjournment of the meeting at 8:04 p.m., was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
June 28, 2022

From: Kevin Rogers burgess.kevinrogers@gmail.com
Subject: Fwd: Review Notes please
Date: Jul 2, 2022 at 08:33:10
To: Jeffrey Callahan borowarden@att.net

Here are the Traffic Committee's final notes..until September.

----- Forwarded message -----

From: **Kevin Rogers** <burgess.kevinrogers@gmail.com>
Date: Wed, Jun 29, 2022 at 9:15 AM
Subject: Review Notes please
To: alan vaskas <Avv46@verizon.net>, Judy Spielman
<ELLINGTONTRAVEL@snet.net>, Megan Danaher
<medanaher@yahoo.com>

I will send these to the Warden once you all have viewed them.
Please add anything I forgot.

June 28th 11:00 time start

Members in attendance: Alan, Jessie, Judy, Kevin and Megan

Final Meeting of the summer. Next meeting will be in late September. Over the next few months, please take notes about what you see in your neighborhood that is working and what needs work.

Stonington Borough Guide:

Could Ann add these statements into the guide.

The committee would like to ask Tom R. from the NewsStand to have a stack on hand for residents to grab. Copies will be handed out to local Real Estate Agencies so new homeowners have a copy. VRBO owners should also have a copy on hand for their guests. We would also like to put a copy of the 1st page of the

Guide onto each of the Boro Bulletin Boards with directions to have viewers go to the Web Site. This will give some people the heads up for the actual existence of the document. We know MOST people do not even know it exists.

SBO 2.8 Parking

2.81 Statement Purpose: Traffic congestion is highly attributable because of residential densities and existing parking shortages.

Stonington Borough Guide:

Borough visitors and residents must rely on street parking.

Accordingly, visitors and residents with the right to use off street parking SHOULD consider using such parking to provide for more On Street parking to provide for more On Street parking and relieve congestion.

Police Presence

The committee would like to request the police to make more drive throughs around these areas...

- Wayland Wharf to make sure people are not staying over night or parking in the middle
- The Point around sunset times
- Bayview Avenue on Special Event days as well as Farmers Market mornings.

Speed Limit throughout the Boro

The committee recognizes that the 20 MPH current seems logical, but in reality people drive slightly above. We would like the entire Borough to be lowered to 15 MPH. If the Board does not think the entire Boro, perhaps the business district on Water Street and

Bayview to start. However, we feel 15 MPH is a much safer speed limit.

Wayland's Wharf

Better signage that states:

- No over nights without a proper sticker
- No campers or camping
- Follow the parking spot guidelines, no parking in the center of the lot
- More FREE parking at Town Dock
- Police enforcement

*The Committee would also like to see if Parking Spots can be "painted" or created somehow to show just how parking should be. No interior parking lane which stops emergency vehicles from entering efficiently.

*The Committee would also like to see the Point's parking spots to be delineated again as well.

Union Street

The Committee has agreed that turning Union Street into a ONE WAY street from Water to Main is a safe option. The cars will remain on the North side, but facing East. This will STOP the accidents from cars/trucks turning left onto Water Street. It will also be a much smoother and logical way for Union Street residents to park.

We do feel that a sign should be erected to warn of the change.

Example: Effective August 1st, Union Street will become a One Way Street going East.

The committee would like this change done once the Board has a chance to vote on the matter.

(Tom R from the News Stand is On -Board for this btw)

*The Crandall Disposable Service will have to be notified, as well as special services like fire, ambulance and police.

SIGNAGE

The committee would like the new Drive Like Your Grandparents Live Here enlarged and hung on the empty stake at the beginning of the viaduct, one on Elm and one on Bayview headed down the sloping street towards the Velvet Mill.

SPEED CUSHIONS

Bayview and Elm Street are the possible locations, starting with Bayview.

Our research has shown the difference between Speed BUMPS and Speed CUSHIONS. Cushions are a proven, safer option. They are used in communities that want to slow down traffic, but do not want the negative aspects of the speed bumps. Pricing is VERY affordable, around \$1,000 for a ten piece set that covers both sides of the street with very visual arrows painted on them to ensure safety. They may be removed for winter, or left down, whichever the town decides.

We have emails to share with the Board that show the cushions and pricing details upon request.

The Committee would love to meet with Jeff C and the new Chief of Police to discuss when needed.

OLD BUSINESS

1-Electronic Speed Sign – We are excited to see how to program the sign. The first place we would like to see it placed is on Bayview, headed east down towards the mill.

2- CSO's are welcomed back to the Borough. Amy said she would guide the CSOs in the right direction, including ticketing cars in yellow lines.

Kevin P. Rogers
Burgess, Stonington Borough
(m) [860.460.2445](tel:860.460.2445)

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Kevin P. Rogers
Burgess, Stonington Borough
(m) [860.460.2445](tel:860.460.2445)

July 18, 2022

To: Warden Callahan and the Board of Burgesses

From: Report of the Ad Hoc Borough Citizens' Committee to Advance the Comfort Station (Lisa Tepper Bates, Kevin Bowdler, Sean Mastroianni, Janet McClendon Vaskas, Deborah Norman)

Recommendation

The Ad Hoc Committee has met multiple times to explore (a) public support for the proposed Comfort Station among Borough residents and (b) the options to move forward with regard to financing the proposed comfort station. **Our strong recommendation, based on demonstrated public support and the viability of funding the project, is for the Board of Warden and Burgesses to move forward with the project as soon as possible, including by amending the Borough of Stonington FY2023 Capitol Plan to include this important project.**

Public Support for Comfort Station

The Ad Hoc Committee determined that it would be helpful to obtain additional data regarding public support for this project in the current timeframe, and as an important indicator of whether a recommendation might be warranted to amend the Borough Capitol Improvement plan in the current year in order to move the project forward.

It is noteworthy that multiple residents, in discussion of the proposed project, noted that the issue of a lack of public bathroom facilities (or a "Comfort Station") in Stonington Borough has been an issue of considerable discussion for more than 25 years. Visitors to the Borough often seek the possibility of using facilities at local business or restaurants, and – understandably – perceive a lack of hospitality when they must be directed to a port-a-john at the Town docks. Stonington Free Library offers access to facilities when the Library is open, but this function is not part of normal library operations, and has put unintended additional stress on the library facilities. For these reasons, it is broadly accepted in the Borough that a clean, safe, and easily located Comfort Station would indeed constitute an improvement to the conditions the Borough offers to visitors, whether local residents who might be out waking with small children or out-of-town visitors in the Borough to patronize our restaurants or shops, or visiting sailors with boats moored in the bay out strolling the town.

For all these reasons, the spring 2021 survey of Borough residents regarding a range of issues elicited support for a proposed comfort station from an overwhelming majority of responses (72% of responses received to the mailing sent to all Borough residents). In addition to that survey, and further to the formation of the Ad Hoc committee, we posted a petition at Tom's Newsstand for local residents to sign in order to express support for the Comfort Station. The petition quickly garnered more than 120 signatures from Borough residents, providing a second proof point regarding resident support for the proposed initiative.

Funding Support for the Comfort Station

With substantial proof of Borough public support of the Comfort Station documented, the Ad Hoc Committee continued our work to develop possible paths to funding the project for the consideration of the Warden and Burgesses.

It is our understanding that the project should be achievable for a budget of approximately \$375,000. However, in order to guard against possible uncertainties in budget/increases in costs given the current volatility of the construction goods market, we agreed to a budget for the project of \$400,000.

Members of the Ad Hoc Committee agreed that applications for outside funding would be strengthened by demonstrated commitment to the project in the form of private resident financial support and by a Borough commitment of funds.

With this approach in mind, we sought a local funding agent that could solicit private contributions to help defray the project cost. We are pleased to report that the Stonington Village Improvement Association (SVIA) has graciously agreed to serve as the lead organization to receive contributions to the project on behalf of the Borough. The SVIA Board agreed that the organization could make a commitment to raise \$50,000 toward the project.

In addition to the SVIA commitment, the Ad Hoc Committee respectfully requests that the Warden and Burgesses consider a Borough commitment of resources toward the project in the sum of \$50,000.

The Ad Hoc Committee has agreed that there are two paths to seek the balance of funding that would be required to complete the project: (a) possible public funding through the state of Connecticut Bond Commission or other state source; (b) a commercial loan to the Borough. Members of the Ad Hoc Committee agreed that – while option (a) is preferred – either option is fully justifiable with regard to the benefit of the Comfort Station to Borough businesses, visitors, and private residents (as the Comfort Station would provide a much-needed local option for tradespeople working in homes in the Borough). Committee members have offered

to continue their service to the Warden and Burgesses with regard to providing their expertise and support in exploring both possible funding options with an aim to secure a path forward as soon as possible.

In order to move forward with funding of the project, the Ad Hoc Committee hereby respectfully requests that the Warden and Burgesses amend the Borough of Stonington Capitol Plan to include this important project in FY2023.

We thank you for the opportunity to work together with the Board of Warden and Burgesses and with the residents of our Borough on this important project.

Borough of Stonington
Bills for Review
June 18 through July 15, 2022

07/12/22

Name	Class	Amount
Jun 18 - Jul 15, 22		
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,033.88
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	121.77
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	14.04
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	23.40
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	52.26
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	220.00
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,451.18
Blunt White	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	319.55
Brian Meadows	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	639.40
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	372.51
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	138.14
Cardmember Service	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	375.00
Cardmember Service	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	1,700.00
Cardmember Service	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	1,633.76
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	567.93
CCM	GENERAL GOVERNMENT:CONTRIBUTIONS:195 CT Conf of Municipalities	1,000.00
CIRMA	GENERAL GOVERNMENT:ADMINISTRATIVE:104 Insurance:Worker's Compensation	20,610.00
CIRMA	GENERAL GOVERNMENT:ADMINISTRATIVE:104 Insurance:LAP-Laibility, Auto & Property	1,027.00
CIRMA	GENERAL GOVERNMENT:ADMINISTRATIVE:104 Insurance:LAP-Laibility, Auto & Property	19,800.00
Communications Pl...	FIRE DEPARTMENT:GENERAL EXPENSES:303 Maintenance of Radios	1,282.00
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	301.15
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	1,186.71
Everett A Ponte	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	124.55
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.26
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	142.85
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	684.84
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	207.81
Harold Mitchell	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	125.67
Henry R. Palmer	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,225.38
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
James Merrill House	OTHER FUNDS:ARPA	8,320.00
Jeffrey Hoadley	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	500.00
John R. Delmhorst	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,099.72
Johnson's Hardwar...	STREET DEPARTMENT:GENERAL:605 Supplies	451.95
Jonathan H. Klein	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,016.93
Jonathan W. Ricker	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	440.15
Julia M. Stoner	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	37.88
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	548.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	354.00
Marc Ainsworth	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	313.84
Michael J Ruffin	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	604.48
Minor Myers & Eliza...	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	904.37
Municipal Emergen...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	88.00
Municipal Emergen...	fire dept major	6,250.00
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	2,300.00
Ocean Community ...	OTHER FUNDS:ARPA	4,000.00
Ocean Community ...	OTHER FUNDS:ARPA	2,000.00
Patrick J. Cassidy	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	274.91
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	509.38
Protective Life Insur...	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	515.74
Rachael A. Jones	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	37.88
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	133.76
Richard R. Hanratty	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,287.18
Robert E Hersh	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	375.85
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	640.08
Shaun Mastroianni (...)	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	127.46
Steven W. Telsey	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	445.36
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	1,593.99
Stonington Village I...	OTHER FUNDS:ARPA	2,600.00
Susan Cordeiro	STREET DEPARTMENT:GENERAL:605 Supplies	500.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	660.80
The Day Publishing ...	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:241 Legal Notices	177.35

07/12/22

Borough of Stonington
Bills for Review
June 18 through July 15, 2022

<u>Name</u>	<u>Class</u>	<u>Amount</u>
The Mystic Paper B...	OTHER FUNDS:ARPA	2,500.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	317.70
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	136.14
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	18.00
Ty A. Alberti	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	308.29
Uline	STREET DEPARTMENT:GENERAL:605 Supplies	16.48
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	2,448.63
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:309 Miscellaneous	152.16
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	152.16
VW Credit Leasing ...	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	17.11
William K. Schmeelk	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	72.47
Jun 18 - Jul 15, 22		<u>109,819.24</u>

7/12

Borough of Stonington Income & Expenses Budget vs. Actual July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	251,583	251,583	0
2 State of Connecticut			
LoCIP	0	1,000	-1,000
2 State of Connecticut - Other	15,013	10,000	5,013
Total 2 State of Connecticut	<u>15,013</u>	<u>11,000</u>	<u>4,013</u>
Total GRANTS & REIMBURSEMENTS	266,596	262,583	4,013
FIRE PROTECTION FEES			
21 Stonington Fire District	68,883	68,547	336
22 Wamphassuc	30,094	29,947	147
23 Lord's Point	28,220	28,083	137
Total FIRE PROTECTION FEES	<u>127,197</u>	<u>126,577</u>	<u>620</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	3,575	3,000	575
62 Interest on Investments	877	1,000	-123
65 Telephone Property Tax	0	500	-500
69 Miscellaneous			
Dumpster Permit Fees	3,300	0	3,300
69 Miscellaneous - Other	3,793	2,000	1,793
Total 69 Miscellaneous	<u>7,093</u>	<u>2,000</u>	<u>5,093</u>
OTHER INCOME - Other	<u>2,085</u>		
Total OTHER INCOME	13,630	6,500	7,130
PROPERTY TAXES			
81-Real Estate	927,883	886,397	41,486
81-Vehicles	4,065	0	4,065
Total PROPERTY TAXES	<u>931,948</u>	<u>886,397</u>	<u>45,551</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	0	9,326	-9,326
Total RESERVE TRANSFER	<u>0</u>	<u>9,326</u>	<u>-9,326</u>
Total Income	<u>1,339,371</u>	<u>1,291,383</u>	<u>47,988</u>
Gross Profit	1,339,371	1,291,383	47,988
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	23,506	22,000	1,506
104 Insurance			
Surety Bonds	0	500	-500
CIRMA LAP	20,827	18,600	2,227
Worker's Comp (CIRMA)	20,613	22,000	-1,387
Total 104 Insurance	<u>41,440</u>	<u>41,100</u>	<u>340</u>
105 Professional Services	16,023	19,000	-2,977
106 Special Mailings	1,221	1,000	221
107 Community Affairs	1,234	1,600	-367
108 Health Insurance	38,299	39,000	-701
109 H. INS., HSA Contribution	5,030	6,000	-970
110 Travel Reimbursement	435	1,000	-565
Total Administrative	<u>127,187</u>	<u>130,700</u>	<u>-3,513</u>

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget
Office			
121 Legal Notices	107	1,000	-893
122 Equipment R&M/Upgrading	1,030	2,000	-970
123 Postage	614	2,000	-1,386
124 Supplies	1,679	800	879
125 Technology	7,869	7,800	69
126 Bank Fees	1,045	500	545
129 Miscellaneous	539	1,000	-461
130 Administrative Assistant	30,450	30,450	-0
Total Office	43,332	45,550	-2,218
Tax Collector			
141 Legal Notices	0	200	-200
142 Liens	20	200	-180
143 Postage	0	100	-100
144 Collection Expenses	3,184	3,200	-16
145 Tax Refunds	1,101	1,000	101
Total Tax Collector	4,305	4,700	-395
Salaries			
161 Assessor	1,500	1,500	0
162 Burgesses	6,000	6,000	0
163 Clerk-Treasurer	4,000	4,000	-0
165 Warden	15,000	15,000	0
168 Payroll Taxes	27,841	27,097	744
169 Direct Deposit Fees	126	300	-174
170 Commissioner Stipends	2,000	2,000	-0
Total Salaries	56,467	55,897	570
Contributions			
191 Stonington Free Library	25,000	25,000	0
192 Stonington Ambulance	10,000	10,000	0
193 seCTer	325	325	0
194 SE CT Council of Government	511	511	0
195 CT Conf of Municipalities	1,000	1,000	0
196 Bicent/July 4th	1,850	2,000	-150
197 Stonington COMO	5,000	5,000	0
Total Contributions	43,686	43,836	-150
Total GENERAL GOVERNMENT	274,977	280,683	-5,706
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0	1,500	-1,500
202 Printing	220	1,000	-780
203 Books & Training	267	200	67
205 Prof Services - Legal	0	5,000	-5,000
206 Prof Svcs- Planner/Engineer	1,263	2,000	-737
Total Planning & Zoning Commission	1,750	9,700	-7,950
Shared PZC & ZBA			
221 Postage	202	500	-298
222 State Conservation Fund	1,566	1,500	66
257 Zoning Officer Salary	17,458	18,000	-542
259 Miscellaneous/Office	139	1,000	-861
Total Shared PZC & ZBA	19,366	21,000	-1,634
Zoning Board of Appeals			
241 Legal Notices	2,417	2,300	117
242 Books & Training	0	100	-100
243 Prof Services - Legal	0	700	-700
Total Zoning Board of Appeals	2,417	3,100	-683

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total BOARDS & COMMISSIONS	23,533	33,800	-10,267
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,418	2,500	-1,082
302 Maintenance of Alarms	0	1,000	-1,000
303 Maintenance of Radios	1,282	2,000	-718
304 Maintenance Trucks & Equip	18,476	22,000	-3,524
305 New Tools & Equipment	21,659	25,000	-3,341
306 Telecommunications	8,024	8,000	24
307 Fire Marshal Expenses	1,405	2,000	-595
309 Miscellaneous	671	1,000	-329
310 Fire Truck Leases	30,000	30,000	0
Total Operating Expenses	82,934	93,500	-10,566
Firehouse - 100 Main Street			
311 Electricity	10,215	11,000	-785
312 Propane	15,436	15,500	-64
314 Water & Sewer	2,051	2,000	51
315 Supplies	2,114	2,500	-386
317 Repairs & Maintenance	13,343	13,000	343
566 Janitorial - Firehouse	5,775	6,000	-225
Total Firehouse - 100 Main Street	48,933	50,000	-1,067
Insurance			
321 Accidental Death	6,473	6,800	-327
324 LAP-Liability/Auto/Prop	30,392	32,000	-1,608
Total Insurance	36,865	38,800	-1,935
Personnel Expenses			
341 Companies & Department	10,000	10,000	0
342 Medical	3,907	4,000	-93
343 Length of Service Program	33,063	33,500	-437
344 Training	2,601	3,000	-399
345 Uniforms	3,263	2,500	763
346 Pay-per-Call Incentive Prog	14,998	15,000	-2
347 Deferred Compensation	7,875	7,000	875
Total Personnel Expenses	75,707	75,000	707
Salaries			
361 Chief	91,484	91,103	381
362 Deputy Chief	10,000	10,000	-0
363 Assistant Chief	0	1,000	-1,000
364 Fire Marshal	10,404	10,560	-156
365 Company Officers	4,305	5,725	-1,420
Total Salaries	116,193	118,388	-2,195
Total FIRE DEPARTMENT	360,633	375,688	-15,055
HYDRANTS			
General Expenses			
401 Rental of Hydrants & Pipe	44,940	46,000	-1,060
Total General Expenses	44,940	46,000	-1,060
Total HYDRANTS	44,940	46,000	-1,060
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	1,922	2,500	-578
502 Heating Oil	4,400	4,500	-100
504 Water & Sewer	342	300	42
505 Supplies	909	1,500	-591
506 Internet/Phones	4,144	5,000	-856

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
509 Repairs & Maintenance	13,862	14,000	-138
Total Borough Hall/Highway Garage	25,579	27,800	-2,221
Salaries			
565 Janitorial - Borough Hall	2,750	4,000	-1,250
Total Salaries	2,750	4,000	-1,250
Total BOROUGH HALL - 26 CHURCH ST	28,329	31,800	-3,471
STREET DEPARTMENT			
General			
601 Gas & Oil	2,490	3,000	-510
602 EQUIP. R&M/Upgrading/SIGNS	9,449	10,000	-551
604 Street Repairs	1,539	2,000	-461
605 Supplies	5,753	6,000	-247
610 Snow Removal	46,605	47,000	-395
611 Sidewalk Repairs	0	1	-1
612 Stormwater Management	1,943	5,000	-3,057
Total General	67,780	73,001	-5,221
Wages & Salaries			
656 Labor - Regular	124,716	122,661	2,055
657 Labor - Overtime	14,719	17,000	-2,282
658 Labor - Temporary	0	7,500	-7,500
666 Deferred Comp Matching	1,495	3,000	-1,505
667 Street Commissioner	6,500	6,500	0
Total Wages & Salaries	147,430	156,661	-9,231
Total STREET DEPARTMENT	215,210	229,662	-14,452
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	6,088	6,000	88
802 Tree Maintenance	7,176	11,000	-3,824
804 Park Utilities	763	750	13
805 Signs, Surveys & ROW	1,975	1,500	475
Total General Expenses	16,002	19,250	-3,248
Total PARKS, TREES, & RIGHTS OF WAY	16,002	19,250	-3,248
SANITATION			
General Expenses			
909 Miscellaneous	978	3,000	-2,023
Total General Expenses	978	3,000	-2,023
Total SANITATION	978	3,000	-2,023
CONTINGENCY EXPENSE			
1301 Contingency	18,919	20,000	-1,081
Total CONTINGENCY EXPENSE	18,919	20,000	-1,081
Total GENERAL FUND OPERATING EXPENSE	983,520	1,039,883	-56,363
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	251,500	251,500	0
Total SPECIAL REVENUE & TRUST FUNDS	251,500	251,500	0
Total Expense	1,235,020	1,291,383	-56,363
Net Ordinary Income	104,351	0	104,351
Net Income	<u>104,351</u>	<u>0</u>	<u>104,351</u>

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	0	208,084	-208,084
2 State of Connecticut			
LoCIP	0	1,000	-1,000
2 State of Connecticut - Other	0	10,000	-10,000
Total 2 State of Connecticut	<u>0</u>	<u>11,000</u>	<u>-11,000</u>
Total GRANTS & REIMBURSEMENTS	0	219,084	-219,084
FIRE PROTECTION FEES			
21 Stonington Fire District	0	68,000	-68,000
22 Wamphassuc	0	29,500	-29,500
23 Lord's Point	0	28,000	-28,000
Total FIRE PROTECTION FEES	0	125,500	-125,500
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	585	4,000	-3,415
62 Interest on Investments	0	1,000	-1,000
65 Telephone Property Tax	0	600	-600
69 Miscellaneous	0	2,000	-2,000
Total OTHER INCOME	585	7,600	-7,015
PROPERTY TAXES			
81-Real Estate	0	912,166	-912,166
81-Other	19	0	19
Total PROPERTY TAXES	19	912,166	-912,147
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136	88,136	0
Total RESERVE TRANSFER	88,136	88,136	0
Total Income	<u>88,740</u>	<u>1,352,486</u>	<u>-1,263,746</u>
Gross Profit	88,740	1,352,486	-1,263,746
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	2,300	23,000	-20,700
103 Election	0	5,000	-5,000
104 Insurance			
CIRMA LAP	19,800	20,500	-700
Worker's Comp (CIRMA)	20,610	22,000	-1,390
Total 104 Insurance	40,410	42,500	-2,090
105 Professional Services	0	25,000	-25,000
106 Special Mailings	0	1,000	-1,000
107 Community Affairs	0	1,600	-1,600
108 Health Insurance	0	55,000	-55,000
109 H. INS., HSA Contribution	0	8,000	-8,000
110 Travel Reimbursement	0	500	-500
Total Administrative	42,710	161,600	-118,890
Office			
121 Legal Notices	0	1,500	-1,500
122 Equipment R&M/Upgrading	0	5,000	-5,000
123 Postage	0	2,000	-2,000
124 Supplies	0	1,000	-1,000
125 Technology	0	4,000	-4,000

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
126 Bank Fees	2	600	-598
129 Miscellaneous	0	1,000	-1,000
130 Administrative Assistant	1,519	39,000	-37,481
Total Office	1,521	54,100	-52,579
Tax Collector			
141 Legal Notices	0	100	-100
142 Liens	0	100	-100
143 Postage	0	100	-100
144 Collection Expenses	0	5,000	-5,000
145 Tax Refunds	0	500	-500
Total Tax Collector	0	5,800	-5,800
Salaries			
161 Assessor	0	1,500	-1,500
162 Burgesses	0	6,000	-6,000
163 Clerk-Treasurer	0	4,000	-4,000
165 Warden	0	15,000	-15,000
168 Payroll Taxes	1,012	27,196	-26,184
169 Direct Deposit Fees	0	300	-300
170 Commissioner Stipends	0	2,000	-2,000
Total Salaries	1,012	55,996	-54,984
Contributions			
191 Stonington Free Library	0	25,000	-25,000
192 Stonington Ambulance	0	10,000	-10,000
193 seCTer	0	350	-350
194 SE CT Council of Government	0	540	-540
195 CT Conf of Municipalities	0	1,000	-1,000
196 Bicent/July 4th	0	2,000	-2,000
197 Stonington COMO	0	5,000	-5,000
Total Contributions	0	43,890	-43,890
Total GENERAL GOVERNMENT	45,243	321,386	-276,143
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0	1,500	-1,500
202 Printing	0	500	-500
203 Books & Training	0	400	-400
205 Prof Services - Legal	0	5,000	-5,000
206 Prof Svcs- Planner/Engineer	0	5,000	-5,000
Total Planning & Zoning Commission	0	12,400	-12,400
Shared PZC & ZBA			
221 Postage	0	500	-500
222 State Conservation Fund	0	1,500	-1,500
257 Zoning Officer Salary	0	17,500	-17,500
259 Miscellaneous/Office	0	1,000	-1,000
Total Shared PZC & ZBA	0	20,500	-20,500
Zoning Board of Appeals			
241 Legal Notices	0	1,000	-1,000
242 Books & Training	0	100	-100
243 Prof Services - Legal	0	2,500	-2,500
Total Zoning Board of Appeals	0	3,600	-3,600
Total BOARDS & COMMISSIONS	0	36,500	-36,500
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	18	2,500	-2,482
302 Maintenance of Alarms	0	500	-500

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
303 Maintenance of Radios	0	1,000	-1,000
304 Maintenance Trucks & Equip	373	25,000	-24,627
305 New Tools & Equipment	0	20,000	-20,000
306 Telecommunications	152	4,000	-3,848
307 Fire Marshal Expenses	500	2,000	-1,500
309 Miscellaneous	0	1,000	-1,000
310 Fire Truck Leases	0	30,000	-30,000
Total Operating Expenses	1,043	86,000	-84,957
Firehouse - 100 Main Street			
316 Phone/Internet	0	6,000	-6,000
311 Electricity	0	12,000	-12,000
312 Propane	0	14,000	-14,000
314 Water & Sewer	0	2,000	-2,000
315 Supplies	0	2,500	-2,500
317 Repairs & Maintenance	0	20,000	-20,000
566 Janitorial - Firehouse	495	6,000	-5,505
Total Firehouse - 100 Main Street	495	62,500	-62,005
Insurance			
321 Accidental Death	0	3,000	-3,000
324 LAP-Liability/Auto/Prop	0	32,000	-32,000
Total Insurance	0	35,000	-35,000
Personnel Expenses			
341 Companies & Department	0	10,000	-10,000
342 Medical	0	8,000	-8,000
343 Length of Service Program	0	40,000	-40,000
344 Training	0	2,000	-2,000
345 Uniforms	0	2,500	-2,500
346 Pay-per-Call Incentive Prog	0	16,000	-16,000
347 Deferred Compensation	300	10,000	-9,700
Total Personnel Expenses	300	88,500	-88,200
Salaries			
366 Station Coverage	0	2,000	-2,000
361 Chief	3,654	95,000	-91,346
362 Deputy Chief	0	10,000	-10,000
363 Assistant Chief	0	1,000	-1,000
364 Fire Marshal	423	11,000	-10,577
365 Company Officers	0	6,000	-6,000
Total Salaries	4,077	125,000	-120,923
Total FIRE DEPARTMENT	5,915	397,000	-391,085
HYDRANTS			
General Expenses			
401 Rental of Hydrants & Pipe	4,451	51,000	-46,549
Total General Expenses	4,451	51,000	-46,549
Total HYDRANTS	4,451	51,000	-46,549
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	0	2,500	-2,500
502 Heating Oil	0	4,000	-4,000
504 Water & Sewer	0	300	-300
505 Supplies	0	1,500	-1,500
506 Internet/Phones	0	6,000	-6,000
509 Repairs & Maintenance	0	10,000	-10,000
Total Borough Hall/Highway Garage	0	24,300	-24,300
Salaries			

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget
565 Janitorial - Borough Hall	220	4,500	-4,280
Total Salaries	220	4,500	-4,280
Total BOROUGH HALL - 26 CHURCH ST	220	28,800	-28,580
STREET DEPARTMENT			
General			
601 Gas & Oil	136	3,000	-2,864
602 EQUIP. R&M/Upgrading/SIGNS	0	8,000	-8,000
604 Street Repairs	0	5,000	-5,000
605 Supplies	500	7,000	-6,500
610 Snow Removal	0	20,000	-20,000
611 Sidewalk Repairs	0	10,000	-10,000
612 Stormwater Management	0	15,000	-15,000
Total General	636	68,000	-67,364
Wages & Salaries			
656 Labor - Regular	3,019	116,000	-112,981
657 Labor - Overtime	453	17,000	-16,547
658 Labor - Temporary	1,260	8,000	-6,740
666 Deferred Comp Matching	70	3,000	-2,930
667 Street Commissioner	0	6,500	-6,500
Total Wages & Salaries	4,802	150,500	-145,698
Total STREET DEPARTMENT	5,438	218,500	-213,062
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	0	5,000	-5,000
802 Tree Maintenance	0	20,000	-20,000
804 Park Utilities	0	800	-800
805 Signs, Surveys & ROW	0	2,000	-2,000
Total General Expenses	0	27,800	-27,800
Total PARKS, TREES, & RIGHTS OF WAY	0	27,800	-27,800
SANITATION			
General Expenses			
909 Miscellaneous	0	4,000	-4,000
Total General Expenses	0	4,000	-4,000
Total SANITATION	0	4,000	-4,000
CONTINGENCY EXPENSE			
1301 Contingency	0	20,000	-20,000
Total CONTINGENCY EXPENSE	0	20,000	-20,000
Total GENERAL FUND OPERATING EXPENSE	61,267	1,104,986	-1,043,719
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500	247,500	0
Total SPECIAL REVENUE & TRUST FUNDS	247,500	247,500	0
Total Expense	308,767	1,352,486	-1,043,719
Net Ordinary Income	-220,027	0	-220,027
Net Income	-220,027	0	-220,027

BOROUGH ACCOUNT
As of July 15, 2022

General Fund Balance:	\$ 301,189.93
Dime Bank Checking	\$740,728.30
Due to/from Other Funds (Details Below)	\$439,538.33**
ARPA	\$ 60,432.41
Cannon Fund	\$ 3,828.33
Due from General Fund	\$ 3,828.33
Capital & Nonrecurring Fund Balance:	\$ 70,906.63**
Due from General Fund	\$ 70,906.63
Fire Dept. Major Expense Balance:	\$ 101,275.84
Due from General Fund	\$ 101,275.84
Clock Fund Balance:	\$ 1,049.36
Due from General Fund	\$ 1,049.36
Infrastructure Reserve Fund Balance:	\$164,463.55
Due to General Fund	\$164,463.55
LoCip Fund Balance:	\$ 5,959.00
Available from State of Connecticut	\$ 5,959.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Wayland's Wharf Fund Balance:	\$ 36,484.86
Due from General Fund	\$ 36,484.86

***Capital & Nonrecurring Accounts

Building Fund	\$ 47,515.00
Truck Fund	<u>\$ 23,392.00</u>
	\$70,907.00

**Due to Other Funds

ARPA	\$ 60,432.41
Capital & Nonrecurring Fund	\$ 70,906.63
Fire Dept. Major Expense	\$ 101,275.84
Clock Fund	\$ 1,049.36
Infrastructure Reserve	\$ 164,463.55
Wayland's Wharf	\$ 36,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Cannon Fun	\$ 3,828.33
TOTAL	\$439,538.33

WARDEN'S REPORT – July 18, 2022 (7.13.2022)

1. Attended Town department head meeting
2. Met with Spike Lobdell and Eric Isselhardt, new CEO, to discuss issues with busses at NESS. The first point they made is that very few busses (yellow or coach) come to NESS during summer. Second, NESS has instituted a new policy requiring coach buses to unload and pick up at Wadawanuck Square.
3. Worked with Lisa Bates and Kevin Bowdler regarding comfort station project
4. Local Covid statistics: New London County hospitalizations have increased compared to last month, while cumulative deaths now total 683. State and county positivity rate remains at 9 – 10%.
5. FY-22 audit process continues
6. Provided info to CLA Engineers regarding storm water infrastructure assessment
7. The Public Works Technician search committee has narrowed the field to three candidates and has interviewed them.

BOROUGH CLOCK -- No report

STREET & SIDEWALKS COMMISSIONER REPORT –

1. Conducted monthly brush pickup.
2. Two Stonington High students, Ryan and Michael, began working for Sue on June 27th.
3. Removed excess sand from Diving Street beach
4. Painted yellow curbs
5. Mowed parks

**ORDINANCE ESTABLISHING A
CITATION HEARING PROCEDURE**
(REV 7.13.22)

1. Purpose.

The purpose of this chapter is to establish a citation hearing procedure in accordance with C.G.S. §§ 7-148(c)(10)(A), 7-152b and 7-152c to be followed in all instances, except the enforcement of parking in the Borough, when citations are issued by the Borough of Stonington (the "Borough") municipal officials.

2. Hearing Procedure.

- A. Ordinances of the Borough may be enforced by citations issued by ^{Board} designated Borough officers or employees, provided that the regulation and ordinances have been designed specifically by the Borough for enforcement by citation in the same manner in which they were adopted, and the designated Borough officer or employee issues a written warning providing notice of the specific violation before issuing the citation.
- B. The Board of Warden & Burgesses, hereinafter named "the Board", shall appoint one or more citation hearing officers, who shall be other than employees or persons who issue citations, to conduct the hearings authorized by this section.
- C. After a citation has been issued and the fine or penalty has not been paid, the Borough shall send notice to the alleged violator promptly (and no later than 12 months after the expiration of the final period for the uncontested payment of fines, penalties, costs or fees for any citation issued under any ordinance of the Borough for an alleged violation). Such notice shall inform the violator and any other persons cited of the following:
- (1) The allegations against the violator and other persons cited and the amount of the fines, penalties, costs or fees due.
 - (2) That the alleged violator or other person cited may contest their liability by delivering in person or by mail written notice within 10 days of the date of original notice to said violator that they desire to contest their liability before a citation hearing officer.
 - (3) That if the alleged violator does not demand such a hearing, an assessment and judgment shall be entered against them.
 - (4) That such judgment may issue without further notice.
- D. If the alleged violator or other person to whom notice has been sent pursuant to Subsection C above wishes to admit liability for any alleged violation, they may, without requesting a hearing, pay the full amount of the fines, penalties, costs or

fees in person or by mail to the official designated by the Borough. Any alleged violator or other person who does not deliver or mail a written demand for a hearing within 10 days of the date of the first notice provided in Subsection C above shall be deemed to have admitted liability, and the designated municipal official shall certify such person's failure to respond to the hearing officer. The hearing officer shall thereupon enter and assess the fines, penalties costs or fees provided for by law and shall follow the procedures set forth in Subsection E below.

- E. Any person who requests a hearing shall be given written notice of the date, time and place for the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the mailing of such notice, provided that the hearing officer shall grant, upon good cause shown, any reasonable request by an interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by a citation officer shall be filed and retained by the Borough, shall be deemed to be a business record within the scope of C.G.S. § 52-184 and evidence of the facts contained therein. The presence of the issuing citation officer shall be required at the hearing if such person so requests. The alleged violator or other person wishing to contest liability shall appear at the hearing and may present evidence in their behalf. A designated Borough official, including but not limited to the citation issuer, other than the hearing officer, may present evidence on behalf of the Borough. If the alleged violator fails to appear, the hearing officer may enter an assessment by default against them upon a finding of proper notice and liability under the applicable ordinance. The hearing officer may accept such alleged violator copies of police reports, motor vehicle department documents; other official documents by mail and may determine thereby that the appearance of such person is unnecessary. The hearing officer shall conduct the hearing in the order form and with such methods of proof as they deem fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce their decision at the end of the hearing. If the hearing officer determines that the alleged violator or other person is not liable, they shall dismiss the matter and enter their determination in writing accordingly. If the hearing officer determines that the person is liable for the violation, they shall forthwith enter and assess the fines, penalties, costs or fees against such person as provided by the ordinance.

If such assessment is not paid on the date of its entry, the hearing officer shall send by first-class mail a notice of the assessment to the person found liable and shall file, not less than 30 days nor more than 12 months after such mailing, a certified copy of the notice of assessment with the Clerk of the superior court for the geographical area in which the Borough is located, together with an entry fee

of \$8. The certified copy of the notice of assessment shall constitute a record of assessment. Within such twelve-month period, assessments against the same person may be accrued and filed as one record of assessment. The Clerk of the court shall enter judgment in the amount of such record of assessment and court

costs of \$8 against such person in favor of the Borough. Notwithstanding any other provision of the General Statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.

- G. The person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal shall be instituted within 30 days of the mailing of notice of such assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. § 52-259, in the superior court for the geographical area in which the Borough is located, which shall entitle such person to a hearing in accordance with the rules of the judges of the superior court.

§3. Issuance of written warning.

In those instances where there is time to do so and where a continuing violation is not causing immediate or significant harm, a written warning providing notice of the specific violation shall be sent prior to issuing the citation.

§4. Amount of fine, penalty, cost or fee.

The fine, penalty, cost or fee imposed under this chapter for any single violation shall not exceed the amount of \$250, unless otherwise specifically provided by the General Statutes.

§5. Disposition of money received.

All monies received pursuant to the procedure set forth above shall be remitted to the office of the Borough Treasurer.