

Board of Warden and Burgesses
Minutes of Monthly Meeting ~ Dec. 19, 2016

CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:33 pm. Present were Burgesses Howard Park, Michael Adair, Robert Scala, Amy Nicholas, Amanda Barnes and Clerk-Treasurer Lisa Coleman. Burgess Karen von Ruffer Hills was absent.

APPROVAL OF MINUTES

On a motion by Warden Callahan, seconded by Burgess Park, the minutes from the monthly meeting held on Nov 21, 2016, were unanimously approved.

ADMINISTRATIVE ASSISTANT’S REPORT (PERRY):

- Received November collections: \$3,183.63
- Received donations to Williams Fund: \$4,850.00
- Received Insurance Fee refund: \$42.55
- Received \$100 dumpster renewal fee

Correspondence:

Other:

- None

Request:

- None

Meetings:

- None

CLERK-TREASURER’S REPORT (COLEMAN):

- One Williams Fund request received
- SOTS calendar for the May 1, 2017 Borough election has been received.
The first deadline: to submit to the SOTS office the list of offices to be filled, has been sent in. There are two deadlines in January 2017 for both parties, democrats and republicans. The first is Jan 3-11, when notice of their caucus meeting must be published in the paper. The second January deadline is between the dates of Jan 9-17, they must hold their caucus and by 4 pm on the 17th they must have delivered their certified endorsements to the Clerk/Treasurer.

REVIEW OF BILLS:

- The 11/21/2016 through 12/16/2016 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$18,034.25.

REVIEW OF INCOME AND EXPENSES:

- The July 01, 2016 through December 16, 2016 Income and Expenses - Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of December 16, 2016, is \$525,617.33.

WARDEN’S REPORT:

- Dog Park: Borough P&ZC is being sued over the fence approval, and two appeals of the approval have been filed with the ZBA. Appeals are to be heard in February.

- Met with EverSource tree arborist to discuss tree trimming along Elm Street.
- Completed annual stormwater management report to DEEP. Prepared for DEEP stormwater management inspection in late December. Updated, with input from Sue and Roger, the Borough's storm water system map.
- Selected Fuss & O'Neil to prepare joint stormwater management plan with Town.

BOROUGH CLOCK:

- None

COMMISSIONER REPORTS:

STREETS (BURGESS PARK):

- Leaves were the main event this month and what a great job the crew did!
- The weekly garbage and monthly brush pickup (5½ loads) were accomplished in a timely manner the mower decks were removed from the tractors and buckets replaced. Wet leaves were picked up using the tractor bucket as well as a pile of gravel on Diving Street.
- New flags were placed at the point and Cannon Square. T1 had to be called to bring the ladder truck down to the point as the flag halyard was apparently vandalized and out of reach. Roger climbed up to retrieve it.
- The highway crew worked with Warden Jeff Callahan revising the catch basin and drainage map.
- Barriers were set up for the village stroll and the refurbished bench replaced on Wadawanuck Square.
- The 35-year-old street sweeper was picked up for evaluation in the hopes that it can be repaired, delaying the large capital expense of replacement.
- The leaf box was removed from the truck and stored at Sue's house and the plows were picked up from there, and placed on the trucks in time for our first snow. The 2015 spreader was loaded in time, too.
- The bulletin board at the foot bridge was repaired and several pot holes were filled using cold patch.
Hastead Brothers and I have delayed our meeting, until the new year, to go over the paving project for Bayview Avenue as there are many issues involved.
- The highway crew asked me to wish the Board of Warden and Burgesses a MERRY CHRISTMAS and a HAPPY NEW YEAR.

FIRE & EMERGENCY MANAGEMENT – (CHIEF HOADLEY/WARDEN CALLAHAN)

- There were 4 alarms in November 2016. They were as follows:

11-2-16	5:44 pm	Fire alarm activation 106 Water St.
11-5-16	3:33 pm	Wires down IFO 61 Wolcott Ave. Lords Pt.
11-25-16	9:54 am	CO detector activation 229 Wamphassuc Pt. Rd.
11-30-16	8:50 pm	Lift assist for SAC 1 Church St.
- Received November Fire Marshal's report; 7 inspections/actions reported.
- Chief Hoadley stressed the importance of having house numbers clearly visible.
- Burgess Adair noted the importance of Knox Box. Chief Hoadley asked that any resident who wants order forms and information on Knox Box to contact him. There are presently 80 Knox Box throughout the Borough. Residential price is approximately \$250, installed.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):

- The maple in Wad Square will be removed in early January, weather permitting.

PUBLIC BUILDINGS (BURGESS ADAIR):

- **Firehouse Doors:**

I spoke with The Overhead Door representative, Joe Corron, and told him that our next year's budget for the four Firehouse overhead doors was not finalized yet, and that it would be difficult to do this job until the warm weather returns, and he was pleased with the decision and looked forward to keeping in close touch. Unless there is a large unexpected change, the bid submitted would stand as quoted.

SIDEWALKS (BURGESS SCALA):

- Trimming was done on Hancox street.
- Branch on the corner of Main St. and Church St. has been cut.
- Follow-up letters to Bayview about sidewalks have been sent.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incident Report**

During the month of November 2016 there were 44 incidents in the police report for the Borough including 9 Burglar Alarms (7 false alarms) 8 Medical Assists, 5 check Buildings/Bank, 4 motor Vehicle Stops/Infractions, 2 Juvenile and 2 Suspicious Activities. There was one incident each of a Domestic Disturbance, Scam against Elderly, Parking Complaint, Assist Citizen, Harassment, Civil Complaint, Order to Repossess, Loud Music, Damage not Criminal, Welfare Check, Assist Other Agency, Disturbance, General Information and a Fire Alarm. There was an arrest for a juvenile.

- **Website/Communications:** No report

SANITATION/UTILITIES REPORT – (BURGESS VON RUFFER HILLS)

- None

PUBLIC COMMENT:

Craig Rowley thanked all for the support in the crosswalk issue and the cooperation of Warden Callahan and Burgess Park.

OLD BUSINESS:

- **Consider resolution regarding street projects in Borough East**

On a motion by Warden Callahan, seconded by Burgess Scala, the Board unanimously adopted the following resolution: The Board of Warden & Burgesses of the Borough of Stonington Hereby Resolve That: (1) The crosswalk at the intersection of Elm and Summit Streets will be restored in 2017; (2) The Borough Sidewalk Ordinance and Curb Cut Policy will be vigorously enforced beginning in 2017; (3) When the adopted Borough budget permits, Bayview Avenue will be repaved, granite curbing will be installed in place of concrete curb, and the crosswalk at the intersection of Elm and Bayview Avenue will be restored using the granite stones formerly at that location.

Resident Carole Martin questioned the wording of “when the adopted Borough budget permits.” Warden Callahan explained that this means the Bayview project will be scheduled when the annual budget adopted at the Borough Annual Meeting in April contains funding specifically for the purpose of repaving Bayview Avenue.

She also raised a safety concern of there presently being no crosswalk for pedestrians. Perhaps when the weather improves and before the crosswalk is returned, a painted crosswalk could be put in. Warden Callahan agreed.

- Dog park update – Discussions continue amongst the attorneys.

NEW BUSINESS:

- **Consider requests to use Borough property:** None
- **Consider appointing Rowland Stebbins as a full member of the Zoning Board of Appeals**
A motion by Warden Callahan, seconded by Burgess Scala, to appoint Rowland Stebbins as a full member of the Zoning Board of Appeals, passed unanimously.

Warden Callahan will contact Mr. Stebbins.

- **Consider requesting CT DOT to install a brown historic sign for the Borough at I-95 exit 91**
Sharon Lynch asked what the exact wording of the sign would be and how it would affect traffic into the Borough. Warden Callahan said it probably would result in a small increase in traffic volume in the Borough. After some discussion, the item was tabled until the annual meeting when more residents could provide input.

- **Consider resolution for Deputy Fire Chief Bill Teixeira**
Tabled.

- **Per Borough Charter, consider repassing expiring ordinances: SBO-02, 06, 20, 22, G01; allow SBO-15 and 16 to expire.**

A motion by Warden Callahan, seconded by Burgess Scala, to repass expiring ordinances SBO-02, 06, 20, 22, G01 and to allow SBO-15 and 16 to expire, passed unanimously.

- **Consider appointing Stuart Schwartzstein to a second three-year term on P&ZC, ending 31 December 2019**

A motion by Warden Callahan, seconded by Burgess Park, to appoint Stuart Schwartzstein to a second three-year term on P&ZC, ending 31 December 2019, passed unanimously.

Warden Callahan will contact Mr. Schwartzstein.

- **Set the meeting schedule for 2017**

Warden Callahan made a motion, seconded by Burgess Barnes, to set the Regular board meetings to take place in Borough Hall on the third Monday of each month at 7:30 pm; if the third Monday is a holiday, the meeting will take place on Tuesday immediately following the Monday holiday at 7:30 pm. The motion passed unanimously.

OTHER BUSINESS: None.

ADJOURNMENT:

- On a motion by Burgess Scala, seconded by Burgess Park, adjournment of the meeting at 8:18 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman, Clerk-Treasurer
December 27, 2016