

**Board of Warden and Burgesses
Monthly Meeting ~ September 19, 2016
Minutes**

CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at Borough Hall at 7:30 pm. Present were Burgesses Howard Park, Robert Scala, Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Burgesses Michael Adair, Amy Nicholas and Karen von Ruffer Hills were absent.

APPROVAL OF MINUTES

On a motion by Burgess Scala, seconded by Burgess Park, the minutes from the monthly meeting held on August 15, 2016, were unanimously approved.

ADMINISTRATIVE ASSISTANT’S REPORT (PERRY):

- Received August collections: \$132,044.04
- Received Fire District Fees: Stonington Fire District: \$60,883.00;
- Lord’s Point Association: \$24,750.00
- Received two donations toward Nick Reardon’s Memorial: \$300 (\$150 each)
- Received State Town Road Aid: \$7,761.77
- Received dumpster fees: \$300
- Worked with auditors on audit

Correspondence:

Other:

- Stonington Borough Fire Department: letter with Chief Hoadley’s recommendations for officers
- Tiffany Cook: email expressing interest in serving on P&Z Commission (October Agenda)
- Stonington Commons Community: email regarding inner breakwater activities
- Southeastern CT Cultural Coalition: thank you letter of support
- Julia Leeming: email expressing interest in serving on P&Z Commission
- Henri Gourd: email requesting to be put on agenda regarding 17 Temple Street

Request:

- Max Leonard: Curb Cut Request for 24 Elm (October agenda)

Meetings:

- None

CLERK-TREASURER’S REPORT (COLEMAN):

- None

REVIEW OF BILLS:

- The 8/15/2016 through 9/16/2016 report was reviewed and is on file in the Borough Office. Bills for the period totaled \$48,507.75.

REVIEW OF INCOME AND EXPENSES:

- The July 01, 2016 through September 16, 2016 Income and Expenses Budget vs. Actual was reviewed and is on file in the Borough Office. Net income as of September 16, 2016 is \$664,530.66.

PUBLIC COMMENT:

- None

WARDEN’S REPORT:

- Dog Park: Town application to install a fence within the so-called “dog park” was approved at the 23 August P&Z meeting.
- Attended meetings between resiliency plan consultant (ARUP) and Town staff and Climate Change Task Force.
- Began search for new Borough zoning enforcement officer to replace Dave Atkinson, who steps down at the end of September after 18 years of service.
- Completed annual fire protection service bills for fire districts that contract with SBFD.
- Completed annual recertification report for Community Rating System flood insurance discount.
- Received more complaints about Pokemon-Go players around Cannon Square.

BOROUGH CLOCK:

- No actions

COMMISSIONER REPORTS:

FIRE & EMERGENCY MANAGEMENT – (CHIEF HOADLEY/WARDEN CALLAHAN)

- There were 15 alarms in August 2016
 - 8-4-16 11:22am Box 15 American Velvet Mill
 - 8-5-16 12:13pm Fire alarm activation 13 East Grand St.
 - 8-6-16 3:10am Possible CO problem 20 Hancox St.
 - 8-6-16 4:54pm Medical assist with SAC 32 Water St.
 - 8-11-16 12:45pm Fire alarm activation 107 Water St.
 - 8-11-16 1:21pm Medical assist with SAC 32 Water St.
 - 8-11-16 5:56pm MVA Rt.1 @ North Water St.
 - 8-13-16 5:44am Box 15 American Velvet Mill
 - 8-14-16 10:49am MVA Water & Broad St.
 - 8-17-16 9:00am Mutual aid to Weq. FD structure fire
 - 8-17-16 10:55am MVA Water St. @ bottom of viaduct
 - 8-17-16 6:09pm Outside Fire 225 Wamphassuc Pt. Rd.
 - 8-17-16 7:40 pm CO detector activation 229 Wamphassuc Pt. Rd.
 - 8-26-16 10:59am Fire alarm activation 324 Elm St.
 - 8-31-16 10:20am MVA IFO 21 Meadow Ave.
- Following the decision by the two approved candidates not to accept the Borough’s offer, the fire chief selection committee unanimously recommended appointing Jeff Hoadley as Stonington Borough’s first full time chief, and he accepted the position as of September 6th. He began the state fire marshal certification course on 7 September.
- There are still ongoing issues with the new firetrucks, nothing drastic. All of the work is covered under warranty.

STREETS (BURGESS PARK):

Kyle Mola is leaving for school in Wales and will probably not return as Borough Summer Helper. He was employed by the Borough for Seven Summers and was a great help to Susan and Roger.

- The crew did their weekly trash pickup, lawn cutting, three loads of brush, and cleaned up gutters along Main Street.
- The stolen post at High and Water Streets was replaced Roger found the old post without the signs.
- Repainted “stop” lines and a handicap space on Grand St.
- The crew is keeping a close watch on the outflows and Roger helped the cameraman scope the N.W. Street and Church St. drainage system.
- A new trash basket was replaced on the light house fence with its accompanying board.
- Flags were put out for 9/11 at half staff and the flag at the point was replaced.
- A tree branch fell on High Street which was called in to the police. They notified the crew. Light debris was picked up by concerned citizens and the heavy lifting was done by the crew.
- Locks were placed on the outlets on Cannon Square and a new sign put up there also.
- Sullivan Paving was scheduled for today and the rain has delayed that start but anticipate work to start tomorrow.
- Hastead Bros. is expecting to start on Hancox Street on the 26 of September. Notices will be put out asking residents to refrain from parking on the street starting on the 26th. He anticipates 3 to 4 days.
- So far everyone impacted by the parking ban has been cooperative and pleasant.

PARKS, TREES, AND RIGHTS OF WAY (BURGESS BARNES):

- Some trees in Wad Square - and one in particular - were damaged during the wind storm a few weeks ago. Nick from Bartlett has looked at the trees and recommends some pruning and treatment. He will be meeting with Jeff this week to decide on a plan.
- The tree in front of O’Malley’s house was pruned immediately after that necessity was brought to my attention last month.
- After looking at the tree near 25 Main Street, we have decided it does not need to be removed, and a letter will be sent to the property owner.

PUBLIC BUILDINGS (BURGESS ADAIR):

- No report.

SIDEWALKS (BURGESS SCALA):

- Waiting for prices to come in to repair tree damaged sidewalks.
- Chasing a couple of homeowners for sidewalk repairs.

POLICE, PUBLIC AFFAIRS, AND COMMUNICATIONS (BURGESS NICHOLAS):

- **Police Incident Report**
 During the month of August 2016 there were 98 incidents in the police report for the Borough including 15 Parking Complaints, 11 Medical Assists, 8 Accidents including 2 Hit and Runs and 1 Accident with an injury, 6 Larcenies, 5 Burglar Alarms (4 of which were false), 5 Animal Control, 3 Suspicious Activity, 3 Welfare Checks, 3 Assist Citizens, 3 Check Building, 3 Assist other Agency, 3 Nuisance, 3 Disturbances, 3 Threatening and 3 Fire Alarms. There were 2 Pistol Permits, 2 Keys in Vehicle, 2 Found Items and 2 Suspicious Motor Vehicles. There was one incident each of Motor Vehicle Stop, Protective Order Violation, Marine Incident, Request Patrols, Motor Vehicle Abandoned, Loud Music, Lost Item, an Animal Bite on Front Street, Criminal Mischief, Automobile Infraction, Found Vessel, Trespass, and an Ambulance Standby.
- In total there were 7 Arrests this month:

One for a Hit and Run
Three for Violation of Protective Order
Two for suspicious activity (juvenile)
One for Threatening

- **Website/Communications**
No report

SANITATION/UTILITIES REPORT – (BURGESS VON RUFFER HILLS)

- All of the redundant utility poles have been removed.

PUBLIC COMMENT: None

OLD BUSINESS:

- **Audit presentation by Katherine McNair of PKF O’Connor Davies**

There were a couple of things that she is going to look into:

Linda Camelio, tax collector of the Town of Stonington, has yet to get the final tax collection number to the auditor.

Jeff Callahan asked that the value of the old fire trucks be looked into.... \$236,000. The auditor will get back to him.

- **Discuss transfer of 17 Temple Street parcel**
Realtor for Gail Woodrow, Henry Gourd, stated that in 1961 the Warden and Burgesses passed a resolution to transfer two small Borough-owned parcels on Temple Street to abutting property owners. (Borough Atty Kepple is not convinced that the resolution included both parcels.) One parcel at the end of the street was quit claim deeded over to Lucy Enos, but the other parcel was never transferred. The Woodrow family has maintained that parcel for over 60 years. An appraisal has not been received yet. Warden Callahan requested an appraisal before the Warden and Burgesses can consider transferring it to the current owner, Gail Woodrow.

NEW BUSINESS:

- **Consider requests to use Borough property**
None
- **Discuss commissioning a study/analysis of Borough’s future**
At the conclusion of the second LaGrua meeting this summer, a consensus was reached that there should be a study of the Borough’s future. No action was taken.
- **Consider appointment of Julia Leeming as alternate on P&Z Commission**
A motion by Burgess Scala, seconded by Burgess Barnes, to appoint Julia Leeming as an alternate on P&Z Commission was unanimously approved. Term expires December 31, 2019.
- **Consider appointment of Jeff Hoadley as Chief of SBF**
A motion by Warden Callahan, seconded by Burgess Scala, to accept the unanimous recommendation of the fire department to appoint Jeffrey Hoadley to the position of full time fire chief was unanimously approved.

- **Consider appointment of Deputy Chief and Assistant Chief of SBFD**
A motion by Warden Callahan, seconded by Burgess Scala, to approve the recommendation of Chief Hoadley to appoint Harold Mitchell as Deputy Chief and Brian Meadows as Assistant Chief of the Fire Department was unanimously approved.

OTHER BUSINESS:

- A motion by Warden Callahan, seconded by Burgess Barnes, to go into Executive Session at 8:24 pm to discuss the zoning officer position, was unanimously approved. The Board came out of Executive Session at 8:30 pm.

ADJOURNMENT:

- On a motion by Burgess Scala, seconded by Burgess Barnes, adjournment of the meeting at 8:37 pm, was unanimously approved.

Respectfully submitted,

Lisa M. Coleman, Clerk-Treasurer
September 26, 2016