

Board of Warden and Burgesses
Meeting Monday September 19, 2022
7:00 PM – In Person or Zoom
stoningtonboroughct.gov

To Join Zoom Meeting on Computer (muted on entry):

<https://us02web.zoom.us/j/81092879448?>

Meeting ID:810 9287 9448 Passcode: 807974

Dial by your location: +1 646 558 8656 US (New York/CT)

MEETING AGENDA

1. Call to Order
 2. Approval of Minutes: Regular meeting of 8/15/22 (V)
 - 2A. Presentation of CLA storm water system report
 3. Correspondence – Stonington Free Library, request for Open Mic event on 10/25/22; Michelle Cady, revised request for Pup Fest on 10/01/22; Child & Family Agency, notification of intent to postpone Fun Run to spring 2023; Don Maranell, Chair of P&ZC, request that Board consider adopting an ordinance banning cannabis retail operations in the Borough; Susan Gallick, request for curb cut on High Street, near corner with Northwest Street; letter from Stonington Free Library thanking the Board for FY-22-23 funding; Lisa van Dyke, letter opposing curb cut on High Street.
 4. Review of Bills/YTD Financial Report
 5. Warden's Report (A1)
 6. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
 7. Public Comment
 8. Unfinished Business
 - a. Status of COVID-19 in region and State
 - b. Discuss memorial plaques, trees, etc
 - c. Cannabis use on public/Borough property
 - d. Union Street one-way update
 - e. Consider ordinance enforcement mechanism ordinance (V) (A2)
 9. New Business
 - a. Consider requests to use Borough property (C) (V): SFL, Open Mic, 10/25; Michelle Cady, Pup Fest, 10/01
 - b. Consider changing month of Borough elections per PA 21-2 (V)
 - c. Consider removal of trees on Wadawanuck Square (V)
 - d. Discuss adopting an ordinance regarding cannabis retail operations (C)
 - e. Consider High Street curb cut request (V) (C)
 10. Other Business and Discussion
 11. Adjournment (V)
- (A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting – August 15, 2022
MINUTES**

CALL TO ORDER

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall and also by way of Zoom conferencing video. Present in Borough Hall in addition to Warden Callahan were Burgesses Shaun Mastroianni, Kevin Rogers, and Amanda Barnes; and Clerk-Treasurer Lisa Coleman. Burgess Amy Nicholas was absent.

APPROVAL OF THE MINUTES

On a motion by Burgess Barnes, seconded by Burgess Rogers, the minutes of the regular meeting of July 18, 2022, were unanimously approved.

CORRESPONDENCE

- a. D. Rice, request to extend Ukraine statues in Wad Square until Dec 31.
- b. Sandy Alexander, request to use the Library drive for food trucks during art walk.
- c. Child & Family Agency, request to conduct walk/run on Oct 15.

OUTGOING:

- a. Letter from Warden to Governor requesting bond funding for comfort station.
- b. Letter from Warden to First Selectman requesting Town ARPA funding for comfort station.
- c. Letter to SPD Chief DelGrosso regarding speed sign.

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period July 15, 2022 through August 12, 2022 totaled \$112,048.83. Large bills of note were the Library donation of \$25,000, legal bills, retirement, and length of service awards. Net income for the year July 2022 through August 12, 2022 is \$442,431.72. Warden Callahan will inquire about road expense reimbursement from the Town of Stonington.

WARDEN'S REPORT

1. Attended SCCOG meeting in person for first time since April 2020.
2. Reviewed plans for storm water bioretention system at Cutler Street side of footbridge
3. Sent letter to Governor's Office requesting bond funding for comfort station and to first Selectman requesting funding support from Town.
4. Met with First Selectman and Wendy Bury to discuss forming cultural districts in the Town, including one in Borough. Town is drafting an ordinance to implement the districts.
4. Local Covid statistics: New London County hospitalizations have increased compared to last month, while cumulative deaths now total 695. State and county positivity rate steady at 11-12%.
5. FY-22 audit process continues
6. New Public Works Technician Emerson MacDonald started work on August 6.
7. Met with SPD Chief Delgrosso, Amy Nicholas, Lisa Bates, and Bob O'Shaughnessy to discuss policing in the Borough.
8. MeatEater Productions will be filming on Town Dock and in the harbor on August 24.
9. Have received part of second tranche of ARPA funds.

10. Filled out paperwork request for a grant from the State (STEAP program) which will be submitted from the Town of Stonington.

BOROUGH CLOCK – None

COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan)

1. Conducted monthly brush pickup.
2. Cleaned Wayland's swim platform
3. Removed excess sand from Diving Street beach
4. Painted yellow curbs
5. Mowed parks
6. Hired Superior Sewer to remove eelgrass from Harbor's Edge outfall

Fire & Emergency Management (Nicholas/Hoadley)

In July SBFDD responded to 15 calls of which 5 were in the Borough.

- 1)7-2-22 4:29pm Transformer on fire IFO 18 Cutler St. (bird, EVERSOURCE enroute)
- 2)7-6-22 8:35pm Pick-up truck on fire Shell Station (electrical switches in driver door)
- 3)7-6-22 9:12pm 2 car MVA in area of 684 Stonington Rd. (Rt.1, 2 to hospital)
- 4)7-8-22 4:36am Fire Alarm Activation 145 Wamphassuc Pt. Rd. (nothing found)
- 5)7-10-22 11:55pm Mutual aid to Pawcatuck FD (ladder truck stand-by in station)
- 6)7-12-22 9:42am Wires down IFO 54 Briar Patch Rd. (box truck, utility wires)
- 7)7-14-22 7:19pm Fire Alarm Activation 14 Main St. (burned chicken)
- 8)7-15-22 3:27pm Rescue/Medical IFO 16 Main St. (person trapped under a pick-up truck, PR in progress. Fire, Police, EMS all engaged, transported to hospital, survived)
- 9)7-17-22 4:21pm Tree limb, power lines down IFO 338 Elm St. (1 lane blocked EVERSOURCE enroute)
- 10)7-19-22 11:53am Fire Alarm Activation 32 Water St. Stonington Commons (spiders in smoke detector, cleaned out re-set alarm)
- 11)7-24-22 7:45pm Fire Alarm Activation 84 Alpha Ave. SAC (nothing found)
- 12)7-25-22 5:43pm Fire Alarm Activation 84 Alpha Ave. SAC (call alarm tech)
- 13)7-25-22 6:07pm Tree limb/power lines down IFO 33 Collins Rd.(EVERSOURCE enroute)
- 14)7-27-22 3:10pm A/C unit on fire 11 Hancox St. (disconnected power, owner enroute)
- 15)7-31-22 9:35am Fire Alarm Activation 2 Ensign Lane (nothing found)

Warden Callahan asked Chief Hoadley to remind the Board of the area covered by the Borough Fire Department. The area is the Borough of Stonington; Stonington Fire District (from Harborview Terrace to the intersection of Deans Mill Rd and Flanders) and up Elm Street to Route One; Wamphassuc Point and Lords Point south of rail tracks.

Police Incident Report (Nicholas)

June incidents totaled 79 including 11 Burglar Alarms of which 8 were false, 10 Parking/Motor Vehicle Complaints, 8 Check Building, 7 Accidents including 2 Hit and Runs, 5 Medical Assists, 5 Animal Control, 4 Larceny, 4 Fire Related Calls, 3 Assist Citizen, 3 Minor Traffic Service, 2 Animal Bite, 2 Nuisance. 2 Found Item, 2 Welfare Check, 2 911 Hang up/Misdial and 2 Pistol Permits. There was one incident each of Suspicious Activity, Open Door/Window, Domestic Disturbance, Escort and Marine Incident.

There were two arrests related to the Domestic Disturbance.

Jeff Callahan and I met with Chief DelGrosso, Lisa Bates (member of the Police Commission) and Robert O'Shaughnessy (Police Commission chair) to discuss enforcement issues and the borough speed monitor.

Parks, Trees & Rights of Way (Barnes)

Working with Megan of Bartlett on some planting due to the number of trees that have to come down. Have a request to prune some trees on Broad and Water Streets. The maple on Wad Square is still dying back.

Public Buildings (Mastroianni)

None

Utilities & Sanitation (Rogers)

Eight letters concerning trash being put out in yellow bags overnight were mailed out. A resident has complained that the yellow bags are too thin. I have made notes of duplicate poles and Teresa (Eversource) has received my report. Warden suggested that Burgess Rogers contact PURA regarding failure of other utilities to move wires to new poles in a timely manner.

PUBLIC COMMENT

Sandy Murray of 12 Union Street asked the Board why the decision was made to make Union Street one way. She has been contacted by several neighbors asking questions about it. The Warden replied that this was one of the recommendations of the traffic and parking consultant that the Borough hired in 2021. The citizens' advisory committee supported that recommendation, noting that turning on to Water Street from Union can be very difficult.

Another issue she brought up was sidewalk maintenance. If the damage is caused by Borough-owned tree roots, the Borough is responsible for the repair.

UNFINISHED BUSINESS

Status of COVID-19 in region and State

See Warden's Report above

Discuss memorial plaques, trees etc.

Tabled

Cannabis use on public/Borough property

The Town had a hearing about proposed zoning regulations dealing with cannabis businesses last week.

Union Street one-way update

Notification letters were sent to residents of Union Street and adjacent areas. One way will take effect on September 16th.

Discuss draft Ordinance enforcement mechanism

The Borough attorney and Warden have continued working on a new ordinance on enforcement. If the ordinance is approved, the Board will need to appoint a hearing officer and decide which officials are authorized to issue tickets.

NEW BUSINESS

Consider requests to use Borough property

A motion by Burgess Barnes, seconded by Burgess Rogers, to approve the request by Doug Rice to keep his sculpture "Standing with the Mothers and Children of Ukraine" in Wad Square until the end of the year, was unanimously approved.

A motion by Burgess Mastroianni, seconded by Burgess Barnes, to approve the request by Sandra Alexander on behalf of the SBMA, to use the driveway of the library for up to four food trucks and placement of porta-potties on Wadawanuck Square from 10 am until 3 pm during the Art Walk, Sept 17, was unanimously approved.

Child & Family Agency of SE CT, charity walk/run around Borough, Oct 15.

Tabled. Warden will contact the agency for more information before the September meeting.

OTHER BUSINESS

A bill passed in the 2021 special session of the State legislature requires, among other things, that boroughs that wish to continue holding their elections in May must vote to do so, or future elections will be held in November. The issue will be brought up at the September Board meeting.

ADJOURNMENT

On a motion by Burgess Barnes, seconded by Burgess Rogers, adjournment of the meeting at 8:14 p.m., was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
August 28, 2022

Fw: Stonington Free Library Open Mic Application October 2022

From: Jeffrey Callahan (borowarden@att.net)
To: boroughstonington@snet.net
Date: Tuesday, August 23, 2022 at 07:25 AM EDT

Pls print and put in basket for next meeting.

Jeffrey Callahan, Warden
Borough of Stonington
Connecticut

----- Forwarded Message -----

From: Micayla Hall <micaylahall@stoningtonfreelibrary.org>
To: Jeffrey Callahan <borowarden@att.net>
Cc: Karla Umland <karla@stoningtonfreelibrary.org>
Sent: Monday, August 22, 2022 at 04:55:24 PM EDT
Subject: Stonington Free Library Open Mic Application October 2022

Hi Jeff,

We are looking to hold another Open Mic on Tuesday, October 25 from 4-6 pm (extra time in the application for set up and clean up) on Wad Square. It will be Halloween themed. Same rules apply for when we held them last summer.

Attached is our application and COI. Please let me know if you have any questions.

Thank you very much for putting the cones outside for the pizza truck tomorrow. I truly appreciate it!

All the best,
Micayla

--

Micayla Hall
Director
Stonington Free Library



20 High St., P.O. Box 232
Stonington, CT 06378
860-535-0658
www.stoningtonfreelibrary.org

Please Note: The information contained in this e-mail and any attachments hereto is intended only for the personal and confidential use of the designated recipients. If the reader/recipient of this message is not the intended recipient, you are hereby notified that you have received this e-mail and all attachments hereto in error and that any review, dissemination, distribution or copying of this e-mail or any of its attachments is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail and destroy the original message received. Thank you.



Stonington Free Library Open Mic Borough Use October 2022.pdf
532.5kB



Stonington Free Library Open Mic COI Oct 2022.pdf

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square

Description of the event to be held: A seasonal open-mic event where participants can share pre-approved writing, poetry, and music.

Held by Stonington Free Library.

Date of the event:

October 25, 2022

Time of the event:

From: 3:30pm To: **6:30pm**

Extra time needed after the event for clean up and break down.

Contact Person:

Karla Umland

860-535-0658

Name

Phone Number(s)

P.O. Box 232, Stonington, CT 06378

karla@stoningtonfreelibrary.org

Mailing Address

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Free Library agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.



Signature of Responsible Party

8/18/2022

Date

Karla Boeddinghaus Umland

Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Starkweather & Shepley (WE) Insurance, Inc. PO Box 549 Providence, RI 02901-0549
CONTACT NAME: Ruth Leber
PHONE (A/C, No, Ext): 401 596-2212
FAX (A/C, No): 401-735-1059
E-MAIL ADDRESS: rleber@starshep.com
INSURER(S) AFFORDING COVERAGE: INSURER A: Twin City Fire Insurance Company NAIC # 29459
INSURER B: Hartford Fire Insurance Company 19682

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EVENT: Open Mic Night on Tuesday, October 25 from 4-6 pm
The Warden and Burgesses, The Borough Hall are included as Additional Insured in respects General Liability, when required by written contract.
The General Liability will provide a thirty (30) day notice of cancellation to The Warden and Burgesses; (See Attached Descriptions)

CERTIFICATE HOLDER: The Warden and Burgesses, The Borough Hall, Stonington, CT 06378
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: WADAWANUCK SQ 10-3 pm, PUP parade

1 pm - from square -> water -> church -> main back to square

Description of the event to be held: Vendors on Green 11-3, Driveway to

Library closed for safety - entrance to event - 1pm parade

Date of the event:

OCT 1, 2022

Time of the event:

From: 11 To: 3

10 AM (set up)

860-625-4099 cell

860-980-3558 - SHOP

michelle.pupstop

@gmail.com

starting

corner

of

broad

+

water

Contact Person:

michelle Cady

Name

125 Water St

Mailing Address

Stonington

In consideration for the use of Stonington Borough property listed above (agency/organization) PUP STOP agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

michelle Cady

Signature of Responsible Party

9-7-22

Date

michelle Cady

Printed Name of Responsible Party

Additional Conditions & Requirements: Closing driveway to library for safety - shut down of roads above for parade

Approved by the Borough of Stonington:

Name

Date

- * Stonington Police - K9 to escort PARADE
* Stonington Boro Fire house - at end of truck PARADE

Re: Fun Run/Walk

From: Sue Fage (fages@childandfamilyagency.org)

To: borowarden@att.net

Cc: shaunmastroianni@yahoo.com; boroughstonington@snet.net

Date: Friday, August 19, 2022 at 12:22 PM EDT

Good Afternoon Warden Callahan,

Thank you for your consideration of the event for the Child and Family Agency, October 15. I apologize if there was confusing on some of the details of the event. We were anticipating a low attendance for this year's Fun Run because of the late notice to the public to host this walk. We would love for there to be more in attendance then 20-30 and maybe there will be.

Breakwater will only be supplying food/beverage and the location will be at the Breakwater Restaurant, please see attached letter. The Stonington Police are aware, and the Commissioner has approved the event at their board meeting held on August 11. We will definitely work with the police for coverage as needed and recommended for the event.

An update to this event, Child and Family Agency board met this week and decided that we should postpone this event until Spring of 2023. As per our phone call earlier today we would like to have the date, Saturday, May 6, be held for this event and we will re-submit the application and forms needed, as you suggest, to be available for the January 17, 2023 meeting agenda.

Since this will give more time to market, we will have more participants in the event and Breakwater will still be the sponsor for the food/drink at their restaurant. May is Mental Wellness Month so this will give the Agency great exposure for the mission and programs we offer.

Thank you,

Sue

Sue Fage

Volunteer and Events Manager

Child and Family Agency

860.437.4550 x 1443

From: Jeffrey Callahan <borowarden@att.net>

Sent: Tuesday, August 16, 2022 9:40 AM

To: Sue Fage <FageS@childandfamilyagency.org>

Cc: Shaun Mastroianni <shaunmastroianni@yahoo.com>; ADMIN ASSISTANT <boroughstonington@snet.net>

Subject: Fun Run/Walk

Dear Ms. Fages: Last night the Board tabled your request to hold the Fun Run/Walk event in the Borough on October 15. We are unclear about the sponsorship by Breakwater. Are they serving food/beverages on Wadawanuck Square? Or simply providing funding for the event? Also, 20-30 people seems like a very small number of people for such an event. Normally these events, such as the annual Battle of Stonington Race, draw many more. Are you planning to ask the Stonington Police Dept for assistance in traffic control?

From: Donald Maranell dmmaranell@snet.net
Subject: Request for an Ordinance banning the Retail
Production and Sale of Cannabis in the Borough
Date: Sep 9, 2022 at 16:16:40
To: Jeffrey Callahan borowarden@att.net

Warden Callahan,

At the September 1, 2022 meeting the P&Z members authorized me, as Chairman, to request the Warden and Burgesses to create an ordinance that bans the production or sale of cannabis for retail sales in the Borough of Stonington. After reviewing the Town of Stonington's adopted regulations, we came to the conclusion that following the town's methodology resulted in a ban being the logical course to follow. As Town residents too, we feel this action is in the town's and the Borough's best interests.

On September 22nd we intend to extend our moratorium to the end of the year for retail cannabis production and sales in the Borough. This will allow time for an ordinance to be drafted, considered, and enacted.

Very Respectfully,

Don Maranell
Stonington Borough
P&Z Chairman

Sent from my iPhone

Sept. 11, 2022

Susan Gallick
Jonathan Post
21 Northwest St.
Stonington, CT 06378

To: Stonington Borough
Attention: Jeffrey Callahan, Warden

Request for a curb cut on High Street for an existing driveway near the intersection of High St and Northwest for the corner residence located at 21 Northwest St.

The total length of the driveway approach would be 15 feet, with an apron of 2 ½ feet on either side of a central approach of 10 feet.

Attached: a) official GIS site map of 21 Northwest; b) official GIS site map of 21 Northwest St with the location of the proposed curb cut and aprons drawn in; c) drawing with the measurements of the proposed curb cut and existing driveway; d) drawing of the driveway area by landscape designer Bonnie Bennett; e) copy of the notice to neighbors within 100 feet about the proposed curb cut; f) photo of the current curb and sidewalk area in front of the existing driveway.

Introduction

A curb cut on High St. for the residence located at 21 Northwest St would end up in a zero-sum game: one parking space lost and one parking space gained. About 5 cars can park on the block of High Street between Gold and Northwest depending on car size and parking styles. The standard length of a parking space varies between 10 and 20 feet. With a curb cut and driveway approach on High St, about 4 cars can still park, one between the curb cut and Northwest, and 3 between the curb cut and Gold St.

Owners of 21 Northwest have not been hasty in requesting a curb cut. This is our first request. We have waited nearly ten years to request a curb cut because we wanted to know more about the neighborhood and understand better the parking habits of the residents. The only grounds for opposition would be the loss of a single parking space on High St. Although a curb cut and driveway on High Street would remove one parking space from the street, it would also remove one car from street parking. With off street parking and a driveway on High St, the car owned by the residents of 21 Northwest St would be parked off the street.

Given how busy High St. is with large trucks and other commercial vehicles going to and from the docks, any act that removes even one car from parking on High Street works to the general good of the Borough. Like many streets in the Borough, High St. is narrow enough that three vehicles cannot pass; one vehicle has to back up and pull out of the way however it can. However, unlike many streets in the Borough, High Street has high volume of traffic,

particularly commercial traffic, large trucks, going to and from the docks. So that any reduction in parking spaces on this busy street facilitates traffic and pedestrian safety.

Residents in the area of 21 Northwest St generally park close to their own homes. Very seldom, perhaps only on holidays, are 5 cars parked on High St. Keeping track of parking habits for nearly ten years, has shown us that residents who live in the four buildings on the corner of High St. and Gold St park on Gold St or on High St. near Gold St and only occasionally park on High St near Northwest. We have not seen anyone from these buildings consistently park in the area in front of the proposed curb cut and driveway.

Also, some units are rented in the buildings on the corner of High St. and Gold and into Gold St. Over the years, we have noticed that renters in these buildings often park on High St when there is no space available on Gold. Occasionally, these renters park where we are requesting a curb-cut.

As homeowners and tax payers in the state of Connecticut and the Borough of Stonington, it seems fair that owners of the property at 21 Northwest St should be allowed a curb cut and off-street parking on High St. when there is room and such parking would not disturb the view or privacy of the adjacent property (see below). This proposed driveway approach area is currently not used consistently as anyone's preferred parking place. And the lost parking spot would be made up by the reduction by one of the cars parked in the street.

There are other reasons to support a curb cut.

1. Dwelling at 21 Northwest was constructed in 1890

The property in question is a corner lot 48 feet wide on High St. and 50 feet long on Northwest St. (see attachment a, GIS site plan for 21 Northwest St.) The house is about 34 feet on High St. and the driveway area about 14 feet from the house to the end of the property. At one time the house was used as a boarding house, the first and second floors and a tavern in the basement. The old entrance to the tavern is still visible on Northwest St. It is also likely that the front of the house faced inward and was accessible by High St. In 2013, when the current owners, Post and Gallick, purchased the property, it had been a single-family dwelling for several years.

Since 21 Northwest St was in existence on Aug. 1, 1976, when the Planning and Zoning regulations for the Borough of Stonington were first adopted, we do not believe that a curb cut on High St. for an existing driveway would violate Sec. 2.8.5.12.

We have distributed notices to neighbors within 100 feet of 21 Northwest St about our request for a curb cut on High Street according to Stonington Borough Ordinance SBO-04 (see Attachments for a copy of the written notice, with some signatures of the date and time of notice).

2. There is room for a driveway and off-street parking on High street.

The proposed curb cut would start about 27 feet from the intersection of Northwest and High St.

The length of the existing driveway is 18 feet 3 inches long and 11 feet wide. There are two propane tanks on the West side of the existing driveway whose width is about 2 1/2 feet. There is a small stonewall about 12" high and 15" wide on the East side of the area prepared for a driveway (see attachment b, the sketch with measurements for the house, garden, and driveway, drawn up by Bonnie Bennett, Landscaping and Garden Designer) in Dec. 9, 2013. That small stonewall has a wider extension part at the sidewalk on High Street, about 1 foot.)

Pedestrian Safety would not be compromised because the sidewalk is wide (5 feet) and we would cut the sidewalk to create a ramp down to the street. Pedestrians would notice both the ramp down as well as the yellow curb aprons to indicate a driveway. The width of the entry into this existing off-street driveway is 8 feet 6 inches. The sidewalk area breaks into 3 sections that together measure 15 feet. The most visually pleasing curb cut would result from removing these 3 sections and replacing them with a ramp down to the street level.

3. The proposed curb cut and existing driveway for 21 Northwest follow current planning and zoning restrictions. The existing driveway (18 feet 3 inches long and 11 feet wide) located on High Street was prepped, graded, and topped with processed gravel and 3/4" stone in 2014 by a licensed contractor, Kenneth Geer, Stonewall Construction, 23 Thomas Rd. Ledyard, Ct. 06339.

4. The proposed curb cut and existing off-street parking driveway would not harm the view from anyone's property. The off-street driveway would be next to the utility area of the adjacent property on 36-38 Gold Street (corner of Gold and High).

For the adjacent house to 21 Northwest, the house on the corner of High and Gold St., 36-38 Gold, both structures have utility areas, side by side. In the utility area for 36-38 Gold, there are propane tanks, bicycles, as well as lawn tools. The utility area is not wide enough for a driveway. The garden fence dividing the two properties at the property line between the two utility areas is about nine feet tall, including greenery, so that it is unlikely that a parked car in the proposed driveway would be visible to any tenants in the house on the corner of High and Gold. A split garden hedge blocks the driveway from being seen from the second building at 34 Gold St.

5. The house at 21 Northwest is similarly situated to the one at 24 Northwest. The 24 Northwest St. house has its main entry and address on Northwest St, but its curb cut and driveway are on High Street. The total width of this driveway approach with aprons is about 13 feet 6 inches. The house directly across the street from 21 Northwest (8 High Street) and also a corner house, has a curb cut and single driveway on High St of about 20 feet.

6. A newly remodeled house in the Borough has a smaller curb cut and driveway than the size requested for 21 Northwest. A house on 24 School Street, newly remodeled, has off street parking with a curb cut in a driveway with an entry opening of 8 feet 6 inches. So, modern construction allowed a driveway of this size for off street parking.

7. A curb cut and parking driveway would have minimal impact on the parking habits of people in the neighborhood. Most of the time, no one is parked in front of the proposed curb

cut and existing driveway. Renters from Gold St. occasionally park there or visitors to homes in the area or to Stonington.

8. An off-street driveway would be more suitable for setting up an electric charging station than on street parking. Electric cars are becoming more popular, ecological, and affordable. It would be easier to charge an electric car in an off-street area. We are interested in purchasing an electric car if we could set up a charging station in the driveway that has been already constructed for a parked car with gravel. If we could perform a curb cut on High St, we would be able to set up an off-street charging station in our driveway.

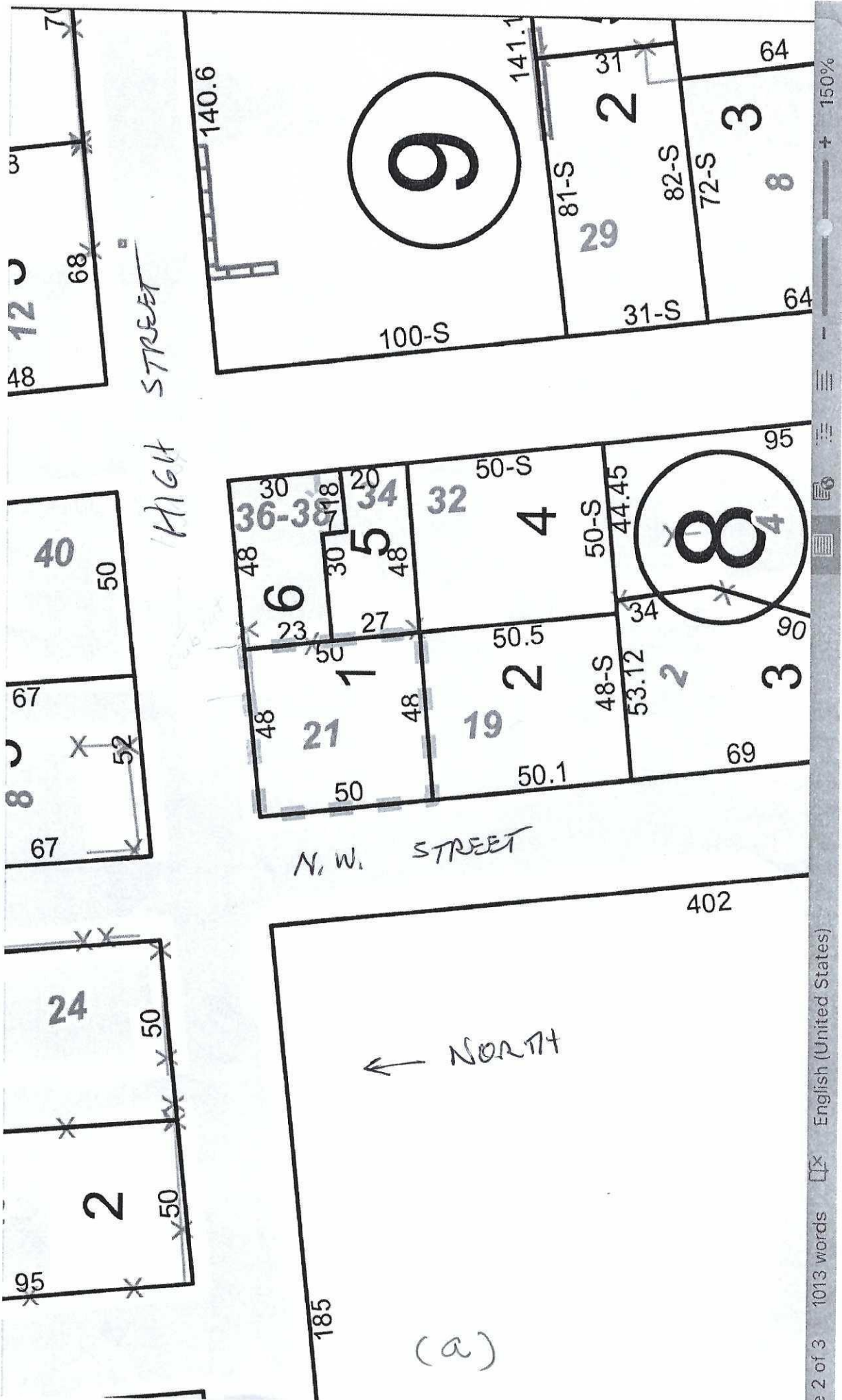
9. Professional Job. If granted a permit for a curb cut, we would have a licensed contractor do the work who was familiar with Borough and Stonington city zoning and building regulations for curb cuts. The sidewalk section of the driveway approach would be finished and scored to blend in with the existing sidewalk sections and ensure pedestrian safety.

Thank you for your consideration in this matter.


Susan Gallick

Jonathan Post

Susan.gallick@gmail.com
post@humnet.ucla.edu



(a)

(a)

(b)

Town of Stonington

Geographic Information System (GIS)



Date Printed: 8/30/2022



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of Stonington and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 20 feet



(b)

(c)

31-36 Gold

adjacent utility area

3' apron

10' curb cut

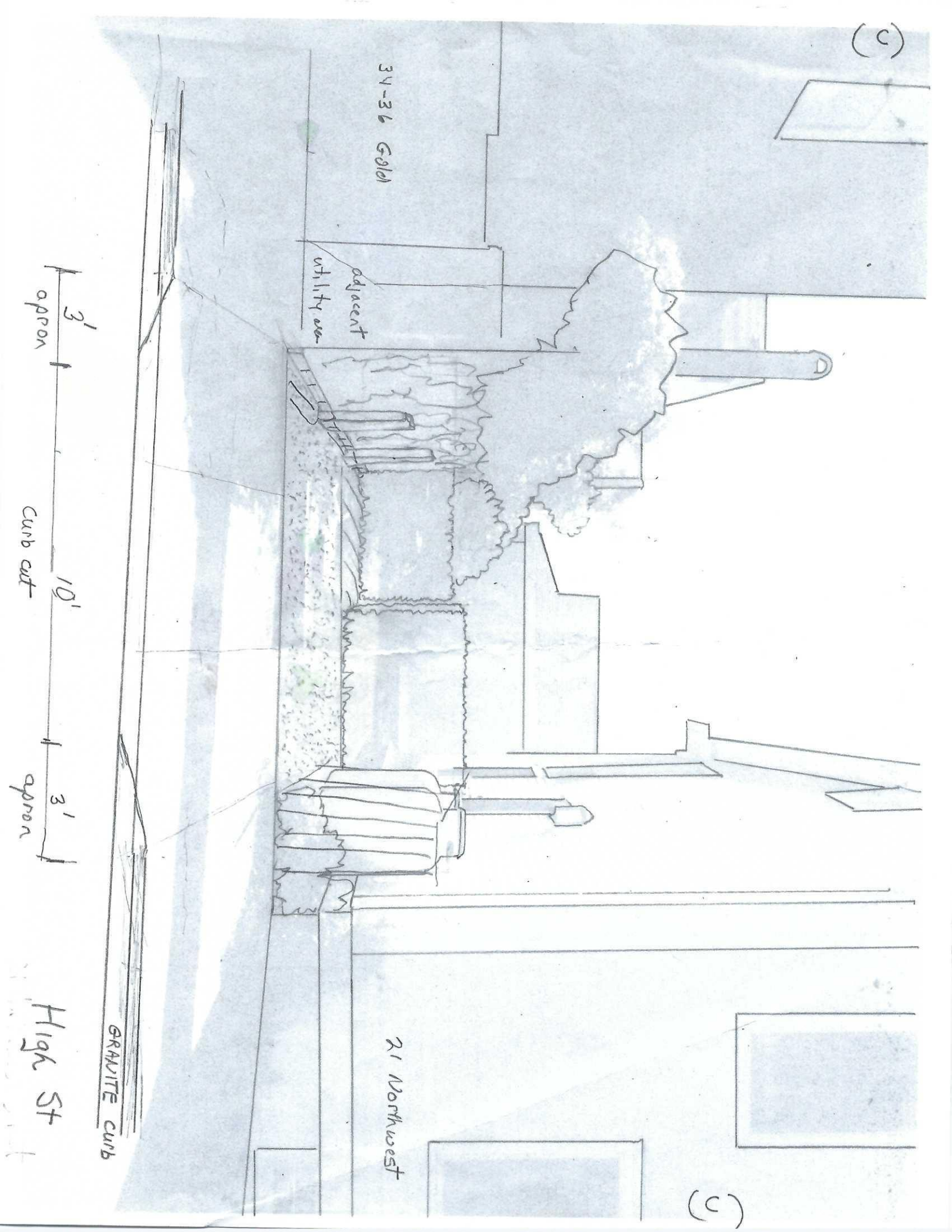
3' apron

GRAVITE CURB

High St

21 Northwest

(c)



(d)

840 x 30 = 25,200

From: bennetworks@verizon.net
Subject: Original Site Plan
Date: November 20, 2013 at 3:04 PM
To: Susan Gallick susan.gallick@gmail.com

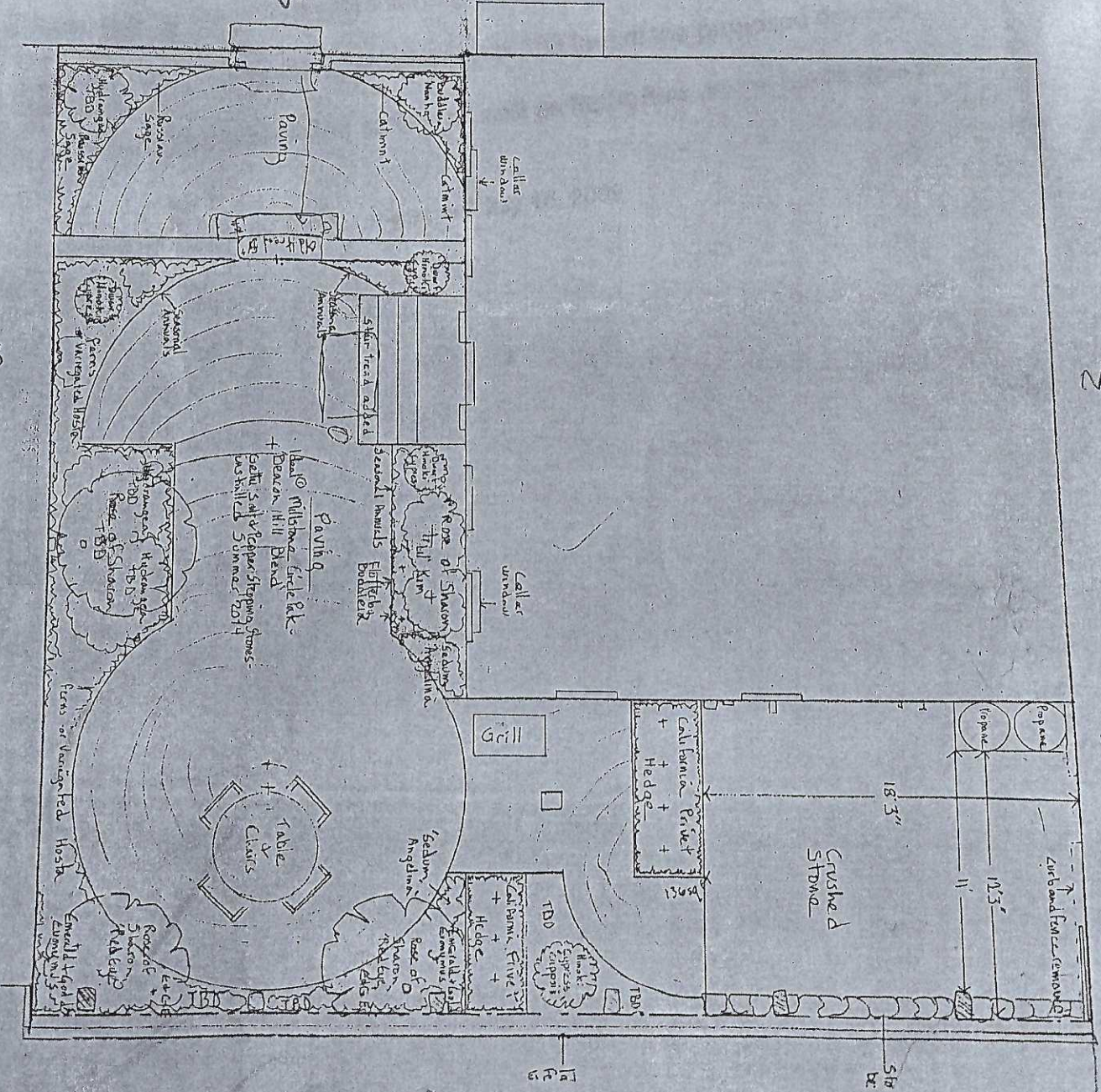
21 Northwest Street
Original Plan 9-19-13
Boutique Bennett

W

Northwest

W

2



High St

(d)

F

(e)

Sept. 11, 2022

NOTICE TO NEIGHBORS OF 21 NORTHWEST ST

The owners of 21 Northwest St, Jonathan Post and Susan Gallick, are in the process of requesting a curb cut from Stonington Borough.

According to the Borough Ordinance, SBO-04 Off Street Parking, the property owners are required to notify neighbors residing within 100 feet of the proposed driveway.

2 Front St

19 Northwest St (Kim)

23 Northwest St (Jane and George)

24 Northwest St (Tony and Lida Inzero)

26 Northwest St (Karen and Bill Rutherford)

4 Pearl St (Steve)

12 Gold St

32 Gold St

36 Gold St

38 Gold St

40 Gold St

8 High St

12 High St

(e)

(F)





August 16, 2022

Mr. Jeffrey Callahan
Borough of Stonington
PO Box 328
Stonington, CT 06378-0328

Dear ~~Mr. Callahan~~, *Jeff, Shawn, Amy, Amanda + Kevin*

Your generous and consistent support makes the Library the trusted, beloved and vibrant institution that it is. Thank you for recognizing our vital role in the community. It is deeply appreciated and makes a real and lasting difference.

I am writing on behalf of the Board of Trustees and the staff of the Stonington Free Library to thank the Borough for the \$25,000 funding received on 8/7/2022 to support library services and programming

Stewardship of the Stonington Free Library is a community commitment to a future that values open and free access to knowledge and learning. During a time when our community has increasingly turned to the Library as a trusted and reliable resource, your support will have a measurable impact, providing programs, resources, and services to all of Stonington.

Thank you for your continued generosity and support. Your support is an act of stewardship of the Library for generations to come.

With appreciation and gratitude,

Micayla

Micayla Hall
Library Director

PS. Please check our calendar for upcoming events. We have something for everyone.

From: lissa.vandyke lissa.vandyke@snet.net
Subject: proposed curb cut
Date: Sep 12, 2022 at 14:53:10
To: Jeffrey Callahan borowarden@att.net

Hi Jeff,

A notice to neighbors of 21 Northwest St was put through my mail slot. It states that the owners of that address (Jonathan Post) are in the process of requesting a curb cut. It is extremely misleading because nowhere does it mention that the curb cut would be on High St. As was indicated some years ago when a similar request was made an additional curb cut on High St is an extremely bad idea due to much commercial traffic including 18 wheelers and oil tankers. Furthermore last month there was a horrendous accident on that stretch of High St. That stretch of High St is also essential for parking because there are 9 separate dwellings on that block none of which have off street parking. As to the Post family, never have they parked on High St, always on Northwest St in front of their house. How can an amended Notice to Neighbors be sent out with the correct information regarding the location of the curb cut be distributed.

Lissa van Dyke
34 Gold St

Borough of Stonington
Bills for Review
August 12 through September 16, 2022

Name	Class	Amount
Aug 12 - Sep 16, 22		
Air Cleaning Specia...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	646.20
Ann F. Fiore	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.58
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	18.25
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	118.02
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	47.36
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,033.88
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	189.50
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	303.50
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	235.00
Breezeline	506 Internet/Phones	391.34
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	5,880.83
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	133.07
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	133.16
Business Card	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	78.00
Byron Stillman	STREET DEPARTMENT:WAGES & SALARY:658 Labor - Temporary	150.00
Cardmember Service	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	1,380.00
Cardmember Service	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	300.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	717.00
Cardmember Service	STREET DEPARTMENT:GENERAL:605 Supplies	967.60
Cash True Value H...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	339.00
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	96.00
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	123.34
CLA Engineers, Inc.	OTHER FUNDS:ARPA	1,830.00
CLA Engineers, Inc.	OTHER FUNDS:ARPA	6,100.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	269.18
Common Cents EM...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	138.95
Deborah Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
DMV	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	20.00
Emerson D MacDo...	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,353.94
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	248.91
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	44.28
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	213.31
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
John R. Fiore	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Johnson's Hardwar...	STREET DEPARTMENT:GENERAL:605 Supplies	373.02
LaGrua Center	OTHER FUNDS:ARPA	10,000.00
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Municipal Emergen...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	59.75
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	2,500.00
Penelope Duckham	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	5.25
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	352.22
R&B Apparel Plus, ...	STREET DEPARTMENT:GENERAL:605 Supplies	244.25
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	325.00
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	325.00
Ricoh USA Inc	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	35.30
Robert E Hersh	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	60.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	576.15
Superior Sewer & D...	STREET DEPARTMENT:GENERAL:612 Stormwater Management	2,871.45
Susan Cordeiro	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
The Day Publishing ...	BOARDS & COMMISSIONS.ZONING BOARD OF APPEALS:241 Legal Notices	372.40
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	79.10
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	579.23
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	331.74
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	273.94
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	4,046.36
Verizon Wireless	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	359.56
VFIS	FIRE DEPARTMENT:INSURANCE:324 LAP-Liability, Auto & Prop	30,027.00
Wex Bank	STREET DEPARTMENT:GENERAL:601 Gas & Oil	59.25

\$ 88,344.17

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through September 16, 2022

	Jul 1 - Sep 16, 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	0.00	10,000.00	-10,000.00
Total 2 State of Connecticut	<u>0.00</u>	<u>11,000.00</u>	<u>-11,000.00</u>
Total GRANTS & REIMBURSEMENTS	208,084.00	219,084.00	-11,000.00
FIRE PROTECTION FEES			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	0.00	29,500.00	-29,500.00
23 Lord's Point	27,514.00	28,000.00	-486.00
Total FIRE PROTECTION FEES	<u>94,675.00</u>	<u>125,500.00</u>	<u>-30,825.00</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	1,265.00	4,000.00	-2,735.00
62 Interest on Investments	141.69	1,000.00	-858.31
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	2,217.00	2,000.00	217.00
OTHER INCOME - Other	<u>167.00</u>	<u>0.00</u>	<u>167.00</u>
Total OTHER INCOME	3,790.69	7,600.00	-3,809.31
PROPERTY TAXES			
81-Real Estate	928,436.20	912,166.00	16,270.20
Total PROPERTY TAXES	<u>928,436.20</u>	<u>912,166.00</u>	<u>16,270.20</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
Total RESERVE TRANSFER	<u>88,136.00</u>	<u>88,136.00</u>	<u>0.00</u>
Total Income	<u>1,323,121.89</u>	<u>1,352,486.00</u>	<u>-29,364.11</u>
Gross Profit	1,323,121.89	1,352,486.00	-29,364.11
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	7,800.00	23,000.00	-15,200.00
103 Election	0.00	5,000.00	-5,000.00
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
Total 104 Insurance	<u>40,410.00</u>	<u>42,500.00</u>	<u>-2,090.00</u>
105 Professional Services	9,436.80	25,000.00	-15,563.20
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	10,219.98	55,000.00	-44,780.02
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	0.00	500.00	-500.00
Total Administrative	<u>73,866.78</u>	<u>161,600.00</u>	<u>-87,733.22</u>
Office			
121 Legal Notices	0.00	1,500.00	-1,500.00
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	75.00	2,000.00	-1,925.00
124 Supplies	0.00	1,000.00	-1,000.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through September 16, 2022

	Jul 1 - Sep 16, 22	Budget	\$ Over Budget
125 Technology	1,147.00	4,000.00	-2,853.00
126 Bank Fees	144.54	600.00	-455.46
129 Miscellaneous	0.00	1,000.00	-1,000.00
130 Administrative Assistant	9,019.23	39,000.00	-29,980.77
Total Office	10,385.77	54,100.00	-43,714.23
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	100.00	-100.00
144 Collection Expenses	0.00	5,000.00	-5,000.00
145 Tax Refunds	13.56	500.00	-486.44
Total Tax Collector	13.56	5,800.00	-5,786.44
Salaries			
161 Assessor	250.00	1,500.00	-1,250.00
162 Burgesses	1,000.00	6,000.00	-5,000.00
163 Clerk-Treasurer	666.66	4,000.00	-3,333.34
165 Warden	2,500.00	15,000.00	-12,500.00
168 Payroll Taxes	5,646.28	27,196.00	-21,549.72
169 Direct Deposit Fees	0.00	300.00	-300.00
170 Commissioner Stipends	333.28	2,000.00	-1,666.72
Total Salaries	10,396.22	55,996.00	-45,599.78
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	0.00	10,000.00	-10,000.00
193 seCTer	0.00	350.00	-350.00
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	0.00	5,000.00	-5,000.00
Total Contributions	25,537.00	43,890.00	-18,353.00
Total GENERAL GOVERNMENT	120,199.33	321,386.00	-201,186.67
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	0.00	500.00	-500.00
203 Books & Training	0.00	400.00	-400.00
205 Prof Services - Legal	2,890.00	5,000.00	-2,110.00
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
Total Planning & Zoning Commission	3,828.47	12,400.00	-8,571.53
Shared PZC & ZBA			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	464.00	1,500.00	-1,036.00
257 Zoning Officer Salary	2,916.66	17,500.00	-14,583.34
259 Miscellaneous/Office	0.00	1,000.00	-1,000.00
Total Shared PZC & ZBA	3,380.66	20,500.00	-17,119.34
Zoning Board of Appeals			
241 Legal Notices	549.75	1,000.00	-450.25
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
Total Zoning Board of Appeals	3,827.95	3,600.00	227.95
Total BOARDS & COMMISSIONS	11,037.08	36,500.00	-25,462.92
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	428.84	2,500.00	-2,071.16

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through September 16, 2022

	Jul 1 - Sep 16, 22	Budget	\$ Over Budget
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	7,694.45	25,000.00	-17,305.55
305 New Tools & Equipment	59.75	20,000.00	-19,940.25
306 Telecommunications	627.75	4,000.00	-3,372.25
307 Fire Marshal Expenses	615.30	2,000.00	-1,384.70
309 Miscellaneous	86.00	1,000.00	-914.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	9,512.09	86,000.00	-76,487.91
Firehouse - 100 Main Street			
311 Electricity	2,192.46	12,000.00	-9,807.54
312 Propane	0.00	14,000.00	-14,000.00
314 Water & Sewer	380.95	2,000.00	-1,619.05
315 Supplies	262.32	2,500.00	-2,237.68
316 Phone/Internet	1,984.99	6,000.00	-4,015.01
317 Repairs & Maintenance	4,284.72	20,000.00	-15,715.28
566 Janitorial - Firehouse	1,375.00	6,000.00	-4,625.00
Total Firehouse - 100 Main Street	10,480.44	62,500.00	-52,019.56
Insurance			
321 Accidental Death	2,044.40	3,000.00	-955.60
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
Total Insurance	32,071.40	35,000.00	-2,928.60
Personnel Expenses			
341 Companies & Department	2,500.00	10,000.00	-7,500.00
342 Medical	0.00	8,000.00	-8,000.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	0.00	2,000.00	-2,000.00
345 Uniforms	576.15	2,500.00	-1,923.85
346 Pay-per-Call Incentive Prog	0.00	16,000.00	-16,000.00
347 Deferred Compensation	1,650.00	10,000.00	-8,350.00
Total Personnel Expenses	41,185.15	88,500.00	-47,314.85
Salaries			
361 Chief	20,096.12	95,000.00	-74,903.88
362 Deputy Chief	1,666.66	10,000.00	-8,333.34
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	2,326.94	11,000.00	-8,673.06
365 Company Officers	0.00	6,000.00	-6,000.00
366 Station Coverage	600.00	2,000.00	-1,400.00
Total Salaries	24,689.72	125,000.00	-100,310.28
Total FIRE DEPARTMENT	117,938.80	397,000.00	-279,061.20
HYDRANTS			
401 Rental of Hydrants & Pipe	12,518.94	51,000.00	-38,481.06
Total HYDRANTS	12,518.94	51,000.00	-38,481.06
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	445.21	2,500.00	-2,054.79
502 Heating Oil	0.00	4,000.00	-4,000.00
504 Water & Sewer	69.61	300.00	-230.39
505 Supplies	400.00	1,500.00	-1,100.00
506 Internet/Phones	1,147.52	6,000.00	-4,852.48
509 Repairs & Maintenance	621.14	10,000.00	-9,378.86
Borough Hall/Highway Garage - Other	18.25	0.00	18.25
Total Borough Hall/Highway Garage	2,701.73	24,300.00	-21,598.27
Salaries			

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through September 16, 2022

	Jul 1 - Sep 16, 22	Budget	\$ Over Budget
565 Janitorial - Borough Hall	715.00	4,500.00	-3,785.00
Total Salaries	715.00	4,500.00	-3,785.00
Total BOROUGH HALL - 26 CHURCH ST	3,416.73	28,800.00	-25,383.27
STREET DEPARTMENT			
General			
601 Gas & Oil	1,048.56	3,000.00	-1,951.44
602 EQUIP. R&M/Upgrading/SIGNS	1,483.84	8,000.00	-6,516.16
604 Street Repairs	69.30	5,000.00	-4,930.70
605 Supplies	2,458.21	7,000.00	-4,541.79
610 Snow Removal	0.00	20,000.00	-20,000.00
611 Sidewalk Repairs	0.00	10,000.00	-10,000.00
612 Stormwater Management	2,871.45	15,000.00	-12,128.55
Total General	7,931.36	68,000.00	-60,068.64
Wages & Salaries			
656 Labor - Regular	19,572.60	116,000.00	-96,427.40
657 Labor - Overtime	452.88	17,000.00	-16,547.12
658 Labor - Temporary	7,505.50	8,000.00	-494.50
666 Deferred Comp Matching	385.00	3,000.00	-2,615.00
667 Street Commissioner	1,083.34	6,500.00	-5,416.66
Total Wages & Salaries	28,999.32	150,500.00	-121,500.68
Total STREET DEPARTMENT	36,930.68	218,500.00	-181,569.32
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	0.00	5,000.00	-5,000.00
802 Tree Maintenance	2,311.00	20,000.00	-17,689.00
804 Park Utilities	116.12	800.00	-683.88
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	2,427.12	27,800.00	-25,372.88
Total PARKS, TREES, & RIGHTS OF WAY	2,427.12	27,800.00	-25,372.88
SANITATION			
General Expenses			
909 Miscellaneous	1,565.00	4,000.00	-2,435.00
Total General Expenses	1,565.00	4,000.00	-2,435.00
Total SANITATION	1,565.00	4,000.00	-2,435.00
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	306,033.68	1,104,986.00	-798,952.32
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	553,533.68	1,352,486.00	-798,952.32
Net Ordinary Income	769,588.21	0.00	769,588.21
Net Income	769,588.21	0.00	769,588.21

BOROUGH ACCOUNT
As of September 16, 2022

General Fund Balance:	\$1,292,297.11
Dime Bank Checking	\$ 1,768,392.28
Due to/from Other Funds (Details Below)	\$ 476,095.17**
ARPA	\$ 95,989.25
Cannon Fund	\$ 4,828.33
Due from General Fund	\$ 4,828.33
Capital & Nonrecurring Fund Balance:	\$ 70,906.63**
Due from General Fund	\$ 70,906.63
Fire Dept. Major Expense Balance:	\$ 101,275.84
Due from General Fund	\$ 101,275.84
Clock Fund Balance:	\$ 1,049.36
Due from General Fund	\$ 1,049.36
Infrastructure Reserve Fund Balance:	\$164,463.55
Due to General Fund	\$164,463.55
LoCip Fund Balance:	\$ 5,959.00
Available from State of Connecticut	\$ 5,959.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Wayland's Wharf Fund Balance:	\$ 36,484.86
Due from General Fund	\$ 36,484.86

***Capital & Nonrecurring Accounts
Building Fund \$ 47,515.00

Truck Fund \$ 23,392.00
\$70,907.00

****Due to Other Funds**

ARPA	\$ 95,989.25
Capital & Nonrecurring Fund	\$ 70,906.63
Fire Dept. Major Expense	\$ 101,275.84
Clock Fund	\$ 1,049.36
Infrastructure Reserve	\$ 164,463.55
Wayland's Wharf	\$ 36,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Cannon Fun	\$ 4,828.33
TOTAL	\$476,095.17

WARDEN'S REPORT – September 19, 2022 (9.12.2022)

1. Attended SCCOG special meeting, REPT meeting, ADA meeting – all virtual
2. Participated in Special Olympics opening ceremony and Holy Ghost procession
3. Prepared and mailed fire district invoices for FY 22-23
4. Local Covid statistics: New London County cumulative deaths now total 711. State and county positivity rate steady at 9 - 10%.
5. FY-22 audit process continues
6. Reviewed CLA storm water system report and provided feedback to CLA
7. Attended 9/11 commemoration at Point
8. Attended meeting with Aquarion manager and residents concerned about sound coming from Summit Street water tower.
9. Met with Borough Atty re: Enforcement ordinance and election matters.
10. I will be on vacation in Europe from 9/21 to 10/06.

BOROUGH CLOCK -- No report

STREET & SIDEWALKS COMMISSIONER REPORT –

1. Conducted monthly brush pickup.
2. Installed signs and markings on Union Street
3. Painted yellow curbs
4. Mowed parks

**SBO – XX ORDINANCE ESTABLISHING A
CITATION HEARING PROCEDURE
(8.10.22)**

1. Purpose.

The purpose of this ordinance is to establish a citation hearing procedure in accordance with Sections 7-148(c)(10)(A), 7-152b and 7-152c of the Connecticut General Statutes (the “General Statutes” or “C.G.S.”) to be followed in all instances, except the enforcement of parking in the Borough of Stonington (the “Borough”), when citations are issued by Borough municipal officials.

2. Hearing Procedure.

- A. Ordinances of the Borough may be enforced by citations issued by Borough officers or employees designated by the Board of Warden & Burgesses (the “Board”), provided that the ordinances have been designed specifically by the Borough for enforcement by citation in the same manner in which they were adopted. The designated Borough officer or employee may, at their discretion, but subject to the provisions of Section 3 below, issue a written warning providing notice of the specific violation before issuing the citation.
- B. The Board shall appoint one or more citation hearing officers, who shall be other than employees or persons who issue citations, to conduct the hearings authorized by this section.
- C. After a citation has been issued and the fine or penalty has not been paid, the Borough shall send notice to the alleged violator promptly (and no later than 3 months after the expiration of the final period for the uncontested payment of fines, penalties, costs or fees [see Section 4] for any citation issued under any ordinance of the Borough for an alleged violation). Such notice shall inform the violator(s) of the following:
- (1) The allegations against the violator(s) and the amount of the fines, penalties, costs or fees due.
 - (2) That the alleged violator(s) may contest their liability by delivering in person or by mail written notice within 10 days of the date of original notice to said violator that they desire to contest their liability before a citation hearing officer.

- (3) That if the alleged violator does not demand such a hearing, an assessment and judgment shall be entered against them.
 - (4) That such judgment may be issued without further notice.
- D. If the alleged violator(s) wish to admit liability for any alleged violation, they may, without requesting a hearing, pay the full amount of the fines, penalties, costs or fees in person or by mail to the official designated by the Borough. Any alleged violator(s) who do not deliver or mail a written demand for a hearing within 10 days of the date of the first notice provided in Subsection C above shall be deemed to have admitted liability, and the designated municipal official shall certify such person's failure to respond to the hearing officer. The hearing officer shall thereupon enter and assess the fines, penalties costs or fees provided for by ordinance and follow the procedures in Subsection F below.
- E. Any person who requests a hearing shall be given written notice of the date, time and place for the hearing. Such hearing shall be held not less than 15 days nor more than 30 days from the date of the mailing of such notice, provided that the hearing officer shall grant, upon good cause shown, any reasonable request by an interested party for postponement or continuance. An original or certified copy of the initial notice of violation issued by a citation officer shall be filed and retained by the Borough, shall be deemed to be a business record within the scope of C.G.S. § 52-184 and evidence of the facts contained therein. The presence of the issuing citation officer shall be required at the hearing if the person requesting the hearing so requests. The alleged violator(s) shall appear at the hearing and may present evidence on their behalf. A designated Borough official, including but not limited to the citation issuer, other than the hearing officer, may present evidence on behalf of the Borough. If any alleged violator fails to appear, the hearing officer may enter an assessment by default against them upon a finding of proper notice and liability under the applicable ordinance. The hearing officer may accept from any alleged violator copies of police reports, motor vehicle department documents and any other official documents by mail and may determine thereby that the appearance of such person is unnecessary. The hearing officer shall conduct the hearing in the order, form, and with such methods of proof as they deem fair and appropriate. The rules regarding the admissibility of evidence shall not be strictly applied, but all testimony shall be given under oath or affirmation. The hearing officer shall announce their decision at the end of the hearing. If the hearing officer determines that any alleged violator is not liable, they shall dismiss the matter and enter their determination in writing accordingly. If the hearing officer determines that any alleged violator is liable for the violation, they shall forthwith

enter and assess the fines, penalties, costs or fees against such person as provided by the ordinance.

- F. If such assessment is not paid on the date of its entry, the hearing officer shall send by first-class mail a notice of the assessment to the person found liable and shall file, not less than 30 days nor more than 3 months after such mailing, a certified copy of the notice of assessment with the Clerk of the Superior Court of New London County, together with any applicable entry fee or other court costs. The certified copy of the notice of assessment shall constitute a record of assessment. Within such three-month period, assessments against the same person may be accrued and filed as one record of assessment. The Clerk of the Court shall enter judgment in the amount of such record of assessment, together with any applicable entry fee or court costs against such person in favor of the Borough. Notwithstanding any other provision of the General Statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such person.
- G. The person against whom an assessment has been entered pursuant to this Section shall be entitled to judicial review by way of appeal. An appeal shall be instituted within 30 days of the mailing of notice of such assessment by filing a petition to reopen assessment, together with an entry fee in an amount equal to the entry fee for a small claims case pursuant to C.G.S. § 52-259, in Superior Court of New London County, which shall entitle such person to a hearing in accordance with the rules of the judges of the Superior Court.

3. Issuance of written warning.

In those instances where there is time to do so and where a continuing violation is not causing immediate or significant harm, a written warning providing notice of the specific violation shall be sent prior to issuing the citation.

4. Amount of fine, penalty, cost or fee.

The fine, penalty, cost or fee imposed under this chapter for any single violation shall not exceed the amount of \$250, unless otherwise specifically provided by the General Statutes.

5. Disposition of money received.

All monies received pursuant to the procedure set forth above shall be remitted to the office of the Borough Treasurer.