

**Borough of Stonington  
Board of Warden and Burgesses  
Regular Monthly Meeting –March 16, 2020**

**MINUTES**

**1. CALL TO ORDER**

Warden Jeff Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:00 p.m. Present were Burgesses Kevin Rogers, Shaun Mastroianni, and Amy Nicholas. Burgesses Amanda Barnes, Bergin O’Malley, and Karen von Ruffer-Hills, and Clerk-Treasurer Tiffany Cook participated by video link.

**2. APPROVAL OF THE MINUTES**

On a motion by Burgess Mastroianni, second by Burgess Rogers, the minutes of the regular meeting of February 18, 2020 were approved.

**3. REPORT OF ADMINISTRATIVE ASSISTANT**

Received dumpster fees: \$100  
Received LoCIP funds: \$14,000  
Received property taxes: \$5014.88

**4. CORRESPONDENCE**

Stonington Historical Society: request for budget support for July Fourth parade  
Stonington Free Library: letter thanking Borough for past financial support and requesting continued support in next budget

**5. REPORT OF CLERK TREASURER --- NO REPORT**

**6. REVIEW OF BILLS/YTD FINANCIAL REPORT**

Bills for month ending March 12<sup>th</sup> totaled \$27,104. Net income as of March 12<sup>th</sup> is \$357,846. Reserve is \$347k.

**7. WARDEN’S REPORT**

1. Posted COVID-19 fliers from LLHD
2. Received LoCIP reimbursement for Borough Hall generator installation
3. P&ZC gave final approval to revised zoning regulations, which are now in effect
4. Posted draft MS4 Annual Report for 2019
5. Received hard copy of 2019 Borough tree inventory
6. Issued 2 dumpster permits

**BOROUGH CLOCK –**

Adjusted clock and lights for daylight saving time.

United Church insurance company has declined to provide coverage for clock since the Church does not own it.

## **8. COMMISSIONER REPORTS**

### **a. Streets and Sidewalks (Callahan)**

1. Filled potholes in streets and Wayland's Wharf
2. Brush pickup
3. Began spring street cleanup
4. Investigated drainage problem in catch basin near Dog Watch
5. Participated in stormwater management training with Town Highway Dept.

### **b. Fire and Emergency Management (Rodgers/Hoadley)**

We responded to 21 Alarms in February 2020, they were as follows:

- 1) 2-1-20 8:28pm Fire Alarm Activation 5 Water St. (strong oil odor in residence)
- 2) 2-3-20 6:04pm Chimney Fire 86 Collins Rd. (excessive creosote buildup)
- 3) 2-7-20 2:54pm Tree & Wires down IFO 259 Flanders Rd. (high winds)
- 4) 2-7-20 3:00pm Chimney pulling away from building, 22 Bayview Ave. Velvet Mill (nothing found)
- 5) 2-7-20 3:03pm Tree & Wires down IFO 91 Flanders Rd. (high winds)
- 6) 2-7-20 3:21pm Wires down in area of Main & Wall St. (high winds)
- 7) 2-7-20 4:09pm Wires down Hopkins & Langworthy, Lords Pt. (high winds)
- 8) 2-7-20 4:20pm Wires down Pole on Fire IFO 191 Wampassuc Pt. Rd. (high winds)
- 9) 2-7-20 4:30pm Wires down Pole on Fire IFO 200 Wampassuc Pt. Rd. (high winds)
- 10) 2-7-20 4:59pm Wires down corner of Gold & Cross St. (high winds)
- 11) 2-7-20 4:59pm Wires down, arcing IFO 268 Flanders Rd. (high winds)
- 12) 2-7-20 5:13pm Wires down, arcing Main & High St. (high winds)
- 13) 2-7-20 5:20pm Tree & Wires down Hopkins & Langworthy, Lords Pt. (high winds)
- 14) 2-10-20 5:02am Medical assist with SAC, 32 Water St. (fall victim)
- 15) 2-10-20 3:58pm Wire down 53 Main & Grand St. (called EVERSOURCE)
- 16) 2-11-20 7:06am Wires arcing Main & High St. (called EVERSOURCE)
- 17) 2-13-20 5:51am Wires arcing IFO 165 Elm St. (called EVERSOURCE)
- 18) 2-13-20 12:14pm Fire Alarm Activation 22 Bayview Ave. Velvet Mill (water flow)
- 19) 2-15-20 5:50pm Toddler Rescue 41 Flanders Rd. (toddler's head stuck in a training potty seat)
- 20) 2-19-20 8:00am Fire Alarm Activation 72 Water St., NESS (accidental, worker)
- 21) 2-29-20 1:17pm Medical assist with SAC, Dog Watch Cafe (cancelled enroute)

Busy Month !!

The chief also noted that the mixing valve for domestic hot water needs to be repaired.

### **c. Parks, Trees & Rights of Way (Barnes)**

Warden Callahan met with a second candidate to prepare an assessment of risks associated with Borough trees. A sign will be made to designate the Wayland's Wharf ROW as "Betty's Way".

d. Public Buildings (Mastroianni) – The rupture seal test has been performed on the Borough Hall elevator.

e. Public Information (O'Malley) – Bergin set up the Zoom account allowing remote access to the meeting. She is working on a one-page summary of COVID-19 information to be posted in the Borough.

f. Police (Nicholas)

During the month of February 2020 there were 43 incidents in the police report for the Borough including 8 Medical Assists, 7 Fire related calls, 4 Parking/Motor Vehicle Complaints, 4 Burglar Alarms all of which were false, 3 Check Building, 2 Welfare Check, 2 Assist Citizen, 2 911 Hang-up/Misdial and 2 Found Items. There was one incident each of Welfare Check, Hit and Run Accident, Motor Vehicle Stop, Nuisance, Disabled Motor Vehicle, General Info, Animal Bite, Order to Repossess and Assist Other Agency. There were no arrests recorded.

g. Utilities & Sanitation (von Ruffer-Hills)

A number of new utility poles have been installed, resulting in numerous redundant poles. Karen will try to identify particular areas with dog feces problems.

**9. PUBLIC COMMENT**

Chris Errichetti noted that there are dog feces issues at Stonington Commons.

**10. UNFINISHED BUSINESS**

Betty Croteau sign..... Warden Callahan will have a sign made.

**11. NEW BUSINESS**

a. There were no requests to use Borough property

b. The draft FY 20-21 budget was discussed but not voted on. It will be taken up again in April following the public hearing.

c. On a motion by Warden Callahan, second by Burgess Mastroianni, the annual meeting was moved to Saturday April 25 at 1000. The budget hearing is tentatively scheduled to be held at 6:30 pm on April 15. Approved unanimously. These changes were made in response to the ongoing coronavirus pandemic.

d. By consensus it was agreed that, in light of the COVID-19 emergency, Borough Hall should be closed to the public starting March 17, 2020 until further notice.

**12. OTHER BUSINESS**

On a motion by Warden Callahan, second by Burgess Mastroianni, the Board voted unanimously at 7:55 pm to go into executive session to discuss staff compensation. On a motion by Warden Callahan, second by Burgess Nicholas, the Board voted unanimously to come out of executive session at 8:20 pm.

**13. ADJOURNMENT**

On a motion by Warden Callahan, second by Burgess Rogers, adjournment of the regular meeting at 8:23 p.m. was unanimously approved.

Respectfully Submitted,  
Jeffrey Callahan, Warden  
March 19, 2020